

Tuesday, 5 September 2023

To: Members of the Mayoral Combined Authority Board and Appropriate Officers

## NOTICE OF MEETING

You are hereby summoned to a meeting of the South Yorkshire Mayoral Combined Authority to be held at **South Yorkshire Mayoral Combined Authority, 11 Broad Street West, Sheffield S1 2BQ**, on: **Tuesday, 12 September 2023 at 1.00 pm** for the purpose of transacting the business set out in the agenda.



Martin Swales  
**Chief Executive and Head of Paid Service**

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## Member Distribution

Mayor Oliver Coppard (Chair)	South Yorkshire Mayoral Combined Authority
Councillor Sir Steve Houghton CBE	Barnsley MBC
Councillor Tom Hunt	Sheffield City Council
Mayor Ros Jones CBE	City of Doncaster Council
Councillor Chris Read	Rotherham MBC
Councillor Robin Franklin	Barnsley MBC (Rotational Member)
Councillor Ben Miskell	Sheffield City Council (Rotational Member)
Councillor Nigel Barker	North East Derbyshire District Council (Non-Constituent Member)
Councillor Steve Fritchley	Bolsover DC (Non-Constituent Member)
Councillor Tricia Gilby	Chesterfield BC (Non- Constituent Member)
Councillor James Naish	Bassetlaw DC (Non-Constituent Member)
Councillor Simon Ripton	Derbyshire Dales District Council (Non-Constituent Member)

## Mayoral Combined Authority Board

Tuesday, 12 September 2023 at 1.00 pm

Venue: South Yorkshire Mayoral Combined Authority, 11  
Broad Street West, Sheffield S1 2BQ

SOUTH YORKSHIRE  
**SYMCA**



MAYORAL  
COMBINED  
AUTHORITY

### Agenda

Agenda Ref No	Subject	Lead	Page
1.	Welcome and Apologies	Chair	
2.	Announcements	Chair	
3.	Urgent Items  To determine whether there are any additional items of business which by reason of special circumstances the Chair is of the opinion should be considered at the meeting; the reason(s) for such urgency to be stated.	Chair	
4.	Items to be Considered in the Absence of Public and Press  To identify where resolutions may be moved to exclude the public and press. (For items marked * the public and press may be excluded from the meeting.)	Chair	
5.	Voting Rights for Non-constituent Members  To identify whether there are any items of business that apply only to the South Yorkshire Members of the Mayoral Combined Authority, ie, where it would not be appropriate for non-SY Members to have voting rights.	Chair	
6.	Declarations of Interest by individual Members in relation to any item of business on the agenda	Chair	
7.	Reports from and questions by members	Chair	
8.	Receipt of Petitions	Chair	
9.	Public Questions	Chair	
10.	Minutes of the meeting held on 31 July 2023	Chair	5 - 12
11.	New Governance Model - Progress Report	Martin Swales	13 - 30
12.	Appointments to South Yorkshire Business Advisory Board	Martin Swales	31 - 36

13.	Local Visitor Economy Partnership Update	Clare Monaghan	37 - 42
14.	South Yorkshire Music Hub	Clare Monaghan	43 - 48
15.	Local Nature Recovery Strategy	Clare Monaghan	49 - 56
16.	Programme Approvals	Gareth Sutton	57 - 124
17.	Minutes of the LEP Board meeting held 13 July 2023	Martin Swales	125 - 130
18.	Thematic Board Action Logs	Martin Swales	131 - 136
19.	Delegated Authority Report	Martin Swales	137 - 152
20.	Institutional Investment	Gareth Sutton	153 - 164

**Date of next meeting:** Tuesday, 14 November 2023 at 1.00 pm

**At:** South Yorkshire Mayoral Combined Authority, 11 Broad Street West, Sheffield S1 2BQ

**MCA - MAYORAL COMBINED AUTHORITY BOARD**

**MINUTES OF THE MEETING HELD ON:**

**MONDAY, 31 JULY 2023 AT 10.00 AM**

**SOUTH YORKSHIRE MAYORAL COMBINED AUTHORITY, 11  
BROAD STREET WEST, SHEFFIELD S1 2BQ**



**Present:**

Mayor Oliver Coppard (Chair)	South Yorkshire Mayoral Combined Authority
Councillor Chris Read	Rotherham MBC
Councillor Sir Steve Houghton CBE	Barnsley MBC
Councillor Tom Hunt	Sheffield City Council
Councillor Glyn Jones (Reserve)	City of Doncaster Council

**In Attendance:**

Martin Swales	Chief Executive and Head of Paid Service	SYMCA Executive Team
Steve Davenport	Director of Law and Governance	SYMCA Executive Team
Gareth Sutton	Executive Director of Resources & Investment	SYMCA Executive Team
Pat Beijer	Executive Director of Transport (Acting)	SYMCA Executive Team
Tom Bousfield	Corporate Director Growth, Business & Skills	SYMCA Executive Team
Sharon Kemp	Chief Executive	Rotherham MBC
Matt O'Neill	Executive Director of Growth & Sustainability	Barnsley MBC
Wil Stewart	Director of Investment, Climate Change and Planning	Sheffield City Council
Dan Swaine	Director of Economy and Environment	City of Doncaster Council
Ellen Hinsley	Minute Taker	SYMCA Executive Team

**Apologies:**

Mayor Ros Jones CBE	City of Doncaster Council
Damian Allen	City of Doncaster Council
Kate Josephs	Sheffield City Council
Sarah Norman	Barnsley MBC

**125 Welcome and Apologies**

The Mayor welcomed attendees to the meeting and apologies were noted as above.

126 **Announcements**

Since the previous meeting, Government had confirmed South Yorkshire as the UK's first Investment Zone, supported by £80m of funding. The Mayor welcomed this announcement, which had been publicised alongside the news that Boeing would also be investing a further £80m in the region.

The start of the month had also seen the launch of the innovative 'Pathways to Work' project, led by Barnsley MBC in collaboration with the MCA, which aimed to identify solutions for Barnsley residents who had barriers to work.

Work had been ongoing to reform the MCA and improve internal governance arrangements. The Mayor noted his sincere thanks to members of the now dissolved thematic boards for their efforts and dedication to the MCA and South Yorkshire.

The Mayor acknowledged the passing of Lord Bob Kerslake who had contributed so much to South Yorkshire and the country. The Board offered their heartfelt condolences to his family and friends.

127 **Urgent Items**

None.

128 **Items to be Considered in the Absence of Public and Press**

None.

129 **Voting Rights for Non-constituent Members**

None.

130 **Declarations of Interest by individual Members in relation to any item of business on the agenda**

Members declared interests in items relevant to their own Authority areas.

131 **Reports from and questions by members**

None.

132 **Receipt of Petitions**

None.

133 **Public Questions**

None.

134 **Minutes of the meeting**

**RESOLVED** that the minutes of the meeting held on 5 June 2023 be agreed as a true and accurate record

135 **Police and Crime Commissioner Next Steps**

The Board received an update on the progress of the transfer of the Police & Crime Commissioner (PCC) functions to the MCA.

Discussions with Government officials were ongoing, and the MCA was awaiting a response from Ministers confirming their support for a transfer of PCC powers to the Mayor in May 2024. Once a response was received, work would begin to draft the required statutory instruments and ensure that they are appropriate to South Yorkshire circumstances.

The Mayor thanked the office of the current PCC as well as Government for their engagement on this issue.

**RESOLVED** that the Board:

1. Note progress to date, including the response awaited from the Home Secretary and Secretary of State for the Department of Levelling Up, Housing and Communities.
2. Agree that the MCA Board will receive a further update at the September Board meeting.

136 **Amended MCA Constitution**

Following agreement at the previous meeting to implement new governance arrangements, the amended MCA Constitution was presented for Members' consideration.

These new arrangements incorporated the dissolution of the thematic boards and the creation of portfolio policy areas to reflect MCA priorities and functions with the Mayor and four Leaders as portfolio holders.

Other amendments included:

- Changes proposed by the Audit, Standards & Risk Committee to their Terms of Reference;
- A proposal to increase the threshold for Key Decisions related to capital spend to £1m;
- The deadline for submission of public questions to the MCA Board being reduced to 3 days prior to the meeting to increase transparency.

The Director of Law & Governance advised that further amendments to the Constitution would be required should the PCC functions be transferred.

The Board agreed to remove the diagram at 3.6 of the proposed Constitution due to accuracy.

**RESOLVED** that the Board approve:

1. The removal of the diagram at 3.6 of the proposed Constitution as agreed;
2. The amendments to the Constitution as set out in track changes to the appended version of the Constitution.

137 **Statement of Accounts 2021/22 Update**

Members were updated on the progress of the Statement of Accounts 2021/22.

The Executive Director of Resources & Investment informed the Board that due to further delays, it was now expected that the Accounts for 2021/22 would not be available for approval until September at the earliest. He advised that delays in external audit were systemic across the country, at present, only 27% of audits had been completed nationally.

It was anticipated that the auditor would issue an unqualified opinion with no matters to report on value-for-money considerations.

He added that the draft accounts for 2022/23 had been reviewed by the Audit, Standards & Risk Committee and published for public inspection.

**RESOLVED** that the Board note the update provided.

138 **Quarter 1 Budget Update & 2024/25 Budget Planning**

The Executive Director of Resources & Investment provided an update on the budget position after Quarter 1 of 2023/24.

At Quarter 1 there were a number of prominent budget matters:

- The budget had been refreshed to accommodate the bus and tram investment proposals and associated funding package;
- Capital programme activity had slipped further due to inflationary pressures;
- Higher cash balances and rising interest rates were expected to lead to further Treasury Management windfall, some of which was recommended to be invested into the above bus proposals;
- Inflationary pressures and labour market pressures were biting in some areas with difficulties in recruitment prominent, and an expected £1m pressure arising on the cost of the national concessionary travel scheme; and,
- Subject to Government consents and legislation, the prospect of a Mayoral election in May 2024 would lead to costs being incurred in the current financial year.

In response to questions, Members were advised that no decisions had yet been made around the financial implications of the transfer of PCC powers and functions, but local authorities would be consulted as negotiations progressed.



With regards to the costs of the proposed 2024 election, the MCA was engaged in discussions with Government about a possible contribution towards this, but also had provision to cover these expenses if no Government funding was forthcoming.

**RESOLVED** that the Board approve the revised budget estimates.

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**Tendered Bus Service network approval and changes to SYMCA travel concessions**

The Board considered how best to protect as much of the region's bus network as possible within the limitations of available funding.

DfT had allocated the MCA £3.1m of BSIP+ for 2023/24 which was expected to repeat in 2024/25. Combining this with additional funding from the MCA, a total of around £17m was available over the next 2 years, which fell significantly short of the amount needed to maintain all services.

Members expressed their discontent at the challenges facing the region's bus network, noting that South Yorkshire's ability to protect bus services was severely compromised. The Government allocation of £6.3m was around 50% less than previous grant funding settlements and considerably lower than the BSIP and BSIP+ allocations seen elsewhere, some of which were in excess of £100m.

**RESOLVED** that the MCA Board, within the levels of transport budget approved at the January 2023 MCA Board, approve the following:

1. Delegate authority to MCA's Acting Executive Director of Transport, in consultation with the MCA Chief Executive and the Mayor of South Yorkshire, to award tendered service contracts that deliver a stable and sustainable tendered services network for a period of approximately 2 years. The contract awards are to be executed in accordance with the service prioritisation and contract award principles set out in Appendix A and Appendix B respectively;
2. Increase the child concessionary fare (for those aged under 18) on bus and tram journeys from 80p per trip to £1 per trip with effect from 1 November 2023;
3. Remove the discretionary concessionary fare for persons aged 18 to 21 (Zoom Beyond) on bus and tram journeys with effect from 1 November 2023;
4. Continue the fare cap on tram services in South Yorkshire (funded locally by the MCA) through to 31 October 2023 at £2.00, rising to £2.80 for around 1 year from 1 November 2023 until the end of November 2024.
5. Note that the DfT funded cap on bus fares has been extended to the end of November 2024 (not October 2025 as originally reported), with an increase from £2.00 to £2.50 from 1 November 2023.

## **South Yorkshire Investment Zone Proposal**

The Corporate Director of Growth, Business and Skills introduced an item on the South Yorkshire Investment Zone (IZ) Proposal.

At Spring Budget 2023, it was announced that 8 Mayoral Combined Authorities, including South Yorkshire, had been invited to co-design IZ proposals with government.

Submissions were required to identify a lead sector and a spatial core to be built around an existing cluster with close links to research institutions. As regional propositions were expected to be based on existing strategies and evidence, South Yorkshire's primary sector and geographic rationale is built on the work undertaken by the Advanced Manufacturing Innovation District (AMID) project group, the Strategic Economic Plan and associated evidence bases.

The MCA had identified advanced manufacturing as the region's lead sector and proposed that the spatial core span from Rotherham town centre to Sheffield city centre. In addition, opportunity sites had been identified in Doncaster and Barnsley.

Board Members welcomed Government's investment in South Yorkshire and saw this as recognition of the region's strengths in areas such as clean energy, green aerospace, and medical technology. The Board considered that the IZ would be key in bringing businesses to the region and driving economic growth.

**RESOLVED** that the Board:

1. Endorse the recommended Lead Sector for the South Yorkshire Investment Zone, as advanced manufacturing defined expansively to include linked sub-sectors such as digital and health;
2. Endorse the proposed geographical focus for the South Yorkshire Investment Zone;
3. Endorse the suggested governance models for the South Yorkshire Investment Zone;
4. Note the progress and direction of travel on the Investment Zone interventions.

## **Getting Building Fund Delivery**

The Board received an update on the delivery and progress of the Getting Building Fund.

A number of projects had now been completed, including:

- Barnsley College Digital Innovation Hub – Phase 2;
- Century II Business Centre (Rotherham MBC);
- DN Colleges Group - Digital Infrastructure & Construction Space;
- Barnsley Town Centre Public Realm (Barnsley MBC);
- New Active Travel Foot/ Cycle Bridge (Barnsley MBC).

**RESOLVED** that the Board note the progress and positive impacts within South Yorkshire communities, as a result of the investment of the Getting Building Fund.

## 142 **Programme Approvals**

The Board considered the progression of 3 schemes subject to conditions and 1 change request as well as the acceptance of 2 DfT grants and onward award.

**RESOLVED** that the Board approve:

### Brownfield Housing Programme schemes

- a. Progression of “Skyhouse Waverley Central” from FBC to full approval and award of £1.3m grant to Sky-House Co. (White Rose) Limited subject to the conditions set out in Assurance Summary A1;
- b. Progression of “Goldthorpe Housing Project” from OBC to FBC and approval for award of £2.53m grant to Barnsley Metropolitan Borough Council subject to the conditions set out in Assurance Summary attached at Appendix A2;

### Transport Programme Schemes:

- c. Progression of “West of Doncaster Balby” from Full Business Case (FBC) to full approval and award of £3.44m grant to City of Doncaster Council (CDC) subject to the conditions set out in Assurance Summary A3;
- d. Approval of change request “Barnsley Civic/Market Gate Bridge” detailed in 1.10 Grant Acceptance;
- e. Acceptance of £2.49m “Local Authority Capital Allocations 2023/24” grant from the Department of Transport (DfT) and onward award;
- f. Acceptance of £3.1m “Bus Funding and Cost of Living Support for Bus Users” grant;

### Delegated Authority:

- g. Delegate authority to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the schemes above;
- h. Delegate authority to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to approve the release of development cost funding in line with the Assurance Framework.

## 143 **Thematic Board Minutes and Action Logs**

Members reviewed the minutes and action logs from the final meetings of the 4 thematic boards.

The Mayor and Chief Executive commended Members of the thematic boards for their hard work and commitment and thanked them for their invaluable contributions to South Yorkshire. A letter of thanks had been sent to all Members and LEP Board Members who served on the Boards.

**RESOLVED** that the Board:

1. Approve the final minutes of all Thematic Board meetings as true records;
2. Note the Action Logs for each Thematic Board.

144 **Delegated Authority Report**

The Board was provided with details of:

- Decisions and delegations made by the MCA;
- Decisions and delegations made under the Officer Scheme of Delegation.

**RESOLVED** that the decisions and delegations made under delegated authority up to July 2023, be noted.

I, the undersigned, confirm that this is a true and accurate record of the meeting.

Signed .....

Name .....

Position .....

Date .....



**Mayoral Combined Authority Board**

**Tuesday, 12 September 2023**

**New Governance Model - Progress Report**

<b>Is the paper exempt from the press and public?</b>	No
<b>Reason why exempt:</b>	Not applicable
<b>Purpose of this report:</b>	Governance
<b>Is this a Key Decision?</b>	No
<b>Has it been included on the Forward Plan of Key Decisions?</b>	Not a Key Decision

**Director Approving Submission of the Report:**  
 Steve Davenport, Director of Legal and Governance

**Report Author(s):**  
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**Executive Summary**

This report provides an update to Members on progress towards embedding the new MCA governance arrangements which were agreed by the Board in June 2023.

**What does this mean for businesses, people and places in South Yorkshire?**

The new governance model will enhance openness and transparency, bring a new Mayor’s Economic Advisory Council and a new Business Advisory Board to strengthen business engagement and ensure ‘a strong, independent and diverse business voice’ in policymaking.

**Recommendations**

That the MCA Board:

1. Note the contents of this report,
2. Agree the proposals as set out.

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## Consideration by any other Board, Committee, Assurance or Advisory Panel

None.

### 1. Background

1.1 Following an MCA Review of governance arrangements, the MCA Board agreed a new governance model which consists of:

- A 'Cabinet' *style* Leadership model, with the South Yorkshire Mayor and Local Authority Leaders taking portfolio responsibilities.
- A Business Advisory Board (BAB) and a Mayor's Economic Advisory Council (MEAC). The former will help maintain meaningful engagement with the private sector with a strong local, independent and diverse business voice. The latter will ensure proven economic growth expertise can be accessed to advise, challenge, and champion South Yorkshire nationally and globally.
- Existing statutory Audit, Standards and Risk Committee and Overview and Scrutiny Committees.

This model removed the four existing Thematic Boards and each of these has held its final meeting. The remaining actions have been subsumed into the MCA Board.

In respect of the Local Enterprise Partnership (LEP), Members will be aware of Government policy to transfer the functions from Local Enterprise Partnerships to MCAs including withdrawing funding support for LEPs. This policy has now been formally confirmed in a Ministerial letter dated 4<sup>th</sup> August 2023. In South Yorkshire, the LEP's remit has been largely superseded with, for example, the end of Local Growth Funds. Other former LEP functions have been replaced in the new governance model. On Thursday 13<sup>th</sup> July 2023, the final South Yorkshire LEP Board meeting took place. The MCA Board recognises the valuable work undertaken by the LEP and the dedication of its members.

1.2 An open and transparent recruitment process has been undertaken over the Summer to the Business Advisory Board with 35 applications submitted to be part of the Board. The recommendations to appoint to the Board are set out in a separate paper being considered at this meeting.

The first meeting of the Business Advisory Board will take place in November.

A separate process is underway to appoint members to the Mayor's Economic Advisory Council. We anticipate the first meeting of the Mayor's Economic Advisory Council will take place later this year. A further update will be provided to the November MCA Board on prospective membership and work plans.

The terms of reference for each group, as agreed at the MCA Board in June, are attached as Appendix A and B.

1.3 **Portfolio Leads** - The Board have agreed the main policy portfolios (recognising the centrality of economic growth to all policy areas) and agreed which Board Member will lead each portfolio, as follows:-

1. Economic Growth - Mayor Coppard.
2. Education, Training and Skills - Sir Steve Houghton CBE.
3. Travel and Transport - Mayor Coppard.
4. Net Zero and Environment - Mayor Coppard.
5. Infrastructure and Housing – Mayor Ros Jones CBE.
6. Creative, Culture and Digital - Cllr Tom Hunt.
7. Policy, Engagement and Impact - Cllr Chris Read.
8. Health Inequalities - Mayor Coppard.

1.4 **Meetings-** the formal Governance of the MCA will now consist of the following meetings:-

1. MCA Board- bi-monthly.
2. Business Advisory Board – bi-monthly.
3. Mayor’s Economic Advisory Council – tri-annually.
4. Overview and Scrutiny Committee – quarterly.
5. Audit and Scrutiny Committee – quarterly.

The Internal Audit plan for 23/24 includes an audit of the governance changes. This review will assess whether the changes have been effectively implemented and embedded and whether these are delivering the required outcomes. The audit will also consider the views and opinions of members on impact of the changes and to seek to identify further refinement. The fieldwork for this audit will commence at the end of January 2024.

## Key Issues

1.5 **Wider engagement**

At the June meeting the MCA Board committed to ensuring that we put in place consistent engagement with Trade Unions. The regional Trades Union Congress (TUC) had previously been represented on the LEP Board.

In addition, the Mayor has agreed to co-host a triannual South Yorkshire Mayoral Trades Union Forum with the TUC Regional Secretary. This Forum will provide a space for the Mayor and the region’s trades unionists to share their respective priorities; and engage in a strategic discussion about the future of the region. It is not an alternative to or substitute for formal negotiations or consultation meetings with recognised unions.

The MCA agreed to retain a number of existing consultative groups, such as South Yorkshire Skills Advisory Board and the Enhanced Partnership Board with local bus operators. One of the co-chairs of the South Yorkshire Skills Advisory Board will also take up membership of the Business Advisory Board.

The MCA is working with expert partners to develop a new model for engagement with the VCSE sector and communities directly which will give these groups the greatest opportunity to identify opportunities for action and shape and influence programmes and projects. MCA officers continue to meet with VCSE representatives and groups and to work with LA partners to engage with residents while new models are developed.

## Strengthening Overview and Scrutiny

- 1.6 In recent months the MCA executive has also been supporting the Overview and Scrutiny Committee to develop a robust and effective programme of work for the remainder of the year.

A workshop was delivered with Committee members on 24<sup>th</sup> July 2023, which produced a Committee Work Programme for 2023/24, attached as Appendix C.

This work programme focuses on the most significant upcoming change programmes at the MCA, and the areas of work which are high priorities for the Committee and South Yorkshire's communities. It remains flexible enough to accommodate any urgent, short-term issues that might arise during the year.

The Committee also raised the following ways in which they felt they could be supported by the MCA to make a tangible difference to the work of the authority, and maintain continuous engagement with MCA business:

- The possibility of relevant portfolio holders attending specific Committee meetings in support of agenda items,
- Informal briefings in advance of significant items on upcoming agendas, such as plans for Tram ownership, Police and Crime Commissioner powers, and Bus Franchising Assessment,
- Informal briefings on some separate, lower-priority issues outside the cycle of Committee meetings.

The Overview & Scrutiny Committee is independent of the MCA Executive and the Scrutiny Officer will liaise with the Committee Chair and MCA Executive senior management to agree how best the Committee's requests to scrutinise the work of the MCA can be accommodated.

### 3. Options Considered and Recommended Proposal

#### 3.1 Option 1

N/A

#### 3.4 Option 1 Risks and Mitigations

N/A

#### 3.5 Option 2

N/A

#### 3.8 Option 2 Risks and Mitigations

N/A

### 4. Consultation on Proposal

- 4.1 The proposals have previously been through the MCA, and Overview and Scrutiny Committee

### 5. Timetable and Accountability for Implementing this Decision



5.1 Immediate

**6. Financial and Procurement Implications and Advice**

6.1 None arising from this report

**7. Legal Implications and Advice**

7.1 All changes to the governance of the MCA are compliant with the MCA’s governing legislation, and the proposals relating to business engagement are in line with the requirements of the March 2023 Government guidance relating to the Devolution Accountability Framework.

**8. Human Resources Implications and Advice**

8.1 None arising from this report

**9. Equality and Diversity Implications and Advice**

9.1 None arising directly from this report. These matters are being considered in respect of the makeup of and recruitment to the Business Boards

**10. Climate Change Implications and Advice**

10.1 None arising from this report

**11. Information and Communication Technology Implications and Advice**

11.1 None arising from this report

**12. Communications and Marketing Implications and Advice**

12.1 MCA employees, Local Authorities and Board Members have been regularly updated on the progress of the review.

**List of Appendices Included:**

A Business Advisory Board – Terms of Reference

B Mayors Economic Advisory Council – Terms of Reference

C Overview and Scrutiny Committee Work Plan 2023/24

**Background Papers**

1. The MCA Review and New Governance Model, MCA Board, 5<sup>th</sup> June 2023.
2. Amended MCA Constitution, MCA Board, 31<sup>st</sup> July 2023.

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# APPENDIX A – BUSINESS ADVISORY BOARD

## TERMS OF REFERENCE

### 1. Purpose

- 1.1 The Business Advisory Board (“Board”) will provide regional business contribution into the MCA;
- 1.2 The Board will provide a strong, independent and diverse business voice into the work and decision making of the MCA;
- 1.3 The MCA, individual Portfolio Leads, officers of the MCA and the Mayor may consult the Board or its members out with the formal meeting cycle to ensure views of business are taken into account when formulating policy and making decisions;
- 1.4 The Board may be commissioned to carry out work for the MCA.

### 2. Responsibilities

- 2.1 Having regard to the desire to ensure the MCA has access to a strong, independent and diverse business voice, the Board will be established with a role and remit that includes:-
  - 2.1.1 Shape South Yorkshire’s thinking on short and long-term issues of importance to businesses and the region’s economic future, and to ensure these are heard and considered by the MCA to inform its decisions;
  - 2.1.2 Help develop thinking on MCA priorities within the agreed remit and core priorities where the business voice can bring most added value while allowing for agility to respond to emerging issues;
  - 2.1.3 Cover a range of business topics that the MCA is directly involved with and where in-depth business input strengthens its thinking, supports delivery, and secures backing;
  - 2.1.4 Share intelligence which informs the region’s approach to delivering the business facing interventions including business growth, skills programmes, and investments in digital and physical infrastructure;
  - 2.1.5 Serve as a forum to surface issues that the Mayor and the MCA may need to address;
  - 2.1.6 Carry out work commissioned by the MCA; and

2.1.7 Advocating for the region, networking, and engagement regionally.

### **3. Delegated Authority**

3.1 The Board is an advisory body and has no delegated authority. It is not a Committee of the MCA, but is integral to the decision making process to ensure a strong business voice is taken into account.

### **4. Membership**

4.1 Non-MCA membership will be up to 12 members.

4.2 The non-MCA members will be either nominated representatives of business bodies active in the MCA area or will be openly recruited in a transparent process that ensures a mix of experiences, skills and diverse voices.

4.3 The Board will be chaired by a private sector board member, who will be appointed annually at the MCA AGM following agreement between the board members and the MCA.

4.4 The Chair of the MCA Regional Skills Advisory Board will be invited to sit on the Board to support joined up working and communication between these groups.

### **5. Frequency**

5.1 Meetings will be held approximately every 8 weeks

### **6. Secretariat**

6.1 The MCA Executive Team will provide secretariat for the Board.

6.2 Papers and presentations for the meetings, will as far as possible, be circulated to the members of MEAC five clear working days in advance of the meeting.

### **7. Quorum**

7.1 As the Board is non-decision making there will be no minimum attendance required.

### **8. Conflicts of Interest**

8.1 All members must complete a Register of Interests Form within 28 days of being appointed to the Board. This must disclose any disclosable pecuniary interests (as defined in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) for the Member, their spouse, their civil partner or partner. Completed Register of Interests Forms for all members are published on the MCA website.

- 8.2 It is the responsibility of every member to ensure that their Register of Interests Form is up-to-date and declare any new interests within 28 days of this being known.

### ***Declarations of Interest at Board Meetings***

- 8.3 It is the responsibility of members to declare any disclosable pecuniary interests (as defined in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) and any other personal interests whether financial or non-financial in specific agenda items at the start of each meeting.

## **9. Transparency**

- 9.1 The membership of the Board together with each members declarations of interest form will be published.
- 9.2 Meetings will not be public meetings and meeting papers will not be routinely published.
- 9.3 For each meeting, a note of the matters considered will be published on-line no later than 10 working days after the meeting.
- 9.4 The Board will publish its annual work programme (if developed) and an annual report detailing its activity in the previous year. This will be presented to the MCA Board by the Chair of the Board.
- 9.5 The Chair of the Board will be invited to attend each MCA Board meetings and may speak at such meetings in a non-voting capacity.



# **APPENDIX B – MAYORS ECONOMIC ADVISORY COUNCIL (MEAC)**

## **TERMS OF REFERENCE**

### **1. Purpose**

- 1.1 To provide the Mayor and local authority Leaders with access to the best economic growth advice, from across the UK and globally, to ensure the South Yorkshire driving ambition and narrative reaches the highest levels of decision making in government, investment institutions and markets.
- 1.2 The MEAC will provide internationally credible expert, advice and support, acting as champions for South Yorkshire. The MEAC will be outward facing, nationally significant and well networked with key influencers across Government, investment organisations and key stakeholders.
- 1.3 The MEAC will help ensure the MCA has a strong, independent and diverse business growth voice as an integral part of the work and decision making of the MCA.

### **2. Responsibilities**

- 2.1 The priorities of the MEAC in advising the Mayor and MCA will be focused on helping the region to:
  - 2.1.1 Grow productivity and prosperity in South Yorkshire and address inequality of opportunity;
  - 2.1.2 Drive economic growth and ensure the broadest range of access to suitable investment ;
  - 2.1.3 Maximise trade, export, and inward investment opportunities;
  - 2.1.4 Upskill the South Yorkshire workforce to include opportunity for higher productivity sectors and occupations;
  - 2.1.5 Deliver long lasting, inclusive, and regenerative economic growth for residents and investors;
  - 2.1.6 Maximise the impact of strategic investments; and
  - 2.1.7 Support raising the economic profile of South Yorkshire to that of a top performing region.
- 2.2 The MCA and/or Mayor may commission the MEAC to undertake specific work.

### **3. Delegated Authority**

3.1 The MEAC is an advisory body and has no delegated authority. It is not a Committee of the MCA, but is integral to the decision making process of the MCA to ensure a strong business voice is taken into account.

### **4. Membership**

4.1 The membership of the MEAC will be widely drawn and will include experts of national and international repute from the following fields:

- Investment and finance;
- Property and capital infrastructure development;
- Industry leaders in South Yorkshire's core competence and capability areas such as:
  - Advanced materials and manufacturing;
  - Clean energy and green tech;
  - Advanced mobility (esp. rail) and advanced logistics;
  - Creative content & digital tech;
  - Health and life sciences.
- Leading small and medium sized business owners / entrepreneurs; and
- Academia.

4.2 Appointments to the Board will be made by the Mayor. The Mayor will Chair the Board and may delegate the role.

### **5. Frequency**

5.1 The MEAC will meet on a frequency to be determined by the Mayor.

### **6. Secretariat**

6.1 The MCA Executive Team will provide the secretariat for the MEAC.

6.2 Papers and presentations for the meetings, will as far as possible, be circulated to the members of MEAC five clear working days in advance of the meeting.

### **7. Quorum**

7.1 As the Board is non-decision making there will be no minimum attendance required.

### **8. Conflicts of Interest**



### ***Register of Interests***

- 8.1 All members must complete a Register of Interests Form within 28 days of being appointed to the MEAC. This must disclose any disclosable pecuniary interests (as defined in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) for the member, their spouse, their civil partner or partner. Completed Register of Interests Forms for all members are published on the MCA website.
- 8.2 It is the responsibility of every member to ensure that their Register of Interests Form is up-to-date and declare any new interests within 28 days of this being known.

### ***Declarations of Interest at Board Meetings***

- 8.3 It is the responsibility of members to declare any disclosable pecuniary interests (as defined in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) and any other personal interests whether financial or non-financial in specific agenda items at the start of each meeting.

## **9. Transparency**

- 9.1 The membership of the Council together with each members declarations of interest form will be published.
- 9.2 Meetings will not be public meetings and meeting papers will not be routinely published.
- 9.3 For each meeting, a note of the matters considered will be published on-line no later than 10 working days after the meeting.
- 9.4 The MEAC will publish its annual work programme (if developed) and will publish an annual report detailing its activity in the previous year, this will be presented to the MCA Board by the Chair of the Board.
- 9.5 The Chair of the MEAC (if not the Mayor) will be invited to attend each MCA Board meetings and may speak at such meetings in a non-voting capacity.

- 1.1 It is the responsibility of every member to ensure that their Register of Interests Form is up-to-date and declare any new interests within 28 days of this being known.

### ***Declarations of Interest at Board Meetings***

- 1.2 It is the responsibility of members to declare any disclosable pecuniary interests (as defined in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) and any other personal interests whether financial or non-financial in specific agenda items at the start of each meeting.

## **1. Transparency**

- 9.1 The membership of the Board together with each members declarations of interest form will be published.
- 9.2 Meetings will not be public meetings and meeting papers will not be routinely published.
- 9.3 For each meeting, a note of the matters considered will be published on-line no later than 10 working days after the meeting.
- 9.4 The Board will publish its annual work programme (if developed) and an annual report detailing its activity in the previous year. This will be presented to the MCA Board by the Chair of the Board.
- 9.5 The Chair of the Board will be invited to attend each MCA Board meetings and may speak at such meetings in a non-voting capacity.



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## Overview & Scrutiny Committee Workplan 2023-24

September Board Meeting – Thursday 21 <sup>st</sup> September 2023	
What?	How?
<b>Police and Crime Commissioner Powers</b>	<ul style="list-style-type: none"> <li>• Update on plans towards implementation</li> <li>• To include some information on how other MCAs have undertaken this change</li> <li>• Preceded by an informal officer briefing via Teams</li> </ul>
<b>Bus Franchising</b>	<ul style="list-style-type: none"> <li>• Look at timelines and existing plans towards taking a decision</li> <li>• Preceded by an informal officer briefing via Teams</li> </ul>
<b>Tram Ownership</b>	<ul style="list-style-type: none"> <li>• Short, focussed update on plans and actions to date</li> </ul>
<b>Mayoral Scrutiny</b>	<ul style="list-style-type: none"> <li>• 5 Minute verbal update from Mayor</li> <li>• Followed by Committee questioning</li> </ul>

December Board Meeting – Thursday 14 <sup>th</sup> December 2023	
What?	How?
<b>£2 Bus Fare Impact Evaluation</b>	<ul style="list-style-type: none"> <li>• Report shared informally for comment in October</li> <li>• Board Paper in December incorporating Committee feedback</li> </ul>
<b>Tram Ownership</b>	<ul style="list-style-type: none"> <li>• More detailed look at plans towards implementation</li> <li>• Preceded by an informal officer briefing via Teams</li> </ul>
<b>Active Travel</b>	<ul style="list-style-type: none"> <li>• Invitation to Ed Clancy to attend to give a verbal update, followed by Q&amp;A</li> </ul>
<b>Mayoral Scrutiny</b>	<ul style="list-style-type: none"> <li>• 5 Minute verbal update from Mayor</li> <li>• Followed by Committee questioning</li> </ul>

<b>March Board Meeting – Thursday 14<sup>th</sup> March 2024</b>	
<b>What?</b>	<b>How?</b>
<b>Transport Update</b>	<ul style="list-style-type: none"> <li>• Specific detail to be confirmed</li> <li>• Preceded by an informal officer briefing via Teams if required</li> </ul>
<b>Analysis and implementation of Scrutiny Protocol</b>	<ul style="list-style-type: none"> <li>• Report summarising Scrutiny Protocol requirements and recommended options for implementation</li> <li>• Preceded by an informal officer briefing via Teams</li> </ul>
<b>Committee End of Year Report</b>	<ul style="list-style-type: none"> <li>• Summary of Committee’s work in year and ‘hand over’ to incoming O&amp;S Committee</li> <li>• Linked to development of MCA corporate performance metrics</li> </ul>
<b>Mayoral Scrutiny</b>	<ul style="list-style-type: none"> <li>• 5 Minute verbal update from Mayor</li> <li>• Followed by Committee questioning</li> </ul>

<b>Items to be considered outside of formal Committee meetings</b>	
<b>Health Inequalities Update</b>	<ul style="list-style-type: none"> <li>• Short briefing provided via teams or a written briefing on Health Inequalities work to date</li> </ul>
<b>Community Transport</b>	<ul style="list-style-type: none"> <li>• Short introduction Teams meeting to provision of community transport in South Yorkshire</li> <li>• Possibly followed by agenda item at future board meeting if required</li> </ul>



**Mayoral Combined Authority Board**

**12 September 2023**

**Appointments to SY Business Advisory Board**

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<b>Is the paper exempt from the press and public?</b>	No
<b>Reason why exempt:</b>	Not applicable
<b>Purpose of this report:</b>	Governance
<b>Is this a Key Decision?</b>	No
<b>Has it been included on the Forward Plan?</b>	Not a Key Decision

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**Director Approving Submission of the Report:**

Andy Gates, Assistant Director External Affairs

**Report Author(s):**

Philip Cooper, External Affairs Officer  
Philip.Cooper@southyorkshire-ca.gov.uk

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**Executive Summary**

This paper seeks approval from the MCA Board to appoint private sector representatives to the MCA Business Advisory Board. The recommendation to appoint is based upon an open and transparent process to seek out a new diverse range of business representation alongside representatives drawn from the Business Representative Organisations in South Yorkshire.

**What does this mean for businesses, people and places in South Yorkshire?**

The new Business Advisory Board will help shape South Yorkshire's thinking on short and long-term issues of importance to businesses and the region's economic future, and to ensure these are heard and considered by the MCA.

A strong business voice will support informed decision-making and enable wider advocacy of the work of the MCA to improve the conditions for business growth in South Yorkshire.

**Recommendations**

Board are asked to:

1. Approve the appointment of members to the South Yorkshire Business Advisory Board as set out in section 2 of this report.
2. Note that the Trades Union Congress will also be represented on the Business Advisory Board.
3. Note that the MCA Board will agree recommendations to appoint the final members at its November meeting.

### **Consideration by any other Board, Committee, Assurance or Advisory Panel**

n/a

## **1. Background**

1.1

The annex to the paper that was agreed at MCA Board (11.ii. Appendix B MCA Review) set the outline structure below for establishing the new Business Advisory Board. This guided the process of establishing the board and the appointment of its members:

- The Business Advisory Board will be made up of 12 members including the Chair and will meet on an 8-weekly basis.
- Membership will have some individuals drawn from either the senior leadership of, or direct business representation drawn from, Business Representative Organisations in South Yorkshire, including the Chambers of Commerce.
- The Chair of the MCA Regional Skills Advisory Board (RSAB) will be invited to sit on the Board to support joined up working and communication between these groups.
- Appointments to the Board will include a number of openly recruited roles for business leaders that reflect the diversity of South Yorkshire's business base. These will span existing and growth sector strengths and capabilities, businesses at different stages of the life cycle from IP intensive spinouts to mature businesses, those with different operating and ownership models, alongside inward investors and businesses trading globally.
- Appointments will represent a balance of businesses within the profile set out above that demonstrate a strong commitment to Responsible Business practices. They will also have an ability to be effective advocates and a track record of engaging with their sector counterparts or are able to access or convene wider networks within the business community.
- Consideration will be given to the composition of the Board to ensure appropriate balance across geography, gender, age and ethnicity.

The term length for board members will be 2-years, with a possible extension of up to 2-years. The expected commitment for members will be 1-2 days per month. Although these positions do not come with a salary, their expenses will be reimbursed.

1.2

## **Recruiting to the Board**



The process went live on 6 July. The opportunities were widely publicised shortly after with a press release, social media and direct email communications. The region's business bodies, local authority business teams and various networks were used to promote the opportunity.

The process for applications was designed to be as straightforward as possible. Candidates were asked to submit a CV, a statement of suitability and an equalities form.

In addition to the nominations put forward by business groups in the region 35 applications were submitted. Applications were assessed against the following essential criteria:

- Evidence of leadership experience.
- Proven ability to work effectively with partnerships.
- Strong communication and teamworking skills.
- Ability to attend Business Advisory Board meetings and give the role the time and effort it requires.
- Understanding of and a commitment to public policy requirements associated with holding public office (Nolan Principles).
- Demonstrable passion for and attachment to South Yorkshire through business or residency.
- A strong commitment to Responsible Business practices such as investing in their workforce and reducing their carbon footprint.
- The ability to be effective advocates with a track record of engaging with people in their sector and the ability to access or convene networks within the wider business community.

Applications were sifted with a long list brought forward for interviews in August.

## 2. Key Issues

### 2.1

Following the recruitment process and nominations from business groups it is recommended that the following individuals be appointed to the Business Advisory Board.

1. Louisa Harrison Walker representing the three South Yorkshire Chambers (Barnsley & Rotherham, Doncaster and Sheffield)
2. Rachel Abbott representing the Cutlers, South Yorkshire International Trade Forum, Manufacturers Forum and Made In Sheffield
3. Dawn Huntrod representing MakeUK
4. Paula Gouldthorpe representing the Federation of Small Businesses (FSB)
5. Angela Foulkes representing the South Yorkshire Skills Advisory Board (SYSAB)
6. Liz Blackshaw representing the Northern Trade Union Congress.

The Board will appoint a Chair from within the membership.

There remains one more place on the Board to be filled from within the business representative organisation base.

### **3. Consultation on Proposal**

- 3.1 The MCA Board approved the programme of work at its June meeting. Subsequent to that the Executive Team has engaged with Local Authority business teams, business groups and key stakeholders to attract a diverse board.

### **4. Timetable and Accountability for Implementing this Decision**

- 4.1 Appointments will come into effect immediately.

### **5. Financial and Procurement Implications and Advice**

- 5.1 There are no financial implications associated with the appointments other than Board Member expenses which will be reimbursed to members for attending the meeting. The positions are non-remunerated - they do not come with a salary.

### **6. Legal Implications and Advice**

- 6.1 No specific legal implications arising from this report. The Business Advisory Board is not a legally required Board of the MCA.

### **7. Human Resources Implications and Advice**

- 7.1 Although there are no human resources implications relating to these appointments, the MCA Human Resources Team were engaged in the process.

### **8. Equality and Diversity Implications and Advice**

- 8.1 The Business Advisory Board will be made up of 12 members, broadly representing the South Yorkshire geography.

In all cases, SYMCA endeavoured to ensure that the new boards reflect the communities across the region, including a commitment to achieve a gender balance.

Diversity on the Board in relation to business sectors, geography, demographics, and ethnicity was prioritised to ensure the business voice is representative of interests throughout South Yorkshire. Achieving a representative mix on the Board was a key determinative factor in the selection of Board members.

Where two or more appointable candidates were considered to offer similar value in terms of achieving a diverse representation, then selection decisions will be made

on the individual merits of the two candidates based on the “essential criteria” for Board members set out above.

## **9. Climate Change Implications and Advice**

9.1 An Impact Assessment is not required for this activity.

## **10. Information and Communication Technology Implications and Advice**

10.1 There are no information and communication technology implications relating to this activity.

## **11. Communications and Marketing Implications and Advice**

11.1 The Business Advisory Board will be established as advisory board to the formal MCA decision-making process. On that basis the meetings will not be held in public.

However, it is important that the public and the business community understand who, how and on what issues the private sector voice is being engaged – as well as having the opportunity to inform that work.

To support this objective, the MCA will ensure that information relating to both the MEAC and BAB is published online, including:

- Meeting dates, board composition as well as information on board recruitment processes.
- Members Declarations of Interest
- An agreed forward plan of activity the MCA Board has asked both the MEAC and BAB to consider and an annual report setting out an update on the key areas of work undertaken.
- A summary of the key topics discussed at each meeting.
- Contact details of the MCA lead officer.

## **List of Appendices Included**

None.

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## Mayoral Combined Authority Board

Tuesday, 12 September 2023

### South Yorkshire Local Visitor Economy Partnership Update

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<b>Is the paper exempt from the press and public?</b>	No
<b>Reason why exempt:</b>	Not applicable
<b>Purpose of this report:</b>	Governance
<b>Is this a Key Decision?</b>	No
<b>Has it been included on the Forward Plan of Key Decisions?</b>	Not a Key Decision

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**Director Approving Submission of the Report:**  
 Andrew Gates – Assistant Director External Affairs

**Report Author(s):**  
 Laura Haddon – External Affairs Officer  
[laura.haddon@southyorkshire-ca.gov.uk](mailto:laura.haddon@southyorkshire-ca.gov.uk)

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#### Executive Summary

The South Yorkshire Local Visitor Economy Partnership (LVEP) is now formally accredited by Visit England. This paper updates the MCA on the next steps of the LVEP implementation process.

#### What does this mean for businesses, people and places in South Yorkshire?

A stronger and more vibrant visitor economy offer creates more businesses, jobs and visitor spend in the region. Through the work being undertaken at the South Yorkshire and wider Yorkshire level, including securing accreditation of a South Yorkshire LVEP, we will position the region more effectively to secure and access funding and support from Visit England and Government.

#### Recommendations

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The MCA Board is asked to agree the next steps to develop the South Yorkshire Local Visitor Economy Partnership.

## 1. Background

1.1 In July 2023 Sheffield City Council received confirmation from Visit England that the South Yorkshire Local Visitor Economy Partnership achieved accreditation.

1.2 The SYLVEP is a partnership between the MCA, Sheffield City Council, City of Doncaster Council, Barnsley MBC and Rotherham MBC working together on shared priorities and targets to grow the local visitor economy.

This approach was approved by the MCA Board in June 2023. Alongside signalling support for the development of the SYLVEP the Board were also advised that the LVEP would commission a Destination Management Plan for South Yorkshire.

1.3 Previous arrangements for destination management/marketing were a fragmented collection of public and private organisations with different functions. This included the Welcome to Yorkshire organisation which delivered national and international tourism campaigns and was a catalyst for attracting some major events with global significance (predominantly Grande Depart, Tour de France and the subsequent Tour de Yorkshire). This regional approach is being addressed via the Yorkshire Tourism Initiative (see 1.4).

The LVEP programme will initially focus on destination management, place-making and supporting businesses through developing skills/training and collecting data & insights.

The goals of the programme are to:

- Develop a strong national strategic relationship between LVEPs, VisitEngland, DCMS and wider government and national agencies.
- Ensure stability and resilience through increased income generation, diversifying funding streams, robust destination management and diverse governance.
- Join up local visitor economy growth priorities and activities with those at national level, setting clear targets and driving high performance. There will be a strong emphasis on embedding sustainability and accessibility, growing business support and working on approaches to data.
- Provide a significant role in place shaping and economic development, generating better outcomes for visitors, the environment, communities and businesses, through building influential relationships with local government and businesses.
- Develop skills and expertise in LVEP teams through access to training opportunities, and the wider sector and SMEs through a more targeted business support offer.

### 1.4 Yorkshire Tourism Initiative

The MCA and LVEP partners continue to work in a light touch partnership with local and combined authorities across Yorkshire on the Yorkshire Tourism Initiative which is focused on promoting Yorkshire as a visitor destination.

All sub-regions are applying for LVEP accreditation; at the time of this paper South Yorkshire, West Yorkshire and East Yorkshire have secured accreditation.

## 2. Key Issues

### 2.1

#### **Next steps**

The collaboration agreement now in place creates a number of joint obligations across the SYLVEP and Visit England.

The conditions of that collaboration agreement include:

- Establishing a Partnership Agreement which captures and explains the relationship and commitment between the constituent parts of the LVEP.
- Full completion of the Destination Management Plan (including consultation, governance, implementation of new advisory group and an implementation approach).
- Agree Year 1 of a Growth Action Plan and VE/VB support package.
- Development of joint staffing structure.

These conditions need to be met by December 2023. For full timetable and deadlines please see section 5.1.

Work has been commissioned to deliver each element of the work set out above. Having submitted and secured an application for LVEP status the next step is the production of a Partnership Agreement for submission to VisitEngland before the MCA meets formally again. The deadline for submitting the partnership agreement is 31<sup>st</sup> October 2023.

It is therefore proposed that the MCA delegate authority for submission of the Partnership Agreement (to be developed by the constituent councils comprising the LVEP and submitted by Sheffield City Council) in full consultation with the Lead Member and Lead Chief Executive.

### 2.2

#### **Destination Management Plan (DMP)**

One of the key milestones for the end of 2023 is the production of a South Yorkshire wide Destination Management Plan (DMP). The DMP will establish sub-regional priorities and inform future governance arrangements. The current DMO overview group, made up of Tourism Lead officers have commissioned this work.

### 2.3

#### **Resourcing**

The four South Yorkshire Councils invest in Visitor Economy support through a range of mechanisms, including promotion, capital and revenue investment in the sector and through place-making and regeneration programmes. The MCA has also allocated resources for the delivery of the year 1 programme of work. The DMO overview group are now developing a collective resourcing plan for 24/25 and beyond. This work will be informed by the development of the DMP.

### 2.4

#### **Governance and working with the Visitor Economy Sector in South Yorkshire**

As the LVEP develops the MCA will need to establish appropriate governance, including a board with strategic oversight of the LVEP. Feeding into the board will be an officer group to manage the board and direct its work programme – as well as supporting the engagement of stakeholder networks. The full governance structure will be developed through the Destination Management Plan work and the MCA will need to agree the structure.

The work of the LVEP also needs to be connected to the new governance model developed for the MCA and it is recommended that strategic oversight of the LVEP work be part of the Creative, Culture and Digital Portfolio.

The portfolio lead and lead CEX will work with the DMO overview group to agree a form of governance for the work that bridges both public and private sector representation.

### **3. Options Considered and Recommended Proposal**

#### **3.1 Option 1**

It is recommended that: the LVEP be incorporated within the Culture, Creative and Digital Portfolio; that appropriate actions are taken to complete the requirements of the LVEP collaboration agreement with VisitEngland; that resourcing of activity be considered at an early stage; and that the development of the South Yorkshire DMP should continue to drive policy decisions around future governance and prioritisation.

#### **3.2 Option 1 Risks and Mitigations**

Establishing clear governance oversight and identifying resourcing implications early in the budget cycle presents a good opportunity, to mitigate issues relating to achieving the conditions set out in the SYLVEP and VisitEngland Collaboration Agreement.

#### **3.3 Option 2**

The MCA board could seek to establish an additional portfolio specifically for Local Visitor Economy Partnership work.

#### **3.4 Option 2 Risks and Mitigations**

Whilst this would satisfy the requirements of VisitEngland and DCMS it would limit the ability to bring together key elements of the work of SYMCA, in particular the cultural and creative offer that underpins much of the visitor economy offer in the region.

#### **3.5 Recommended option**

**Option 1.**

### **5. Timetable and Accountability for Implementing this Decision**



5.1

Sheffield City Council are the formal accountable body (as lead partner for the LVEP programme). However, collective accountability will continue to be driven through the joint officer working group and new MCA portfolio lead.

Key decision / implementation points include:

Condition	Action	Timescale	Lead
Agree Year 1 Growth Action Plan and VE/VB support package		Agreement by 30 <sup>th</sup> November 2023	Sheffield City Council
Full completion of the DMP (including consultation, governance, implementation of new advisory group and an implementation approach) .	Report delivered to VE followed by quarterly updates.	Completion by 30 <sup>th</sup> December 2023	SYMCA will commission and overview of the work will be conducted by the current DMO overview group
A partnership agreement in place which captures and explains the relationship and commitment between the constituent parts of the LVEP.	Agreement to be signed by all LVEP partners as stipulated in the application.	Agreement signed by 31 <sup>st</sup> October 2023	Sheffield City Council
Development of joint staffing structure.	Aligned to DMP a joint staffing structure is made available which clearly outlines who is delivering what activity for the LVEP.	Agreed with all partners and VE by 30 <sup>th</sup> December 2023	Sheffield City Council

## 6. Financial and Procurement Implications and Advice

6.1

The MCA has made provision of £180,000 in its 2023/24 budget for this programme of work.

The appointment of external support to develop the South Yorkshire Destination Management Plan and any additional capacity to support the LVEP work will be delivered in line with established MCA and local council processes.

## 7. Legal Implications and Advice

7.1

The partnership agreement between SCC, the MCA, other constituent councils and Visit England will need to be developed in full sight of monitoring officer.

## 8. Human Resources Implications and Advice

8.1 n/a

**9. Equality and Diversity Implications and Advice**

9.1 None of this stage. The development of the Destination Management Plan may identify particular opportunities or challenges for the region.

**10. Climate Change Implications and Advice**

10.1 n/a

**11. Information and Communication Technology Implications and Advice**

11.1 n/a

**12. Communications and Marketing Implications and Advice**

12.1 n/a – there are no direct communications or marketing implications as a result of the proposals set out in this paper.



## Mayoral Combined Authority Board

Tuesday, 12 September 2023

### South Yorkshire Music Hub

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<b>Is the paper exempt from the press and public?</b>	No
<b>Reason why exempt:</b>	Not applicable
<b>Purpose of this report:</b>	Discussion
<b>Is this a Key Decision?</b>	No
<b>Has it been included on the Forward Plan of Key Decisions?</b>	Not a Key Decision

---

**Director Approving Submission of the Report:**  
Andrew Gates – Assistant Director External Affairs

**Report Author(s):**  
Laura Haddon – External Affairs Officer  
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#### Executive Summary

South Yorkshire has a rich, diverse and growing music ecosystem built out of; creatives, music industry companies, touring and production skills, leading music education providers across our Music Hubs and a higher education base as well as globally recognised music output. This paper is seeking approval to take forward an application to Arts Council England for a South Yorkshire Music Hub to bring together our existing hubs into a strategic collaborative partnership to enhance music education delivery across the region.

#### What does this mean for businesses, people and places in South Yorkshire?

Bringing together the capabilities of the four South Yorkshire Music Hubs at a South Yorkshire level as a regional strategic partnership, will enhance the music education offer for young people, strengthen creative skills development and bring additional funding to the region to support music education. A regional strategic vision, will also help music hubs reach children and young people from all backgrounds across South Yorkshire and build on the excellent reputation of our music hubs to position South Yorkshire as a national leader in music education.

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## Recommendations

The MCA Board are asked to:

1. Support taking forward a South Yorkshire Music Hubs proposal – with the MCA as accountable body.
2. Note the timeline as set out in the report.
3. Note the intention for this work to be 'owned' through the work of the Creative, Culture and Digital portfolio.

### Consideration by any other Board, Committee, Assurance or Advisory Panel

None

## 1. Background

1.1

Music Education Hubs (MEH) were created in August 2012 as partnerships of music education organisations to deliver aspects of the first National Plan for Music Education (2011) in England. After some consolidation and changes in leadership, there are currently 117 Hub partnerships nationally. Of these around 70% are led by local authorities, with charitable trusts leading most others.

In June 2022, the DfE published a new National Plan for Music Education, *The Power of Music to Change Lives*. This reasserts schools' primacy in delivering music education and redefines Hubs' role as more strategic, supportive, and developmental, with commissioned activity from a wider range of partners. Engagement with schools is expected to be 95%+ and focus on supporting schools to develop individual 'School music development plans', promote the DfE's Model Music Curriculum, as well as identifying lead schools to share best practice.

The DfE subsequently commissioned Arts Council England to lead the Investment Programme to identify and appoint new Hub Lead Organisations that will lead Music Hubs across new, larger areas. These HLOs will receive government funding to co-ordinate Music Hub partnerships from September 2024.

1.2

Each Local Authority runs a Music Hub that deliver music education across schools in their area. Coverage of the service is excellent. There is good officer level collaboration and an appetite for much stronger connectivity across the region.

Whilst each Music Hub has their own objectives, in essence Music Hubs across South Yorkshire aim to:

- Give high quality music education and support for 5-18 year olds
- Inspire young people to sing, create and play a musical instrument.
- Develop young musicians' talent by offering the chance to perform at different levels.
- Promote and develop music and enhance and develop life skills through music.

1.3

South Yorkshire Music Hubs deliver a range of activity that includes:

- 1) Allowing children from age 5 to 18 the chance to learn a musical instrument for a year in school, instrument loan schemes and small group tuition.
- 2) Options for pupils to achieve a nationally accredited music grade, one to one lessons (used to support higher standard pupils).
- 3) Ensembles in partnership through choirs, bands, groups and orchestras for all instrument families. Performance/workshops and regular concerts, master classes and workshops in a range of venues locally and nationally.
- 4) Continuing professional development (CPD) to school staff and support to schools to deliver music in the curriculum.

1.4

Across South Yorkshire there is considerable capital investment being made in the physical infrastructure that supports arts and culture, including music. This includes investment in Harmony Works in Sheffield and the new Northern Academy for Vocal Excellence (NAVE) in Barnsley.

## 2. Key Issues

2.1

### Proposal

It is proposed that the four South Yorkshire Music Hubs and the MCA develop a submission in line with the Arts Council England guidance that brings together the capabilities of the four Music Hubs at a South Yorkshire level as a new Hub Lead Organisation.

The Music Hub leads have established some initial joint working objectives, which include:

1. Developing a SY proposal and funding submission that secures continued growth and diversification of the offer for children and young people.
2. Work on shared strategic vision to ensure we reach children and young people from all backgrounds across South Yorkshire.
3. Build on landscape of disruption nationally – recognising that South Yorkshire is collectively already well ahead of the game – with the opportunity to work strategically and being well placed to take a lead on new national strategies.
4. Further building on an improving relationship with Arts Council England to help to lever additional funding and further grow our regions reputation in all Local Authority areas.

2.2

### Advantages of more formal collaboration and a joint funding proposal

Beyond the opportunity to extend the SY Music Hub delivery, there are a number of other advantages to the proposal. These include:

- 1) **Reputation:** A signal to the Arts Council and DfE / DCMS that South Yorkshire is a partner that is willing to work across boundaries and in more effective ways.
- 2) **Strategic alignment:** This project has alignment with the new Creative, Cultural and Digital portfolio and presents an opportunity to connect music

education into the work of the MCA across skills, business support, the South Yorkshire story and narrative and visitor economy.

- 3) **Scaled funding proposals and pilots** – more formal mechanisms of engagement enable a connecting-up of best practice in particular areas of South Yorkshire capability.
- 4) **Resilience of the offer:** Joint working enables more effective resource planning and potential economies of scale.

2.3

### **Resourcing**

MCA Board should note that:

- At this stage there is no expectation that the MCA would provide financial support for delivery of work currently funded by Local Authorities or that made available by Arts Council England.
- Some resources may be required to develop a proposal that satisfies ACE business case requirements.
- The Music Hubs may seek support for any additional extensions to delivery that are not supported by external funding, with an expectation that this would form part of MCA portfolio resource planning for 24/25 and beyond.

2.4

### **Governance**

The MCA and Constituent Councils will need to develop a governance model that ensures strategic fit with the expectations of Arts Council England and develop arrangements that support greater joint working across the four Music Hubs in the region.

These arrangements will be co-designed with the MCA and Local Councils to ensure that new arrangements have local delivery and operational autonomy at their core, whilst also enabling; stronger joint working, improved advocacy and engagement with funders and partners and connecting the work of the Music Hubs to other opportunities.

The Culture, Creative and Digital Portfolio lead and lead Chief Executive will lead the development of this work.

## **3. Options Considered and Recommended Proposal**

### **3.1 Option 1**

As set out in the paper the MCA Board are asked to support the proposal for an application to Arts Council England to establish a South Yorkshire Music Hub that brings together the four local Music Hubs operating in South Yorkshire into a strategic partnership.

### **3.2 Option 1 Risks and Mitigations**

This course of action is recommended to achieve a strengthened music education offer for the region and is supported by the existing Music Hubs.

There is a risk that the region is unsuccessful in its application. To mitigate this the MCA and partners are working closely with Arts Council England to ensure the application meets the expected requirements.

### 3.3 **Option 2**

On the basis that the Government are seeking greater alignment of Music Hubs in local areas it is likely that a different delivery model would have to be explored that still aims to bring together the Music Hubs together more strategically.

### 3.4 **Option 2 Risks and Mitigations**

Not taking the application forward may risk missing out on extra funding and lose the strategic support from Arts Council England to develop the regional hub.

### **Recommended Option**

### 3.5

Option 1

## 4. **Consultation on Proposal**

### 4.1

Consultation thus far has been through the Music Hub leads officer group, further consultation will take place through business plan development if the application is successful.

## 5. **Timetable and Accountability for Implementing this Decision**

### 5.1

<b>Oct 2023</b>	Proposal submission deadline
<b>April 2024</b>	Announcements on funding award
<b>Sep 2024</b>	Delivery commences.

## 6. **Financial and Procurement Implications and Advice**

### 6.1

Should the MCA support the proposal to submit a South Yorkshire Music Hub proposition and if that bid is successful, the MCA will take on formal accountability status with the funding body with a funding award in Q3 of 24/25.

## 7. **Legal Implications and Advice**

### 7.1

The MCA has a general power of competence which supports this initiative.

## 8. **Human Resources Implications and Advice**

### 8.1

n/a

## 9. **Equality and Diversity Implications and Advice**

### 9.1

n/a

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**10. Climate Change Implications and Advice**

10.1 n/a

**11. Information and Communication Technology Implications and Advice**

11.1 n/a

**12. Communications and Marketing Implications and Advice**

12.1 n/a

**List of Appendices Included:**

A None.





**Mayoral Combined Authority Board**

**12 September 2023**

**Local Nature Recovery Strategy – Governance Proposal**

**Is the paper exempt from the press and public?** No

**Reason why exempt:** Not Applicable

**Purpose of this report:** Governance

**Is this a Key Decision?** No

**Has it been included on the Forward Plan of Key Decisions?** Not a Key decision

**Director Approving Submission of the Report:**

Clare Monaghan, Executive Director Policy & Strategic Development

**Report Author(s):**

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**Executive Summary**

As the 'Responsible Authority', the Mayor of South Yorkshire Mayoral Combined Authority is required by law to lead, prepare, publish, review, and republish a Local Nature Recovery Strategy (LNRS) and to have regard to statutory guidance in the process. Officers have prepared a governance structure to ensure the prepared strategy takes into account the needs of South Yorkshire as a region, the views and challenges faced across our region, and creates a strategy that is deliverable.

**What does this mean for businesses, people and places in South Yorkshire?**

The main purpose of the strategy is to identify locations to create or improve habitat most likely to provide the greatest benefit for nature and the wider environment. It will also help communities map out the action needed in their area to restore nature, working closely with local stakeholders, from farmers to school children. The preparation of the Strategy gives South Yorkshire the opportunity to understand the state of the natural environment across the region.

## Recommendations

The MCA Board is asked to:

1. Note the policy development on Local Nature Recovery Strategy.
2. Agree the LNRS governance proposal.
3. Consider any additional governance procedures each Local Authority will require for timely LNRS development.

## Consideration by any other Board, Committee, Assurance or Advisory Panel

None.

### 1. Background

1. On 26<sup>th</sup> June the Mayor was appointed by Trudy Harrison MP, as Parliamentary Under-Secretary of State for Natural Environment and Land Use, to act as 'Responsible Authority' for preparing a Local Nature Recovery Strategy (LNRS) for South Yorkshire.

1.2 South Yorkshire is one of 48 areas in England required by law to develop a LNRS under Section 105 of the Environment Act 2021. The main purpose of the strategies is to identify locations to create or improve habitat most likely to provide the greatest benefit for nature and the wider environment. They will also help communities map out the action needed in their area to restore nature, working closely with local stakeholders, from farmers to school children.

1.3 Each LNRS must:

- map the most valuable existing areas for nature.
- agree priorities for nature's recovery.
- map specific proposals for creating or improving habitat for nature and wider environmental goals.

The Department for Environment, Food and Rural Affairs (DEFRA) has indicated that the strategy should take 12-18 months to develop and that all strategies should be published by March 2025. Strategy development is not a one-off process and Responsible Authorities will be required to refresh plans roughly every 5 years. SYMCA has been allocated £241,265 to fund strategy development.

1.4 As the designated accountable body SYMCA is required by law to lead, prepare, publish, review, and republish a LNRS and to have regard to DEFRA's Statutory Guidance in the process.

In addition to 'Responsible Authorities' DEFRA has designated other bodies as 'Supporting Authorities' in the development of LNRSs. DEFRA intends that Local Authorities, national park authorities and Natural England, as planning authorities and the government's nature advisor, have formal roles to play in supporting the preparation and delivery of LNRSs. In South Yorkshire, the six Supporting Authorities are:

- Barnsley MBC
- City of Doncaster Council
- Rotherham MBC

- Sheffield CC
- Peak District National Park Authority
- Natural England

## 2. Key Issues

- 2.1 A key learning from the five LNRS pilots which took place during 2020-21 is that establishing good governance quickly and drawing upon a wide range of people and organisations was important for strategy development. LNRS Statutory Guidance also suggests that groups from public, private, and voluntary sectors ought to be brought together to identify opportunities and support delivery of nature recovery initiatives.
- 2.2 SYMCA officers have therefore been developing a governance proposal for strategy development in conversation with all six Supporting Authorities. The proposal is based upon learning from the LNRS pilots and has been developed to reflect key stakeholders in South Yorkshire.
- 2.3 The governance proposal is described below and illustrated in a diagram on slide 1 of Appendix A.
- 2.4 It is proposed that:
- The MCA Board will provide initial strategic guidance on strategy objectives and system engagement principles and then receive regular updates alongside providing formal approval of initial high-level principles, first (and any subsequent) draft and final draft.
- 2.5
- The 'Steering Group' will provide oversight of and executive decision-making on general strategy development. It will ensure compliance with statutory guidance and provide feedback on content produced from other groups in the governance structure (detailed below). It will also act as liaison to the MCA Board on LNRS development, identifying key milestones that require MCA Board approval, and providing sponsorship for the LNRS.
  - Its membership will consist of one Head of Service from each Supporting and Responsible Authority, chaired by the Chief Executive. We anticipate a frequency of meeting once every six weeks.
  - It is proposed that the Heads of Service cover the relevant touch points of the Supporting Authorities, including Planning, Parks and Countryside Services, Climate Change etc.
- 2.6
- The 'Advisory Panel' will provide recommendations on high-level and complex issues as required for strategy development, such as strategy outcomes, outputs, and conceptual approach. Its core purpose will be to encourage a range of perspectives, provide challenge, and generate new ideas on key topics. Its recommendations will be submitted to the Steering Group for decision-making.

- The membership will include an intentionally diverse set of organisations: attendance will be sought from senior representatives from both Wildlife Trusts in South Yorkshire, DEFRA arms-length bodies such as the Environment Agency and Forestry Commission, the farming sector, South Yorkshire Fire & Rescue, and landowning, community, and voluntary sectors. Its chair will be independently appointed. We anticipate a frequency of meeting once every six weeks.
- This group will be convened at the start of the development process and will likely run through until publication of the Strategy. However, it may be that once the main content and direction of the work is agreed that the group is disbanded,

- 2.7
- The 'Project Team' refers to SYMCA officers responsible for project management and resourcing of the strategy, ensuring timely development and providing a point of contact for DEFRA and Natural England. This team will manage the budget allocation and act as commissioner for additional activity as required by the Working Groups.

- 2.8
- The 'Working Groups' identified will undertake the tasks agreed by the Steering Group. These have been split into three thematic areas: evidence, engagement, and delivery.
  - The 'Evidence' group will be responsible for collating relevant data and analytical insights, drawing upon ecological expertise, and developing an interactive mapping portal for multiple users.
  - The 'Engagement' group will develop and execute a plan for engaging and liaising with external stakeholders, from the general public to strategically significant stakeholders such as the farming sector. It will also establish an approach to external communications and have regard to ensuring that all partners are sighted on messages.
  - The 'Delivery' group will outline and prepare for delivery of LNRS following strategy completion and will consider the variety of potential delivery mechanisms and users of the strategy. It will propose how and where the strategy can go beyond the statutory requirements and prepare high-level scheme proposals in anticipation of future funding opportunities. This group will ensure that a resourced delivery plan, with outcome measures is developed alongside the strategy.
  - Membership of these groups will include Supporting and Responsible Authority officers, as well as individuals from stakeholder organisations such as DEFRA arms-length bodies or Wildlife Trusts, with further appointments based on subject matter expertise. We anticipate a frequency of meeting once every three weeks.

- 2.9
- We anticipate that there may be the need over time, and as deemed necessary, to adjust this governance structure, and suggest that any changes should be agreed upon by the Steering Group.

### 3. Options Considered and Recommended Proposal

#### 3.1 Option 1

Agree to the proposed LNRS governance structure and process. Following approval, the Project Team will appoint individuals to each group in consultation

with the portfolio holder and lead Chief Executive and begin formal LNRS development.

### 3.2 **Option 1 Risks and Mitigations**

There is a risk that some organisation or body will feel underrepresented in the governance structure. The MCA has engaged widely with partners, considered structures in place in other MCAs, and used knowledge of groups in South Yorkshire to try and minimise the potential for this.

### 3.3 **Option 2**

Reject the LNRS governance proposal on the basis of changes needed.

### 3.4 **Option 2 Risks and Mitigations**

There is a risk that if extensive changes are required, needing subsequent MCA Board approval, LNRS development will be delayed.

### 3.5 **Recommended Option**

Option 1

## 4. **Consultation on Proposal**

4.1 Stakeholder engagement will be a critical aspect of LNRS development and is designed into this governance proposal.

4.2 Supporting Authorities have been consulted and have helped to shape the governance structures within the proposal.

## 5. **Timetable and Accountability for Implementing this Decision**

5.1 DEFRA have indicated that LNRS should all be published by March 2025, and the Project Team is working to this deadline.

5.2 An agreed governance structure is required before the end of September 2023 in order to meet the project timeline.

## 6. **Financial and Procurement Implications and Advice**

6.1 As Responsible Authority for LNRS, SYMCA has been allocated £241,265 to fund strategy development.

## 7. **Legal Implications and Advice**

7.1 SYMCA is required by law to meet its duty as Responsible Authority as outlined in Section 105 of the Environment Act 2021.

## 8. **Human Resources Implications and Advice**

8.1 SYMCA has allocated resource with its staffing structure, and there is further human resource required from Supporting Authorities to co-develop the LNRS.

## 9. **Equality and Diversity Implications and Advice**

9.1 Equality and diversity will be addressed through deliberations within the proposed Advisory Panel and through developing the evidence base on impacts of nature recovery to human health and wellbeing.

## **10. Climate Change Implications and Advice**

10.1 DEFRA has emphasised the significance of 'wider environmental benefits' which result from nature recovery. These include climate adaptation (such as flood risk mitigation) and climate mitigation (such as carbon sequestration).

## **11. Information and Communication Technology Implications and Advice**

11.1 SYMCA is developing a public-facing webpage to communicate LNRS developments to the wider public.

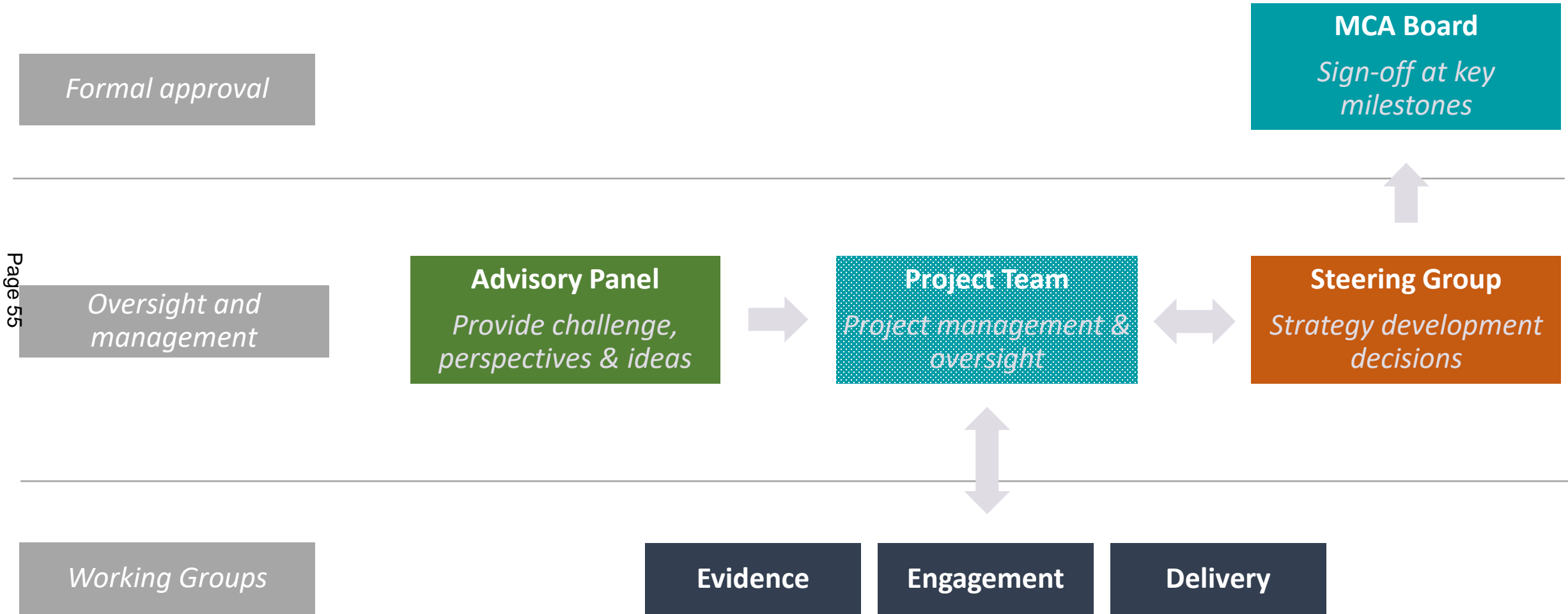
## **12. Communications and Marketing Implications and Advice**

12.1 Developing an approach to communications is proposed within this governance structure.

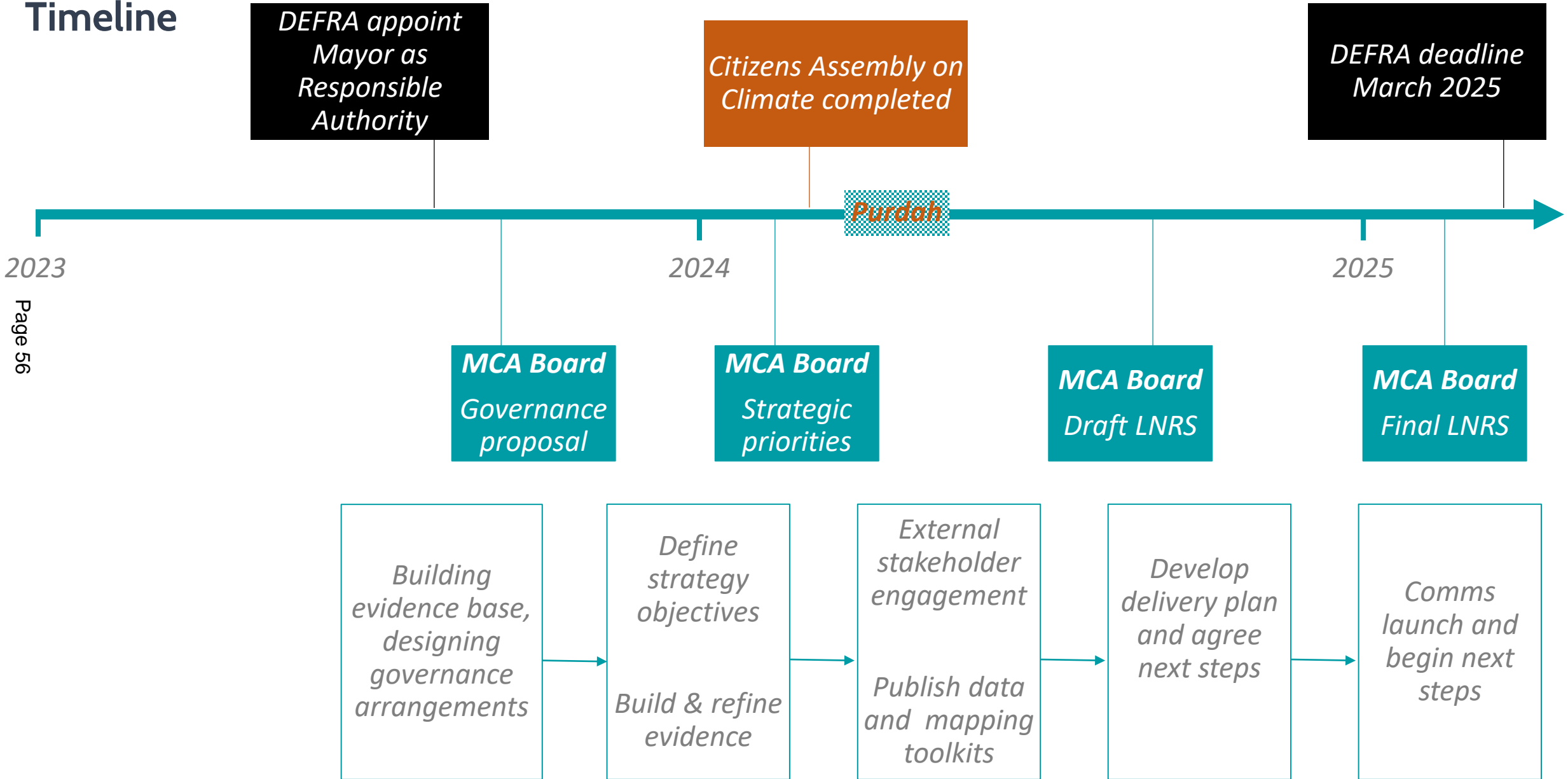
### **List of Appendices Included**

A 'LNRS Governance [MCA Board]' slides

# Overarching governance



# Timeline







## Mayoral Combined Authority Board

12 September 2023

### Programme Approvals

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<b>Is the paper exempt from the press and public?</b>	No
<b>Reason why exempt:</b>	Not applicable
<b>Purpose of this report:</b>	Funding Decision
<b>Is this a Key Decision?</b>	Yes
<b>Has it been included on the Forward Plan?</b>	Yes

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#### Director Approving Submission of the Report:

Gareth Sutton, Executive Director Resources & Investment/s73 Officer

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#### Executive Summary

This report requests:

1. Progression of seven investment schemes subject to conditions set out in the Assurance Summaries;
2. Acceptance of a Department of Transport Grant and onward award and acceptance of a Department of Environment, Food and Rural Affairs grant,
3. Approval to submit a funding application to the Department of Culture, Media and Sport.

#### What does this mean for businesses, people and places in South Yorkshire?

This report is seeking approval to progress business cases and enter into contract for a number of investment proposals which will support the MCA's aspirations.

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#### Recommendations

This report recommends that the Board approves:

Brownfield Housing Programme and Infrastructure schemes:

- a. Progression of “Cannon Brewery (B46)” from Outline Business Case (OBC) to Full Business Case (FBC) and in-principle approval to award of £11.7m grant to Capital & Centric (505) Limited subject to the conditions set out in Assurance Summary A
- b. Progression of “Plot 2 Olive Lane, Waverley” from Business Justification Case (BJC) to full approval and award of £0.89m to Forge New Homes LLP subject to the conditions set out in Assurance Summary B
- c. Progression of “Gigabit Broadband Voucher Scheme (GBVS) Local Top-up” from Business Justification Case (BJC) to full approval and award of £0.51m to South Yorkshire Mayoral Combined Authority (SYMCA) subject to the conditions set out in Assurance Summary C

Gainshare Programme Approvals:

- d. Progression of “Housing Retrofit (D22)” from FBC to full approval and award of £2.7m grant to City of Doncaster Council (CDC) subject to the conditions set out in Assurance Summary D
- e. Progression of “Business Growth Advisors Service 23-25” from FBC to full approval and investment of up-to £1.6m by South Yorkshire Mayoral Combined Authority (SYMCA) subject to the conditions set out in Assurance Summary E

Gainshare Programme Delegations:

- f. Delegate authority to the Head of Paid Service in consultation with Mayor Coppard - in his position as the Portfolio Lead for the Economy and Portfolio Lead for Health - for consideration of the following:
  - a. The progression of scheme ‘D0063’ to post-OBC in-principle approval for up-to £36m capital and £27m revenue grant support and progression to a two-stage FBC process

Transport Programme Scheme

- g. Progression of “Magna-Tinsley Phase 1 (T8/2-1)” from FBC to full approval and award of £0.76m grant to Sheffield City Council (SCC) subject to the conditions set out in Assurance Summary F

Grant Acceptance

- h. Acceptance of £0.67m “Local Electric Vehicle Infrastructure (LEVI) Capability Fund” grant from the Department of Transport (DfT) and onward award.
- i. Acceptance of £0.24m “Local Nature Reserve Strategy (LNRS)” grant from Department of Environment, Food and Rural Affairs (Defra)
- j. Delegate authority to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the schemes above.

Funding Application

- k. Endorse submission of a full application for the Creative Growth Programme (CGP) to the Department of Culture, Media and Sport (DCMS).

**Consideration by any other Board, Committee, Assurance or Advisory Panel**

Assurance Panel

03 August 2023

Assurance Panel

23 August 2023

## 1. Background

- 1.1 This report seeks approval from the MCA Board for
  - a. Progression of six schemes.
  - b. Acceptance of DfT and Defra Grants

c. Approval of a funding bid for the CGP to DCMS

- 1.2 The report further recommends that the Board delegate authority to consider the in-principle approval of one scheme, subject to the satisfactory conclusion of assurance processes, to the Head of Paid Service in consultation with Mayor Coppard in his capacity as the Portfolio Lead for the Economy and Portfolio Lead for Health. This request reflects a time-critical opportunity.
- 1.3 Further details are provided on these proposals in the main body of the report and within the appended assurance documents.

### **Brownfield Housing Programme Approvals**

1.4 **Capital & Centric (505) Limited  
Cannon Brewery  
Progression to FBC and In-Principle Approval of Funding**

Capital & Centric are seeking £11.7m capital grant to contribute towards a total scheme cost of £131.35m at an intervention rate of 11%.

Cannon Brewery is a large privately owned brownfield site in the heart of one of Sheffield's key strategic regeneration areas that has remained vacant for a quarter of a century. Attempts have been made previously to unlock the sites potential but so far have been unsuccessful.

Capital & Centric have now secured a purchase agreement to acquire the site and develop it for housing. The plans will include c.550 homes, all for private rent and 40,000 sq.ft. of commercial space as well as a large publicly accessible central park/courtyard.

The project will be delivered in two phases:

#### Phase 1

The first phase will deliver c.300 high quality homes by re-purposing as much of the original brewery site as possible, offsetting a significant amount of embodied carbon, with a focus on a new vibrant publicly accessible park in the centre of the scheme offering much needed outdoor space for social events and recreation to the new and existing communities of Kelham and Neepsend.

The existing brewery building to the corner of Boyland Street and Bardwell Road will become c.8,000 sq.ft of new co-working facilities for new businesses acting as an incubator scheme for entrepreneurs through the provision of quality housing, modern workspaces and a range of amenity for its residents. The space will be available to the general public, bringing new people to the area, raising its profile and creating further value in the surrounding area.

There will also be a further c.25,000 sqft of commercial and amenity spaces to the ground floor, providing a much-needed social destination to the area, to cater for the new population that will grow from the wider regeneration of the area.

#### Phase 2

The second phase will deliver c.230-250 homes with a focus more on amenity for the residents with quieter, more contemplative outdoor space. There will also be a further circa 7,000 sqft of commercial space centred around a main reception and arrival square located on Boyland Street.

Appendix A provides a summary of the project assurance and any suggested conditions of award.

1.5 **Forge New Homes LLP**  
**Plot 2 Olive Lane, Waverley**  
**Progression to Full Award**

Forge New Homes LLP are seeking £0.89m capital grant to contribute towards a total scheme cost of £8.08m at an intervention rate of 11%.

The project looks to deliver 32, 2 / 3-bed properties designed to exceed building regulation requirements, with gardens on a 10-acre brownfield site located adjacent to the Highfield Commercial area of the Waverley Regeneration Scheme.

Benefits and Outcomes:

- 0.47 Remediation of brownfield land
- 32 Housing Units
- 52 Car parking spaces (32 EV chargers)
- 32 Cycle parking spaces - All plots have dedicated cycle storage within the curtilage
- 7 Bird Boxes incorporated into dwellings
- 0.03ha Central green street – & public space
- All electric scheme - All plots gas free heating
- 157 Construction Jobs

Appendix B provides a summary of the project assurance and any suggested conditions of award.

1.6 **South Yorkshire Mayoral Combined Authority**  
**Gigabit Broadband Voucher Scheme (GBVS) Local Top-up**  
**Progression to Full Award**

The Government is providing up to £210m worth of voucher funding as immediate help for people experiencing slow broadband speeds in rural areas as part of its Project Gigabit - Broadband Voucher Scheme. The voucher is a subsidy covered by government worth £4,500 to help cover the costs of installing gigabit broadband to premises, both residential and SME businesses, in these areas. There is a minimum requirement of 2 premises receiving a broadband connection speed of at least 1,000 megabits per second (Mbps) per voucher.

The MCA is being asked to fund £0.51k grant as part of a local top up scheme to the Government's national voucher scheme. This is the minimum local funding contribution required to establish a local gigabit voucher top up scheme, set by Building Digital UK (BDUK), who administer both nation and local schemes.

A maximum voucher value of £7,000 is proposed meaning a maximum MCA local contribution per voucher of £2,500 (£4,500 coming from central government). This therefore would fund a minimum of 200 vouchers, or 400 premises, leveraging in £900,000 of government funding. However, as this represents the minimum number of premises per voucher benefitting if the full funding is utilised, it is hoped that the actual number will be greater.

Benefits and Outcomes:

- An estimated 400 individual resident and SME connections completed in hard-to-reach areas.
- 95% availability of Gigabit Broadband in South Yorkshire by 2025 (South Yorkshire Digital Infrastructure Strategy target) – baseline as of 29/3/2023 is 74.19%

Appendix C provides a summary of the project assurance and any suggested conditions of award.

## **Gainshare Programme Approvals**

1.7

### **City of Doncaster Council Housing Retrofit Progression to Full Award**

City of Doncaster Council are seeking £2.7m capital grant to contribute towards a total scheme cost of £6.065m at an intervention rate of 44.5%.

The project aims to deliver a 'whole house' retrofit pilot to 21 homes in a social housing setting. A range of tenancies and property archetypes will be selected to provide real data which will help understand how a return on investment can be attained for social or private finance.

The project will also deliver home insulation measures, both part funding external wall insulation to 250 Council homes and 50 privately owned homes.

Funding will be used to match capital works to properties and revenue costs for project management, monitoring and evaluation.

Benefits and Outcomes:

- 250 Council owned properties to receive external wall insulation.
- 50 privately owned homes to receive external wall Insulation.
- Grants paying for 50% of the cost of external wall insulation to 50 privately owned homes in low-income communities.
- 21 Council homes to receive 'whole house' retrofit works

The work will include:

- External wall insulation
- Loft Insulation
- Floor Insulation
- Windows and doors
- Air Source Heat Pump
- Solar PV and battery storage

Resource is available to CDC from Gainshare funding earmarked to this scheme in the original commitments made in March 2021.

Appendix D provides a summary of the project assurance and any suggested conditions of award

## 1.8 **Barnsley Metropolitan Borough Council**

### **D0063 – Place Plan Investment**

#### **Delegations to Consider Progression from OBC to In-Principle Approval**

This project represents a central pillar of BMBC's Place Plan, previously endorsed by the MCA Board in June 2023. The project supports core MCA's aspirations, in particular addressing health inequalities in South Yorkshire and supporting the regeneration of urban centres, helping restore pride and prosperity in our region.

This report proposes that delegation is granted to the Head of Paid Service, in consultation with the Mayor (as the Portfolio Holder for the Economy and Portfolio Holder for Health) to consider providing an approval of the scheme's OBC and an in-principle approval of funding, subject to the usual assurance processes.

Assurance processes are well underway, but at the time of writing, and despite best efforts, the independent assessment had not been completed in time to be included on this agenda.

Delegations in this manner are sought to support a decision ahead of the next MCA meeting in November, allowing risk to be mitigated around a time-sensitive acquisition opportunity.

BMBC have prepared the OBC appended to this report for the total funding requirement (capital and revenue) with the intention that it is committed sequentially for phases 1 and 2, subject to completion of assurance of separate FBC for each phased element.

Analysis of the timeline between the need to take a decision on funding, assurance processes, and the next MCA Board in November, suggests that a delegation offers the best opportunity for the MCA to manage governance processes whilst meeting other project-critical deadlines.

In exercising this delegation, consideration will need to be given to the outcomes of the assurance exercise that is currently well-progressed but as yet incomplete.

Whilst work around the total value of funding required is ongoing, it is estimated that cumulative capital and revenue costs could be up to £63m. This value represents the upper-end of forecast cost and will, as usual, be refined through the two-stage FBC process.

Funding for this project would be drawn from the long-term Gainshare resource earmarked to the delivery of BMBC's Place Investment Plan. BMBC would commit to financing the up-front costs of the project with the MCA releasing Gainshare funding on an annual basis over the life of the devolution deal.

Details of this project are shared in the business case appended to this document. This business case is not published in the public domain noting the commercial sensitivity.

1.9 **South Yorkshire Mayoral Combined Authority  
Business Growth Advisors Service 23-25  
Progression to Full Award**

In 2022, SYMCA committed £810k to fund the Business Growth Advisors service for a period of 12 months, contracting with a network of 16 Business Growth Advisors, to provide high quality advice and guidance to local businesses.

In March 2023 the Business Growth and Recovery Board approved a package of investments funded from the earmarked Renewal Action Plan revenue funding. This included a continued investment in the Business Growth Advisors service, for a period of 2 years, to help even more local businesses in South Yorkshire to benefit from the expertise and specialist help that has already helped many SMEs to grow and become more resilient.

The MCA’s investment in the Business Growth Advisor service will fund a network of specialist Business Growth Advisors, who will each provide up to 8 days (per month) of advice, guidance, and intensive support to local businesses, for a period of 24 months to March 2025.

Consultation with local authority partners has helped to identify the specialisms that local businesses require support with, which have been listed below:

- Digital/technology deployment
- Manufacturing processes (lean and digitisation)
- Retail sector diversification
- Access to finance
- Procurement and tendering
- Net zero and environmental adaptations
- Culture and creative sector support
- Business strategies to drive growth, resilience and recovery.
- Exporting and accessing international markets
- Workforce skills and culture development.

The network of Advisors will be enhanced, to include up to 20 specialists, reflecting the growing need for specialist support required by businesses in South Yorkshire. In addition, the operating model will become more flexible, deploying Advisors to work across the region, in other local authority areas where there is a need /demand for their specialist advice or expertise.

The table below shows the breakdown of funding provided over the period of the project:

Local Authority area Advisor funding (over 2 years)	Total Allocation
Barnsley	£375,000
Doncaster	£375,000
Rotherham	£375,000

Sheffield	£375,000
Professional fees	£100,000

These costs are funded in their entirety from the Gainshare funding earmarked for Business Renewal Action Plan activity in March 2021.

Appendix E provides a summary of the project assurance and any suggested conditions of award

### **Transforming Cities Fund Programme Approvals**

#### 1.10 **Sheffield City Council Magna Tinsley Progression to Full Award**

Sheffield City Council are seeking £0.76m capital grant to contribute towards Phase 1 of the Maga-Tinsley project and development cost funding for Phase 2. The scheme cost is £1.6m of which £0.84m development cost funding has previously been approved.

Phase 1 is focussed on a new toucan crossing at the Sheffield Road/Raby Street junction to provide a safe crossing point from the Tinsley Village across Sheffield Road. Phase 1 also includes the rationalisation and resurfacing of parking bays within Cooper & Turner's premises alongside Sheffield Road which is required to deliver the Phase 2 project.

A new gated access for Cooper & Turner onto Sheffield Road will also be provided, removing a potential safety concern for active travel users and vehicles based on the poor visibility from the current access. This needs to be funded as part of the project as the removal of several of Cooper & Turner's parking bays is required to deliver LTN 1/20 compliant active travel infrastructure on Sheffield Road.

This phase will address key issues in terms of Safety, Severance, Accessibility and congestion. The rationale for the inclusion of the Cooper & Turner works as part of this phase 1 works is included to facilitate and de-risk the wider scheme delivery with the resultant Active Travel benefits.

Appendix F provides a summary of the project assurance and any suggested conditions of award

### **Grant Acceptance**

#### 1.11 **Department of Transport (DfT) Local Electric Vehicle Infrastructure (LEVI) Capability Fund. Allocation - £0.67m**

On 30<sup>th</sup> March 2023 DfT confirmed £0.67m funding for SYMCA as part of the LEVI Capability fund. This funding is released now in anticipation of capital funding being released by Government in the next financial year to support roll out of charging infrastructure across the country.



The LEVI Capability Fund has been provided to achieve the following objectives:

- To increase the capacity and effectiveness of local authorities to produce and deliver on a chargepoint strategy for their areas.
- To ensure local authorities are equipped to access and deliver value for money for public capital funding and maximise private sector funding - delivering business models and technologies that meet the changing needs of local residents.
- To help establish a lasting legacy of capacity and effectiveness within local authorities across England, to ensure local charging needs are considered and met in the context of the 2030 phase out of petrol and diesel cars and vans, and wider net-zero needs.

This paper seeks approval to accept the grant and disburse the funding as follows:

District	Amount
BMBC	£0.12m
CDC	£0.12m
RMBC	£0.12m
SCC	£0.12m
SYMCA	£0.03m

The remaining funds will be used for procurement and further development costs.

LEVI activity will be overseen through the Housing and Infrastructure Portfolio.

#### 1.12 **Department of Environment, Food and Rural Affairs (Defra) Local Nature Reserve Strategy Allocation - £0.24m**

On 31st July 2023 Defra confirmed £0.24m funding for SYMCA as part of the LNRS fund. Local Nature Recovery Strategies (LNRSs) are a new system of spatial planning for nature that will help to recover nature and deliver wider environment benefits across England. They will inform nature recovery efforts and actions on the ground, including supporting the delivery of mandatory biodiversity net gain as well as other environmental investments. They will also provide a focus for a strengthened duty on public bodies to conserve and enhance biodiversity (Section 40, Natural Environment and Rural Communities Act 2006). LNRSs will divide England into 48 strategy areas, with no gaps or overlaps, each led by a responsible authority.

SYMCA has been appointed as the responsible authority and the grant is intended to help prepare a LNRS in line with regulations and statutory guidance. This grant covers a two year period.

#### 1.13 **Endorse Full Application**

**Department of Culture, Media and Sport (DCMS)  
Create Growth Programme (CGP)  
Bid Value - £0.52m**

Following endorsement from the Business Recovery and Growth Board on 30<sup>th</sup> June 2022, on 7th July 2022 SYMCA expressed interest in the Department of Culture, Media and Sport's (DCMS) Create Growth Programme (CGP).

The CGP is a partnership programme to address gaps in support for creative businesses, with the objective to attract new private sector investment by de-risking both perception and reality of the creative sector. The CPG will:

- Develop creative businesses' ability to plan for growth in capacity and employment as a precursor to attracting investment
- Raise creative employers' awareness of creative talent available locally
- Signal employment opportunities at early and mid-career (2-10 years from graduation) to reduce drain of talent to Manchester, Leeds and London.

SYMCA was not shortlisted to submit a full application during 2022. However, DCMS opened up another round of funding for the same programme worth £520k and SYMCA submitted an Expression of Interest on 9th August 2023. Notification of shortlisting will be received on 23rd August 2023. If shortlisted SYMCA will be invited to submit a full application with a deadline for submission of 19th September 2023.

This paper seeks to provide a progress update and requests that the Board endorse the submission of a funding application to DCMS.

## 2. Options Considered and Recommended Proposal

### 2.1 Option 1

Approve all recommendations.

### 2.2 Option 1 Risks and Mitigations

Approval of the progression of the investment propositions will result in a commitment being made against existing programme budgets.

### 2.3 Option 2

Reject some, or all, of the recommendations.

### 2.4 Option 2 Risks and Mitigations

Rejection of the recommendations in this report would mean the region foregoing the forecast benefits arising from the investment and the delivery of the projects at risk.

### 2.5 Recommended Option

Option 1

## 3. Consultation on Proposal

3.1 Discussions for these projects has continued with the thematic boards during project development.

## 4. Timetable and Accountability for Implementing this Decision

4.1 Subject to the approval of the recommendations and approval by the MCA, the Head of Paid Service in consultation with the Section 73 Officer and Monitoring Officer will progress to enter into a legal agreement with the promoters.

The promoter is responsible for the further development of projects that have gateway approval to the next stage of the MCA Assurance process.

## 5. Financial and Procurement Implications and Advice

5.1 A number of capital investment projects are recommended for approval or progression in this report. All projects are presented with a proposed funding source.

## 6. Legal Implications and Advice

6.1 The legal implications of the projects have been fully considered by a representative of the Monitoring Officer and included in the recommendations agreed within the Assurance Summaries as presented in the Appendices.

## 7. Human Resources Implications and Advice

7.1 None.

## 8. Equality and Diversity Implications and Advice

8.1 Equality and diversity implications are taken into account as part of the assurance of the project business cases.

## 9. Climate Change Implications and Advice

9.1 Climate change implications are considered as part of the assurance of the project application process.

9.2 Some of the projects detailed in this report include new and/or enhanced active travel initiatives thereby shifting private vehicle use to more sustainable modes of transport. This aims to deliver health benefits and positively contribute to the SYMCA's climate change aspirations.

## 10. Information and Communication Technology Implications and Advice

10.1 None

## 11. Communications and Marketing Implications and Advice

11.1 The approvals provide positive opportunities to highlight the difference the MCA's investments will make to people and passengers, businesses and places across South Yorkshire and how Members are taking action to support the region's recovery from COVID.

### List of Appendices Included

- A Assurance Summary – Cannon Brewery
- B Assurance Summary –Plot 2 Olive Lane, Waverley
- C Assurance Summary – Gigabit Broadband Voucher Scheme (GBVS) Local Top-up

- D Assurance Summary – Housing Retrofit
- E Assurance Summary – Business Growth Advisors Service 23-25
- F Assurance Summary – Magna Tinsley Phase 1

**Background Papers**

None.

## 1 – SCHEME DETAILS

<b>Project Name</b>	Cannon Brewery	<b>Type of funding</b>	Grant
<b>Grant Recipient</b>	Capital&Centric (505) Limited	<b>Total Scheme Cost</b>	£143,024,181
<b>MCA Executive Board</b>	Housing and Infrastructure	<b>MCA Funding</b>	£11,674,002
<b>Programme name</b>	Brownfield Housing Fund	<b>% MCA Allocation</b>	8.2%
<b>Current Gateway Stage</b>	OBC	<b>MCA Development costs</b>	n/a
		<b>% of total MCA allocation</b>	n/a

## 2 – PROJECT DESCRIPTION

### Project Description

The business case outlines that Capital & Centric (505) Limited is seeking a total of £11.67m of SYMCA BHF funding towards an overall investment of £143.02m to deliver between 530-550 new homes for private rent on the Cannon Brewery site located in Neepsend, a former industrial area which stands c.1-mile north-west of Sheffield city centre.

The business case states that the 4.2-acre Cannon Brewery site is a large privately owned site in the heart of one of Sheffield's key strategic regeneration areas but has had limited economic use since the brewery's closure in 1999, having been used to store plant and machinery.

The site, which the application states is not publicly accessible and in a poor state of repair, is divided into two parcels by Boyland Street. As a result, Capital & Centric Ltd are looking to bring each parcel as separate phases.



**Phase 1: Construction Period: February 2024 – February 2026**

The proposal for Phase 1 is to deliver c. 300 homes, built around a new park in the centre of the site which will provide outdoor space for social events and recreation to new and existing communities in the area. The proposal for Phase 1 includes repurposing the existing brewery building on the corner of Boyland Street and Bradwell Road to create 8,000 ft<sup>2</sup> of new co-working facilities for businesses. This

will act as an incubator scheme for entrepreneurs, through the provision of quality housing, modern workspace and amenity for its residents. There will be a further 25,000 ft<sup>2</sup> of commercial and amenity space on the ground floor to create a social destination in the area.

**Phase 2: Construction Period: December 2024 – November 2026**

The application outlines that the Phase 2 site is predominantly made up of large metal industrial sheds that would most likely have been used as storage. The proposal for Phase 2 is to deliver 230-250 new homes. The ambition is for this phase to focus on amenity for residents by delivering ‘more contemplative outdoor spaces.’ Alongside this, a further 7,000 ft<sup>2</sup> of commercial space will be delivered around the arrival square located on Boyland Street.

**MCA Funding**

The business case describes costs for three of the delivery stages seeking SYMCA funding which can be categorised as: Acquisition, Pre-construction works and Construction. This is summarised below:

Stage 1 Acquisition

Stage 2 Pre-Construction Package

- *Set 1 (Demolition + remediation, site investigation, survey works and EIA)*
- *Set 2 (Initial design, engineering and planning)*
- *Set 3 (Fee Balances)*

Stage 3 Construction

For the acquisition and pre-construction activities (stages 1 & 2), a breakdown of cost estimates has been provided. The business case states these costs are subject to change as activities are tendered. For the construction activities (stage 3), at this point a breakdown individual cost items is not yet available.

The proposed structure means that the majority of MCA funding requested (£9.23m) will be used to prepare the site and advance the project through the reserved matters planning, de-risking the proposed scheme for Capital & Centric.

The risk to the SYMCA will be mitigated through the follow proposed measures;

1. Staging the gateways for approvals and payments to ensure project is developing in-line with expected targets and milestones.

2. If after Stage 2 the site cannot be brought forward by C&C SYMCA/SCC would pursue the return of the land – clear terms will be agreed and applied to the contract.
3. If the site is returned, SCC would then assist with security, management of any necessary ongoing works and marketing the site for sale.
4. On point 3, any costs incurred by SCC for the above works would be deducted and paid to SCC from any land value achieved on sale.
5. C&C will provide a side company guarantee for the equivalent of 20% of the grant value up to the end of Stage 2 - financial DD is pending on this and the completion of this DD will be a condition of funding for Stage 2 release.
6. Overage terms - profit share terms
7. Clawback will be based on non-deliver of outputs and will be specific to the Stage (from 2.4 in OBC)
8. Performance terms will be applied to the Stage 1+2 with targets and milestones to ensure progress is appropriate/ timely for the programme.
9. The full criteria for the performance terms are to be mutually agreed but will include:
  - C&C achieving a Design and Build Fixed Price Contract in a timely manner and in-line with agreed profit levels.
  - Securing development funding and consents in a timely manner.
  - Further conditions to be agreed in conjunction with SCC
10. All survey and report information from Stage 1+2 will be provided to SCC or SYMCA as it's completed.
11. Warranties from Stage 1+2 will be sort on all appropriate works and will be provided to SCC or SYMCA as it's completed.

The proposed timeline for the release of payments has logic, with the business case stating the purchase agreement expires in December 2023 and the amount of funding to spend before the March 2025 BHF spend deadline. The costs and values are subject to change as the project progresses through further phases of design and planning and recent cost price inflation, there remains a risk the proposed scheme becomes unviable for Capital & Centric as SYMCA BHF funding prepares the site and advances project designs.

This is acknowledged by Capital & Centric and SYMCA and the proposed terms about aim to mitigate against the scheme not going ahead after SYMCA has paid to de-risk the site for development.

The terms have been reviewed by SYMCA legal team and have been outlined to Sheffield City Council and work will continue as stay joined up in approach.

### **Justification for MCA Funding**



The business case outlines that MCA funding is required to plug a viability gap for the proposal, stating existing values and that the extensive demolition and remediation of the site (with the addition of recent construction price inflation) have left the project with a financial viability gap of £11.67m.

The applicant identifies positive externalities associated with the social benefits of bringing the site back into economic use and public goods (pedestrian routes and public space) associated with the project. There are also market failures associated with the historic nature of some of the buildings and the overall justification for public support is clear.

### **Evidence of need for MCA funding**

The business case and Appendix I (Financial Appraisals prepared by Capital & Centric showing with and without grant funding) show that there is an overall viability gap on the scheme of £11.67m. The OBC sets out the reasons for the viability gap relating to the existing values in that area and the extensive demolition and remediation required.

Project costs are based on Capital & Centric's experience delivering similar schemes with contingencies and appear comparative with the £/sqft cost of other schemes. At this moment in time, it appears as though both the costs and revenue estimates are subject to change as designs are progressed meaning the scale of the viability gap and the amount of BHF funding required to bring forward the scheme may change.

Based on the Assessor's experience of similar schemes the % profit on cost appears to be within an acceptable range. Overall, the development appraisal provides robust evidence of the need for MCA BHF funding.

## **3. STRATEGIC CASE**

### *Options assessment*

The business case and clarification responses presented the following 4 options:

**Do Minimum** - 'no BHF scenario'

**Viable Alternative Option 1** - total BHF ask of between c.£14.27m and £20.29m), C&C would deliver Phase 1 (c.300 homes) and Phase 2 (250 homes) with 10% affordable housing (80% of market value). C&C have indicated they would be willing to proceed with this option as well as the preferred option.

**Viable Alternative Option 2** - total BHF ask of c.£12.02m (0.35m higher than the preferred option), C&C would deliver Phase 1 (300 homes) only.

	<p><b>Preferred Option</b> - as per the project description: £11.67m BHF funding to enable the development of Phase 1 (300 homes) and Phase 2 (250 homes) all market rent.</p> <p>The primary justification for taking forward the 'preferred option' is its ability to meet all the SMART objectives, in particular against the 'Do Minimum' option and 'Viable Alternative 2'. The assessment of these options against the SMART objectives is accurate and provides a robust justification for selecting the preferred option. The justification is further strengthened in the case of 'Viable Alternative 2' which would require a higher £ of public sector investment per unit than the 'preferred option'.</p> <p>The case for selecting the 'preferred option' over 'Viable Alternative 1', which also delivers on all SMART objectives, is based on the assumption SYMCA does not have £2.6-£8.62m BHF funding required available to deliver a 10% affordable scheme.</p> <p>The rationale for selecting the preferred option is sound. However, should SYMCA consider the delivery of affordable housing a strategic priority and have the funding capacity to enable the delivery of 10% affordable units (c.55 units) as a part of the proposed scheme, they may wish to consider taking this option forward.</p>
<p><i>Statutory requirements and adverse consequences</i></p>	<p>The business case outlines the following milestones for planning approval:</p> <ul style="list-style-type: none"> <li>• Outline Planning Submission: Complete</li> <li>• Outline Consent: October 2023</li> <li>• Reserved Matters Application: October 2023</li> <li>• Reserved Matters Consent: April 2024</li> </ul> <p>The business case states that the Outline Planning Application submitted is a hybrid application requesting Full approval for demolition works.</p> <p>As shown by the milestones the project is yet to receive approval via the hybrid Outline Planning Application. With Outline approval due in October and Reserved Matters to be achieved after that (est April 2024), there is a risk the project does not receive planning approval / planning approval is delayed which could make the project undeliverable.</p>

	<p>The business case states that a transport assessment found no adverse impacts on the existing transport network and that they do not believe there are any adverse economic and social consequences / dis-benefits.</p> <p>The business case outlines that neither an Environmental Impact Assessment nor Environmental Scoping Study was requested for the Outline Planning Application and reiterates their commitment to a biodiversity net gain.</p>
<p><i>FBC stage only – Confirmation of alignment with agreed MCA outcomes (Stronger, Greener, Fairer).</i></p>	<p>The project's alignment to the Stronger Strategic Outcome appears to be relatively strong based on the inclusion of co-working, retail leisure and F&amp;B space within the housing-led Cannon Brewery project, having the capacity for c.90 jobs.</p> <p>The business case describes the commitment of the project promoter to ensuring the project contributes to the flood risk and carbon emissions indicators, evidencing the proposed flood mitigations and committing to including PV and Air Source Heat Pumps at Cannon Brewery.</p> <p>The project makes a reasonable contribution to Fairer Strategic Outcome, with the project's main contribution focussed on education through apprenticeships and supported degrees delivered through main contractors and the networking and employment opportunities delivered by Capital &amp; Centric's charity Regeneration Brainery.</p> <p>In summary, the project is well aligned with all 3 of SEP's Policy Outcomes.</p>

#### 4. VALUE FOR MONEY

##### Monetised Benefits:

<b>VFM Indicator</b>	<b>Value</b>	<b>R/A/G</b>
<i>Net Present Social Value (£)</i>	£7,022,058	G
<i>Benefit Cost Ratio / GVA per £1 of SYMCA Investment</i>	<b>1.55</b>	G

##### Value for Money Statement

A summary of the economic case BCR position for the Cannon Brewery project is presented below:

Based on SYMCA and Total Public Sector Funding Only		Preferred Option
A	Present value benefits	£ 14,714,880
B	Present value costs	£ 12,795,098
C	Present value other quantified impacts	£ 5,102,277
D	Net present public value [A-B+C]	£ 7,022,058
E	Initial Benefit:Cost Ratio [A/B]	1.15
F	<b>Adjusted Benefit:Cost Ratio [(A+C)/B]</b>	<b>1.55</b>
H	<b>Value for money category</b>	<b>Medium</b>

As shown above, the project achieves a Net Present Value of £7m and BCR of 1.55, demonstrating Medium Value for Money.

The majority of the methodology used to calculate the gross economic benefits is sound. The labour market re-entrant benefits associated with the jobs created by the retail and office space appear to have been underestimated to a greater extent, by applying only a 3-year instead of 10-year persistence factor. Therefore, the adjusted BCR (1.55) is likely to be higher than estimated.

## 5. RISK

The business case identifies the top six project risks:

No.	Risk	Likelihood (High, Med, Low)	Impact (High, Med, Low)	Mitigation
1	Grant funding not awarded	2	5	Engagement with SYMCA throughout the application.
2	Construction Cost Inflation	3	2	Early engagement with contractors - C&C have strong relationships with contractors to achieve best price.
3	Easements and Wayleaves	3	2	Early review of local stats and engagement with Stats providers. GPR Surveys of the entire site.

4	Ground conditions worse than anticipated	2	3	Site investigation completed ASAP. Will require early demolition package to access site for investigation so depends on planning consent.
5	Unknown Services on site	2	3	Site investigations pre-construction - robust contract post-construction. Any additional costs will be covered through Value Engineering or Contingency.
6	Site not acquired before planning permission is granted – Option agreement falls away.	3	5	Progressing funding with SYMCA.

The business case demonstrates that the applicant has a good understanding of the immediate key risks associated with delivering the project having appropriately scored the likelihood and impact of the key risks identified. In general, the mitigations proposed are appropriate but in some cases are only able to reduce the impact of the risk through contingency or reduce the likelihood it will happen.

Appendix A.3 also identifies other key delivery risks such as planning, contractor availability, heritage risks and asbestos demonstrating a good understanding of wider delivery risks. The only key risk not identified is securing finance from an institutional funder.

Further work will be required following the OBC approval to develop the design, obtain planning permission, tender the works, conclude a build contract and secure development funding and (as described above) there are risks associated with Capital & Centric being unable to deliver the project they have outlined.

Recognising this SYMCA officers and Capital & Centric have proposed 'staged' contract conditions and terms designed to release funding at milestones through the project. In Stage 2 these milestones relate to the statutory and regulatory points in the 'pre-construction' phase, namely Outline Planning, Reserved Matters Planning.

At Stage 3, C&C will enter into a build contract and the site will be officially 'unlocked'.

The proposed terms and conditions for the approval of funding are summarised below:

Stage	Due Date	Payable on	Terms
<b>Stage 1: Acquisition:</b>	December 2023	<ul style="list-style-type: none"> <li>Outline Planning approval (due October 2023) before expiry in December 2023</li> </ul>	<ul style="list-style-type: none"> <li>SYMCA first charge over the land.</li> <li>Clawback: on outputs in section 2.4 of OBC with conditions on which land/ grant would be</li> </ul>

		<ul style="list-style-type: none"> <li>• Receipt of valuation</li> <li>• Receipt of land agreement</li> </ul>	<ul style="list-style-type: none"> <li>• returned.</li> <li>• Overage agreement: Profit share over 12.5% split 50/50 with SYMCA.</li> </ul>
<b>Stage 2 (Set 1): Pre-construction works</b>	TBC Jan – April 2024 following completion of Stage 1	<ul style="list-style-type: none"> <li>• Receipt of tendered costs for packages</li> </ul>	As above plus all survey, reports and warranties are supplied as they are done to both SYMCA and SCC.
<b>Stage 2 (Set 2a): Design work</b>		<ul style="list-style-type: none"> <li>• Outline Planning approval</li> <li>• Receipt of tendered cost packages</li> </ul>	
<b>Stage 2 (Set 2b) Design Work</b>		<ul style="list-style-type: none"> <li>• Reserved Matters planning approval (due March 2024)</li> </ul>	
<b>Stage 2 (Set 3) Fee Balances</b>		<ul style="list-style-type: none"> <li>• Stage 3 FBC Application</li> </ul>	
<b>Stage 3: Construction</b>	April 2024	<ul style="list-style-type: none"> <li>• Receipt of final development cost</li> <li>• Procurement of contractor (due April 2024)</li> </ul>	<ul style="list-style-type: none"> <li>• Clawback: on outputs in section 2.4 of OBC with conditions on which land/ grant would be returned.</li> <li>• Overage agreement: Profit share with SYMCA.</li> </ul>

Overall, the proposed follow on FBC 'Stages' are logical and provide incremental evidenced cost certainty with appropriate terms to mitigate risk but carry a high level of overall risk for SYMCA in terms of the project not being deliverable within BHF timeframes and after investing significantly in the development of the project.

The majority of BHF funding requested will fund acquisition and preconstruction activities that will develop the project so there must be an acknowledgement that SYMCA would be taking on the majority of the initial financial risk for the project. Capital & Centric will be investing c.£2m in the project within the same time period.

This is reflected in the proposed terms and risk mitigation already described for Stages 1 and 2 (including C&C 20% side company guarantee, SYMCA being given the first charge over the land and a share of profit). It will also be noted and form part of the overall terms that Capital & Centric are willing to proceed with the project for an agreed profit figure which will be cited in the contract.

In the event that C&C fail to bring forward a development at Stage 3, SYMCA will seek the return of the land in a timely manner to allow SCC to prepare and market the site.

Subsidy Control compliance will be required.

The business case outlines that the main construction will be funded by an institutional funder in place at the point of signing the building contract: Q2 2024. Given uncertainty across costs, values, general market conditions and scale of investment needed, there remains a high level of risk around the possibility of Capital & Centric being able to secure investment from an institution funder.

## 6. DELIVERY

The delivery timetable as set out in Section 6.1 is outlined below:

Key Milestone	Date
SYMCA – OBC / Stage 1 FBC Approval	September 2023
Outline Planning Secured	October 2023
Land Acquisition Complete	December 2023
Pre-Construction Package / PCSA – (Stage 1 Tender) Complete	January 2024
SYMCA Stage 2 FBC Approval	Jan - April 2024
Reserved Matters Planning Secured	March 2024
Pre-Construction Package – Start on Site	April 2024
Construction Package – Stage 2 Tender Complete	April 2024
SYMCA Stage 3 FBC Approval	April 2024
Construction Package – Stage 2 Tender Complete	April 2024
Construction Phase Main Build – Start on Site	Phase 1: April 2024 Phase 2: January 2025
Evaluation Report – Mid-Term Review	October 2025
Works Complete	Phase 1: April 2026 Phase 2: January 2027

The proposed timescales for Outline Planning and Land Acquisition all appear achievable, however, there remains a risk the planning application decision is delayed or rejected. The timeline for the procurement of a pre-construction works contractor and securing Reserved Matters approval appears tight but achievable, but both are also dependent on the approval of the Outline Planning Application. Approval for SYMCA FBC - Stage 2 and 3 FBC (Jan- April 2024) appear reasonable but tight.

The construction works are estimated to take two years for each site, with Phase 1 running from April 2024 to April 2026; and Phase 2

running from January 2025 to January 2027. Whilst this appears reasonable, the project is not yet at a stage where it is possible to assess the delivery profile of the scheme. This will need greater consideration as the project moves into its next stage of development.

The business case identifies the key members of the design team taking the project forward, each member's role and experience working together on Capital & Centric projects. The key design team members and their roles are outlined below:

Member	Role
Shed KM	Architect
Curtins	C&S Engineer
WECE	M&E Engineer
Urbana	Planning Consultant
Axis	Highways
Chroma	Project Manager

The business case also outlines the proposed procurement process for the main contractor works, which is likely to be done under two packages:

**1: Enabling Works Package:** To be competitively tendered in January 2024 with a contractor due to start on site in April 2024.

**2: Construction Contract:** two-stage process:

1. RIBA Stage 3: Competitively tendered on RIBA Stage 3 designs with contractors to prepare a fixed price sum JCT Design and Build target cost.
2. RIBA Stage 4: Price negotiated under a PCSA as the RIBA Stage 4 designs are completed with input for the contractor.

The business case clearly presents the Design Team members progressing RIBA Stage 3 designs. The business case also clearly outlines the proposed process and approach to procuring a pre-construction works contractor and a construction works contractor.

The applicant's estimate of cost certainty for Stage 1: Acquisition Costs is 100%, Stage 2: Pre-Construction Works is 75% and Stage 3: Construction is 60%. Whilst it is possible to ascribe a degree of cost certainty to the estimates based on the detail provided around Stage 1 and Stage 2 and the applicant's c.10 years' experience, however, with a number of activities still yet to be completed before the finalisation of costs there remains a strong possibility that costs could increase.

In the business case Capital & Centric state that sufficient contingencies have been allowed to cover cost increases. In the scenario contingency is exhausted, Capital & Centric commit to using the profit to cover cost overruns.



The business case identifies Adam Higgins as the person responsible for the application and identifies Richard Spackman as the key contact between Capital & Centric and MCA. The business case identifies the key project team as:

- Tim Heatley – Co-owner
- Adam Higgins – Co-owner
- Tom Wilmott – Managing Director
- Richard Spackman – Development Director

The position in the organisation indicates the decision-making hierarchy for the project, however further narrative to describe the role and responsibilities of each team member would have provided a greater understanding of the project-specific governance and project management structure / framework. Appendix M evidences a wider team available to support the delivery of the project providing some assurance Capital & Centric have the resource to deliver the project.

The business case outlines that pre-application consultation was undertaken in May 2023 which sought to detail the proposed development in an open and accessible manner, proactively seeking the views of those living and working nearest the site. The business case outlines the issues raised during the consultation and states that these factors guided the development of the preferred scheme.

The business case also outlines positive engagement with Sheffield City Council's Planning and Urban Design officers and feedback on the scheme from a variety of highways and environmental organisations which has supported the Outline Planning application.

Capital & Centric commit to actively participating and adequately resourcing SYMCA and DLHUC quarterly progress updates and monitoring reports as well as project evaluations. They also commit to adhering to the change control processes as and when required should the project change.

## 7. LEGAL

The business case states that Subsidy Control advice will be provided when received from lawyers. The Subsidy Control advice will be referred to the SYMCA internal legal team for consideration before FBC.

## 8. RECOMMENDATION AND CONDITIONS

<b>Recommendation</b>	Progress to staged FBCs
<b>Payment Basis</b>	
<b>Conditions of Award (including clawback clauses)</b>	
<b>Recommendations for development of the FBC:</b>	
<p>Based on this assessment of the business case there are 7 key issues with the project that should be considered/updated as part of the staged FBC's:</p> <ol style="list-style-type: none"> <li>1. Funding assurance: finance for the project is yet to be secured for the project</li> <li>2. Viability: Due to the stage at which the project is designed to, and the need to undertake further site surveys to the cost and value estimates are likely to change. Whilst the development appraisals provide a high-level estimate of the viability gap demonstrating the need for public support, the scale of the gap is yet to be fully determined.</li> <li>3. Planning: An Outline Planning application has been submitted and a decision is due in October 2023. The outcome of this decision will be a key milestone in terms of evidencing potential deliverability.</li> <li>4. Value for Money: The adjusted BCR is currently 1.55, which provides Medium Value for Money. However, it is susceptible to any significant changes in design, specifically the number of units and amount of public realm delivered. As such the economic model should be updated for the FBC application when designs are closer to being finalised.</li> <li>5. Procurement of contractors: Both the preconstruction works and construction works contracts are yet to be procured.</li> <li>6. Demand for the proposed commercial space: Limited evidence has been provided to demonstrate the rationale and demand for the commercial space proposed.</li> <li>7. Subsidy Control compliance: awaiting Subsidy Control legal advice.</li> </ol> <p><b>SYMCA to finalise conditions to be included at FBC. Please see outline of proposed conditions below:</b></p> <p><b>Stage 1 - <u>Site Acquisition – to be completed by December 2023</u></b></p> <p><b>Contract Conditions</b></p> <ol style="list-style-type: none"> <li>1. SYMCA first charge over land (including covenant to prevent any other use of land)</li> <li>2. Clawback – Based on non-delivery of following outputs <ol style="list-style-type: none"> <li>a. <i>Acquisition of the land</i></li> <li>b. <i>Completion and submission by April 2024 of Stage 2 FBC information (including tendered costs of all works and all reports/surveys and warranties)</i></li> </ol> </li> </ol>	

3. Overage terms – profit share

#### **Dependencies/Conditions of funding release**

4. Receipt of valuation and supporting information
5. Receipt of land agreement.
6. Subsidy control compliance

#### **Stage 2 - Pre-Construction Works – to be completed by April 2024**

##### **Contract Conditions**

7. SYMCA first charge over land (including covenant to prevent any other use of land)
8. C&C side company guarantee of 20% of the grant value from Stage 1 and 2 – subject to financial DD
9. Clawback – Based on non-delivery of following outputs
  - a. *Completion and submission of Stage 2 FBC information (including tendered costs of all works and all reports/ surveys and warranties)*
  - b. *Completion and submission by April 2024 of Stage 3 FBC including tendered costs of all works – must adhere to terms;*
    - i. *C&C achieving a Design and Build Fixed Price Contract in a timely manner and in-line with agreed profit levels.*
    - ii. *Securing development funding in a timely manner.*
    - iii. *Further conditions to be agreed in conjunction with SYMCA (AP) & SCC*
10. Overage terms - profit share

#### **Dependencies/Conditions of funding release**

11. Receipt of tendered costs for packages
12. Payments made on receipt of outline consent, on reserved matters consents.

#### **Stage 3 - Construction Works – started by April 2024**

##### **Contract Conditions**

1. Clawback – Based on non-delivery of following outputs

- a. 4.2 acres of land remediated.
  - b. 'Unlocking' the development of 530 to 550 housing units
2. Overage terms - profit share

**Dependencies/Conditions of funding release**

1. Receipt of full tendered costs and confirmation of all outputs
2. Development finance in place
3. Payment on defrayal
4. Submission of programme and risk register

# Assurance Summary

VERSION 1 24.11.2021



## 1 – SCHEME DETAILS

<b>Project Name</b>	Plot 2 Olive Lane, Waverley	<b>Type of funding</b>	Grant
<b>Grant Recipient</b>	Forge New Homes LLP	<b>Total Scheme Cost</b>	£8,077,640
<b>MCA Executive Board</b>	Housing and Infrastructure	<b>MCA Funding</b>	£885,000
<b>Programme name</b>	Brownfield Housing Fund	<b>% MCA Allocation</b>	11%
<b>Current Gateway Stage</b>	BJC	<b>MCA Development costs</b>	n/a
		<b>% of total MCA allocation</b>	n/a

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## 2 – PROJECT DESCRIPTION

### Project Information

Forge New Homes LLP (Forge), a limited liability partnership set up by five housing associations (Great Places, South Yorkshire Housing Association Ltd, The Guinness Partnership Ltd, Together Housing Group Ltd and Yorkshire Housing Limited), is requesting c.£0.885m of SYMCA BHF funding towards an overall investment of £8.078m, to deliver the Plot 2 Olive Lane, Waverley project.

The project looks to deliver 32, 2 / 3-bed properties designed to exceed building regulation requirements, with gardens on a 10-acre brownfield site located adjacent to the Highfield Commercial area of the Waverley Regeneration Scheme. Alongside the delivery of the new properties, Forge New Homes LLP proposed to deliver 52 car parking spaces (32 with EV charging points), dedicated cycle storage and tree planted green street.

The site is currently owned by Harworth Plc and Forge New Homes LLP have signed a conditional contract with Harworth Plc to purchase the land once planning permission has been granted. Planning approval was due by 30<sup>th</sup> June 2023.

## MCA Funding

The business case states that the site was presented to Forge as requiring a high-quality housing development which needed to comply with the enhanced design requirements for the Highfield Commercial area of the Waverley site set out by Harwarth Plc in Appendix 7: A Vision for Highfield Commercial. The Vision document outlines the design layout and key principles for the area, which includes a focus on open spaces, outdoor community areas and sustainable living. Specifically, MCA funding will contribute towards:

- *Façade enhancements*
- *Fully electric development*
- *Public open space*

The business case outlines that construction and labour costs have increased significantly since 2021, with the Building Materials and Components Index reporting an 11.2% increase for all work in December 2022 compared to the same time the previous year. **The business case outlines that MCA funding will contribute towards costs associated with dealing with material and labour inflation costs.** The business case also identifies the following cost items MCA funding will contribute to:

- **Site preparation**
- **Acquisition legal costs associated with complex land sale agreement**

## Justification for MCA Funding

The business case states that the viability of the scheme is compromised by the high specification/ fully electric development costs, increasing construction and labour costs, anticipated slow build and sales rate and risks of a reduced GDV.

The business case provides robust evidence to demonstrate the need for high specification / fully electric development and increasing construction and labour costs. The business case also states that the anticipated slower build and sales rates are due to difficulties sourcing materials, increased interest costs affecting affordability and a fall in sales and house prices in an area of lower income (RICS Residential Market Survey (February 2023)). It appears positive externalities will be generated by the development, in the form of environmental benefits, brownfield remediation and wider placemaking.

## Evidence of Need

To evidence the need for MCA funding, Forge New Homes LLP have identified a gap of £0.885m through high-level development appraisals prepared by Aspinall Verdi. The development appraisal for the proposed scheme outlines that with the BHF funding, the preferred option will be financially viable for the developer, returning a profit on GDV of 12.92%, meaning finance could be secured on the scheme. Whilst, further narrative/evidence could have been provided to demonstrate a 12.92% profit on GDV is comparable with market averages and sits within an acceptable range.

## Funding

The business case outlines that the remaining finance for the project is currently unconfirmed and presents the two options Forge intends to explore:

- Self-funded by the five Housing Associations
- External finance from Homes England / Lloyds Bank

Whilst the options presented are logical and likely achievable, with finance yet to be fully secured, there is still a small level of risk the project becomes undeliverable.

## 3. STRATEGIC CASE

### *Options assessment*

The business case presents a brief description of three options which have been considered. These are outlined below:

- Do minimum – No scheme.
- Viable alternative 1 – To value engineer the scheme by removing the sustainability features and reducing the quality of fixtures, fittings and the external fabric of the houses, moving away from the vision within the design guide for the area.
- Preferred option – Delivery of proposed 32 homes, fully electric, high-quality design scheme.

The rationale presented in the business case for selecting the preferred option is based on its ability to achieve the SMART objectives and the deliverability of the proposed scheme (potential delays if pursuing

	other options based on finance agreement and additional design works, planning delays). The assessment of the options against these factors to select the preferred option is logical and accurate.	
<p><i>FBC stage only – Confirmation of alignment with agreed MCA outcomes (Stronger, Greener, Fairer).</i></p>	<p><b>Stronger:</b> The applicant makes the case that the increase in housing provision on this site (both affordable and market rate) will contribute towards productivity improvements, enterprise growth, and business density increases by attracting and retaining new higher-skilled workers to work at the nearby Advanced Manufacturing Park. In addition to this, whilst the scheme will not directly provide new employment floorspace on site, it will directly support the proposed commercial development at the adjacent neighbourhood centre site (cafes, retail and restaurants).</p> <p><b>Greener:</b> The business case outlines that the new housing will be designed to achieve an EPC B rating whilst also utilising low-carbon technologies including PV panels and heat recovery technologies which will reduce the lifetime carbon emissions of the development. Alongside this, the business case outlines the project's (and wider Waverley regeneration) indirect potential to support improvements to the carbon intensity of the transport network, providing:</p> <ul style="list-style-type: none"> <li>• Pedestrian and cycle access to local everyday amenities proposed at Olive Lane.</li> <li>• Access to bus services that connect Waverley to the wider area.</li> <li>• EV charging infrastructure.</li> </ul> <p><b>Fairer:</b> The primary contribution of the project to the fairer strategic outcome outlined in the business case is the impact of the amenity space provided to the front and rear of the properties, green community street, access to cycle routes and the Trans Pennine trail and quality of the development will have on the personal wellbeing of residents.</p> <p>Alongside this, the business case outlines the project's alignment with supporting reduced economic inactivity and unemployment by creating construction jobs during delivery.</p> <p>Overall, the Waverley Olive Lane project is well aligned with the aims and ambitions of the SEP.</p>	
<b>4. VALUE FOR MONEY</b>		
<b>Monetised Benefits:</b>		
<b>VFM Indicator</b>	<b>Value</b>	<b>R/A/G</b>



<i>Net Present Social Value (£)</i>	£45,248	A/R
<i>Benefit Cost Ratio / GVA per £1 of SYMCA Investment</i>	1.05	A/R

### Value for Money Statement

The BHF and total public sector BCRs are the same as the BHF funding is the only public sector contribution to the project.

Following the appraisal of the project, the projects Economic Assessment has been revised to take on board recommendations made by the assessor.

The results of this revised assessment are provided below:

Based on SYMCA and Total Public Sector Funding Only		Preferred Option
A	Present value benefits	£1,000,611
B	Present value costs	£949,130
C	Present value other quantified impacts	-£6,233
D	Net present public value [A-B+C]	£45,248
E	Initial Benefit:Cost Ratio [A/B]	1.05
F	<b>Adjusted Benefit:Cost Ratio [(A+C)/B]</b>	1.05
H	<b>Value for money category</b>	Low

Based on the applicant's assessment of the economic benefits, relative to SYMCA BHF and total public sector investment, the level of estimated benefits represents low value for money, with a BCR of 1.05.

## 5. RISK

The business case identifies the following top 5 risks and mitigations:

Risk	Likelihood (High, Med, Low)	Impact (High, Med, Low)	Mitigation	Owner
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Changes within the macro economy / property market which lead to reduced sales prices.	Low	High	Monitoring of the market, through agents and examination of local market activity. Ensuring that the timing of delivery of the development (to completion), a high-quality product and marketing take place to ensure demand.	Forge New Homes
Construction costs inflation continues and thus costs are greater than forecast - assumption here is 5%.	Low-Med	High	Inflation costs are built into construction costs. Ensure where possible that costs at time of commencement of tender process are 'locked-in'.	Forge New Homes
Staff shortage affecting capacity, skills and staff.	Low	Low	Agreement with selected contractor will include penalties for time delays and will ensure at the outset that staffing is available to deliver upon the contract. Contractors invited to tender are selected based on track record and excellent working conditions for staff to ensure safe working practices and encouragement of staff retention.	Forge New Homes / Contractor
Delays in delivery of necessary materials and products for the scheme.	Low-med	Med	Agreement with selected contractor will include penalties for time delays and ensure that where possible materials are sourced locally. Materials will be sourced at the outset to ensure efficient programming of construction.	Forge New Homes / Contractor
Brownfield Funding Decision and completion of agreement delays project.	Med	Med	Effective communication of decision-making processes and timely exchange of information should help to ensure that project decisions are made in alignment with funding timing.	Forge New Homes / Contractor

The business case identifies the top 5 key risks and describes appropriate mitigations for each risk. Whilst the key risks have been identified, other risks such as securing full planning permission, completing the purchase of the site, procurement of contractors and subsidy control have not been assessed.

## 6. DELIVERY

The business case has set out a detailed programme of activities required to deliver the project. Overall, the timetable for the delivery activities appears logical and achievable. In the time since the submission of the SYMCA BHF application, it was anticipated planning approval will have been granted. Based on a search of Rotherham Council's Planning Portal, it is not clear whether this has been

achieved. The only obvious slippage at this moment in time appears to be the submission and approval of SYMCA BHF funding. It is not clear whether this will result in further slippages.

The business case outlines that the procurement of a main contractor will be done so on a competitive basis through a two-stage tender process. Forge intend to approach 4 firms to invite them to tender once reserved matters planning approval is confirmed, which was expected in June 2023. The business case outlines that Stage 1 of the tender process will run through July 2023 and aims to identify the preferred contractor. Stage 2, will negotiate a fixed build price with the preferred contractor and run from the start of August to mid-September 2023 whilst RIBA Stage 4 designs are completed.

The business case clearly outlines the process and timescales for the procurement of a contractor to deliver the project.

### **Cost Certainty**

The business case estimates that cost estimates are of 75% certainty. Based on the SYMCA definition of certainty this appears broadly appropriate as costs are based on designs and have been produced by Edge, an independent cost consultant. However, the cost plan is dated 2021 and therefore should be considered out-of-date due to construction price inflation. The business case states that value engineering has been undertaken which has identified some potential cost savings that would bring the 'all-in' cost of development down. The elements identified are:

- Rationalise the metal standing seam roof
- Stone effect parapet / window times
- Allowances for façade enhancements
- Zinc infill panels
- 1800mm brick screen wall – boundary wall
- More roads, / paving / footpaths per ft2 – driven by car parking

Whilst it appears as though costs have been reviewed and updated, evidence of the level of value engineering achieved and consideration of inflation could be stronger. As such it is unclear whether the level of cost certainty is fully appropriate. The appointment of a construction contractor is due in July / August on a fixed price basis, as such the level of cost certainty is likely to increase significantly shortly.

The business case states that Forge will use their experience to manage the overall project budget and aim to appoint a contractor on a fixed-price basis, limiting the risk of cost overruns once this has been agreed. Should cost overruns occur, Forge will utilise the contingency sum (4% of total cost) and developers' profit. Together, these should provide sufficient funding to cover any cost overruns, however, there

is a risk that if values decrease significantly the combination of an increase in costs and decrease in sales values, the contingency and developers profit isn't sufficient to ensure viability of the project.

In summary, the cost estimate is based on value engineering an independent cost plan (Edge) for the project from 2021. As such, there is a level of uncertainty associated with the revised cost estimates due to construction price inflation since 2021. Whilst there is a level of uncertainty, based on the procurement timelines set out, Forge is close to procuring a contractor (August) on a fixed price basis which will reduce uncertainty.

The business case identifies Andy Beattie the Managing Director of Forge New Homes as the SRO for the scheme who has signed off the business case. Appendix 5 sets out the investment and governance structure for Forge Homes, detailing the roles and responsibilities of the partner organisations within Forge New Homes covering business strategy, operations and customer experience as well as reporting structure of the organisation.

Through the business case and Appendix 5, the submission identifies the SRO for the project and sets out the governance structure for Forge Homes. The business case could have been strengthened by outlining the Forge New Homes project team for the Olive Lane project and the individual's decision-making responsibilities.

The business case proposes two phases of evaluation:

- Interim Evaluation: March 2024
- Final Evaluation: January 2025

The Interim Report will report on spending to date and assess the outputs delivered to date and forecast delivery of remaining outputs. The outputs and outcomes proposed for the evaluation are outlined below:

Outputs:	
Remediation of brownfield land	0.47
Housing Units	32
Car parking spaces	52 (32 EV chargers)
Cycle parking spaces	32 - All plots have dedicated cycle storage within the curtilage

Bird Boxes incorporated into dwellings	7
Central green street – & public space	0.03ha
All electric scheme	All plots gas free heating
<b>Outcomes:</b>	
Construction jobs (years)	157

The outputs and outcomes selected are appropriate and will provide a good overall indication of the success of the project.

## 7. LEGAL

The applicant has provided a 7-principles subsidy control assessment (A-G). This provides some assurance that the project can be Subsidy Control compliant. This should be reviewed and confirmed by the SYMCA legal team.

## 8. RECOMMENDATION AND CONDITIONS

<b>Recommendation</b>	Full award subject to conditions
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<b>Payment Basis</b>	Payment on defrayal
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### Conditions of Award (including clawback clauses)

***The following conditions must be satisfied before contract execution.***

1. Confirmation that all other funding is secured
2. Confirmation of acquisition of the freehold and leasehold titles for the site
3. Procurement of main contractor and evidence of cost certainty e.g. return of contractor tenders and confirmation of material costs
4. Submission of a detailed project plan and risk register including sufficient contingency provision for all activities and related mitigation costs.
5. Submission of acceptable Subsidy Control opinion

The conditions above should be fully satisfied by 31<sup>st</sup> October 2023. Failure to do so could lead to the withdrawal of approval.

***The following conditions must be satisfied before drawdown of funding.***

6. All required statutory consents including all planning conditions must be satisfied.

**The following conditions must be included in the contract**

7. Clawback on outputs and outcomes at SYMCA discretion.
8. Scheme promoter to address any cost overruns without unduly compromising project outputs and outcomes.
9. Scheme promoter to return SYMCA funds in excess of expected developer profits

## 1 – SCHEME DETAILS

<b>Project Name</b>	<b>Gigabit Broadband Voucher Scheme (GBVS) Local Top-up</b>	<b>Type of funding</b>	Grant
<b>Grant Recipient</b>	South Yorkshire Mayoral Combined Authority	<b>Total Scheme Cost</b>	Total public sector contribution: up to £1.405m
<b>MCA Executive Board</b>	Housing and Infrastructure	<b>MCA Funding</b>	Up to £505k
<b>Programme name</b>		<b>% MCA Allocation</b>	n/a
<b>Current Gateway Stage</b>	BJC	<b>MCA Development costs</b>	n/a
		<b>% of total MCA allocation</b>	n/a

## 2 – PROJECT DESCRIPTION

As agreed by Programme Board on the 17<sup>th</sup> July, the project is considered as BJC, but the information is presented in the SBC format because the detail required for the economic, commercial, financial and management cases for a BJC will not be available until after the agreement with BDUK and SYMCA is receipt of an MOU and T&C's.

### Project: Gigabit Broadband Voucher Scheme (GBVS) Local Top-up

The Government is providing up to £210m worth of voucher funding as immediate help for people experiencing slow broadband speeds in rural areas as part of its Project Gigabit - Broadband Voucher Scheme. The voucher is a subsidy covered by government worth £4,500 to help cover the costs of installing gigabit broadband to premises, both residential and SME businesses, in these areas. There

is a minimum requirement of 2 premises receiving a broadband connection speed of at least 1,000 megabits per second (Mbps) per voucher.

The MCA is being asked to fund £500k grant drawn from clawback funding which is being returned to SYMCA as part of the Superfast South Yorkshire Openreach contract, as part of a local top up scheme to the Government's national voucher scheme. This is the minimum local funding contribution required to establish a local gigabit voucher top up scheme, set by Building Digital UK (BDUK), who administer both nation and local schemes. A maximum voucher value of £7,000 is proposed within the business case, meaning a maximum MCA local contribution per voucher of £2,500 (£4,500 coming from central government). This therefore would fund a minimum of 200 vouchers, or 400 premises, leveraging in £900,000 of government funding. However, as this represents the minimum number of premises per voucher benefitting if the full funding is utilised, it is hoped that the actual number will be greater.

The MCA is also being asked to fund a £50 per project admin fee payable to BDUK, who will manage the GBVS. Based on a £500,000 funding pot and a proposed maximum top up voucher value of £2,500, then around 400 premises could be supported if the maximum voucher values are claimed. The maximum admin fee would therefore be £5,000, meaning a total cost of £505,000 to the MCA.

The total cost of the project is not known, as this is dependent on the installation costs of each project as well as other variables e.g. number of premises, per voucher and number of vouchers per project, number of residents/businesses claiming vouchers etc..

The business case provides the following summary description setting out why it is not possible to accurately state the outputs and outcomes at this stage:

- *The precise number of projects supported is uncertain as this will depend upon the number of schemes brought forward supported by vouchers. Demand stimulation measures will be deployed to publicise the voucher scheme and encourage schemes being brought forward.*
- *The top up vouchers represent a maximum value which can be claimed. The actual amount claimed for each property will depend on the viability of each scheme. As such it is not possible to identify the number of properties which will be supported by the voucher scheme.*

*Data will only be available as schemes are brought forward and vouchers approved by BDUK. At this point data will be available to show:*

- *The number of schemes supported by the national voucher scheme*
- *The number of schemes supported by the national voucher scheme and local top up scheme*



- *The number of residential and business gigabit-capable connections delivered which are supported by the national voucher scheme, and the national voucher scheme and local top up scheme.*

Projects are to be identified on an ongoing basis until funds are depleted. However, costs to the MCA and Government, although variable, are known up to a maximum value (£505k & £900k respectively), on the basis of a £7,000 maximum voucher value limit as stated in the business case.

While individual projects are not known in detail, the project outputs are clear (i.e. a broadband connection speed of at least 1,000 megabits per second (Mbps) per premise), and based on a maximum voucher value, this poses little risk to the MCA's investment. The minimum output is that 2 premises will receive a broadband connection speed of at least 1,000 megabits per second (Mbps) at a maximum cost of £2,500 to the MCA (£7,000 to the public sector). The business case also confirms that the local top up fund can be withdrawn at any time by the MCA and any unspent funds returned.

### 3. STRATEGIC CASE

<i>Project rationale</i>	The project will deliver wider social and economic benefits to rural areas currently excluded from having superfast broadband. The market failure is that it is not profitable for providers to deliver superfast broadband to these areas that are typically remote, low-density with problematic terrain. This provides adequate rationale for public sector intervention.
<i>Strategic fit</i>	<p>Alignment of the project with the MCA's Core Strategic Objectives in Section 2.5 of the business case could be better explained. The response provides snippets of Cebr research, but it should be more clearly explained within the context of the project and alignment to the SEP Indicator/Outcomes. This section of the business case should be revisited.</p> <p>The applicant's response to Section 2.6 demonstrates clear alignment with the SEP's digital connectivity outcome of a higher proportion of our region covered by both full fibre &amp; 5G broadband</p>

### 4. VALUE FOR MONEY / PROPOSED OUTPUTS AND OUTCOMES

No value for money assessment of the project has been provided at this stage as it is a proactive application and the take up of vouchers will only be known with certainty as the project delivers.

The applicant has presented key outputs and outcomes. These are rough estimates as the number and makeup of installations is not known at this stage and will be developed on an ongoing basis until either the MCA or national funding runs out or expires.

The key outputs/outcomes that are quantified are set out below.

- An estimated 400 individual resident and SME connections completed in hard to reach areas.
- 95% availability of Gigabit Broadband in South Yorkshire by 2025 (South Yorkshire Digital Infrastructure Strategy target) – baseline as of 29/3/2023 is 74.19%

The minimum output requiring MCA investment is that 2 premises will receive a broadband connection speed of at least 1,000 megabits per second (Mbps) at a maximum cost of £2,500 to the MCA (£4,500 to central government and £7,000 to the public sector in total). Therefore, if the full £500k of MCA funding is utilised, the minimum number of premises benefitting would be 400.

In addition to the above, the applicant sets out a qualitative assessment of the project. This is provided alongside supporting evidence by the Centre for Economics and Business Research (Cebr). While it is not clearly stated in the business case what this research represents, a website link is provided and is summarised below:

- In 2019 and 2021 the Centre for Economics and Business Research (Cebr) looked into the impact of our Full Fibre roll out. This focused on productivity and workforce benefits, concluding that the productivity boost to the economy was £59 billion.
- In 2023, Cebr updated their work. The potential boost to UK productivity now stands at £72 billion by 2030.
- The latest report highlights that a roll out could bring over half a million people back into the workforce, this includes significant numbers of women with dependent children, older workers, and informal carers.

These figures represent the impact of a full fibre roll out at national level. The applicant has not attempted to translate what this would mean at a local level within the target area as a direct result of the project. This potentially provides an opportunity for the applicant to utilise the same methodology or extrapolate data from the report to assess the economic impacts at the target area level so that the projects value for money can be understood.

The applicant's qualitative assessment is shown in the table below. In terms of Economic Value, bullet points 1 & 2 indicate the project could have potentially significant positive economic benefits. In relation to bullet 3, at a national level, all this activity would represent displacement, and is therefore not necessarily a benefit. In terms of Net Carbon Value, scoring appears possibly modest at +1. However, as stated above, all the data presented is at a national level and based on activity outside of the project.

Outcome	Score	Description
Economic Value	+2	<p>Enhanced digital connectivity can help residents enjoy better access to job opportunities and enable businesses to be more productive and support growth in the regional economy.</p> <p><a href="#">Cebr research</a> suggests that:</p> <ul style="list-style-type: none"> <li>the time saved commuting would both create more leisure and increase productivity. Potentially annual GVA could be boosted by £59 billion by 2025.</li> <li>making it easy for people to work from home would be likely to bring 450,000 people whose primary task is caring, 150,000 people over 65 and 125,000 people with dependent children into the labour force.</li> <li>Over 270,000 people could potentially move away from London and other major cities and into suburban and rural areas. Over 93,000 more people could choose to work in rural communities compared to the present day.</li> </ul>
Net Carbon Value	+1	<p><a href="#">Cebr research</a> suggests that by enabling more people to work from home, a Full Fibre nation could save 300 million commuting trips each year – with three billion fewer kilometres travelled by car</p>
Social Value	+1	<p>Digital connectivity enables residents and businesses to use digital solutions to improve their lives and to sustain, grow, and create new businesses.</p> <p><a href="#">Cebr research</a> recognises that time saved commuting would create more leisure time.</p>

## 5. RISK

Key risks and mitigations at this stage appear to have been identified. The project poses little risk to MCA investment in that MCA funding per voucher is set with known minimum outputs. At any point the MCA can withdraw funding and all unspent funds returned.

## 6. DELIVERY

The timetable for delivery appears reasonable and relatively straightforward.

The project is to some extent open ended, in that there is no spend timescales for the national funding. Therefore, the project will end once either MCA or Government are depleted or expire.

In relation to Subsidy Control, the business case states voucher projects are intended to address specific gaps in coverage not otherwise met by industry or other public-funded programmes. BDUKs supplier [terms and conditions](#) confirm that Gigabit Broadband Vouchers issued from 4 January 2023 date are intended to be treated as "minimal financial assistance" as described in Part 3, Chapter 2, sections 36 and 37 of The UK Subsidy Control Act 2022 (SCA 2022) see <https://www.legislation.gov.uk/ukpga/2022/23/enacted> . This should be reviewed and confirmed by SYMCA's legal team.

## 8. RECOMMENDATION AND CONDITIONS

<b>Recommendation</b>	Approve
<b>Payment Basis</b>	
<b>Conditions of Award (including clawback clauses)</b>	
 <b>Prior to contact (or equivalent) execution:</b> Business case to be signed	

## 1 – SCHEME DETAILS

<b>Project Name</b>	Housing Retrofit - Thermal Efficiency and Heat Pump upgrades	<b>Type of funding</b>	Grant
<b>Grant Recipient</b>	City of Doncaster Council	<b>Total Scheme Cost</b>	£6.065m
<b>MCA Executive Board</b>	Housing and Infrastructure	<b>MCA Funding</b>	£2.7m
<b>Programme name</b>	Gainshare	<b>% MCA Allocation</b>	44.5%
<b>Current Gateway Stage</b>	FBC	<b>MCA Development costs</b>	N/A
		<b>% of total MCA allocation</b>	N/A

## 2 – PROJECT DESCRIPTION

Following the Chancellors announcement of a £2 billion Green Homes Grant (GHG) in July 2020, the government set out how the GHG would be delivered. With a focus on improving the energy efficiency standards in the homes of low-income households, to help both reduce fuel poverty and reduce carbon emissions, the government made the grant available to the general public and for delivery via Local Authorities.

Doncaster Council has successfully bid for funding to initiate a housing retrofit scheme focusing on the most impactful energy efficiency works in low income communities with the oldest inefficient housing stock. With a restrictive qualifying criteria which does not allow an area based approach. The applicant is seeking funds that allow this in order to achieve greater community impact and value for money. Delivery alongside the applicant's existing 5 year thermal improvement programme for social housing will enable the desired impact as well as allow the social housing works to be accelerated; delivering improved comfort, fuel and carbon savings much earlier in the programme.

To ensure the project is delivered to greatest effect and impact, the applicant is focusing on low income communities and specifically areas that have older housing stock with solid wall construction. By the time the MCA funding could be available, the project will target areas as Armthorpe (DN3) and Wheatley (DN2).

SYMCA funds will be used to match the Council's capital investment and Social Housing Decarbonisation Fund – Wave 2. A total of 300 homes will be in scope for 'hard to treat' external wall insulation. SYMCA funds will also be used to match Council capital to test the real impact of whole house retrofit on a range of social tenancies across 21 homes.

The monitoring and evaluation of 'before' and 'after' running costs and CO2 will help the Council and SYMCA to evaluate the true cost and impact of housing retrofit for social housing. It will help to prove how a return on investment could or couldn't be achieved using an 'energy performance contracting' finance model.

The applicant is asking for £2.7m grant funding in the preferred option. The breakdown of this grant funding is as follows:

- £5,000 per property (250 homes) contribution towards all Council house EWI works, totalling £1.25m
- £10,000 per property (50 homes) contribution towards EWI works to private properties, totalling £0.5m.
- £40,000 per property (21 homes) to match fund the cost of 'whole house' works, totalling £0.84m
- £60,000 Project Management Fees
- £50,000 for Monitoring and Evaluation (third party)

This is in addition to the £3,365,000 to be provided by City of Doncaster Council, a combination of the Council's own capital and Social Housing Decarbonisation Fund.

### 3. STRATEGIC CASE

#### *Options assessment*

The applicant outlines three options for the appraisal:

- A Do Minimum, where the Council house retrofit scheme would be required to operate for the remaining 5 years and private property scheme operates sporadically for the remaining period of local authority delivery, resulting in fewer homes reduce their energy use/costs. The applicant states that there would be a risk of losing the supply chain (due to increases in labour and materials cost), as the continuity of work would be lost in this option.
- The Preferred option, which secures full funding and supports a total of 321 homes.

	<ul style="list-style-type: none"> <li>• A Viable Alternative Option 1, in which the applicant receives 20% lower grant funding for the scheme, resulting in the number of homes receiving retrofit works reducing from 321 to 255.</li> </ul> <p>The rationale supporting the preferred option is that the SYMCA funding will allow works to be accelerated; helping address the vast inflationary cost of construction not previously considered as part of the original budget and when the most vulnerable are experiencing some of the worst financial and health pressures. The inclusion of private properties will also enable greater community impact and delivery of works to provide consistency in the streetscene, while the whole house works (not included under Do Minimum) are crucial to developing the evidence base required to support large-scale deployment of the retrofit programme. Furthermore, under the preferred option, more homes will receive support, contributing to net zero carbon objectives for Sheffield City Region. This is a clear rationale for the selection of the preferred option.</p>
<p><i>Statutory requirements and adverse consequences</i></p>	<p>The applicant has stated that all design plans have been agreed with Planning, and that works are able to commence. The applicant states that “This action was undertaken as a result of earlier phases of work being part funded by government and part by the Council. The works are also proposed to work to new PAS2035 standards for which the contractors Wates Ltd are already delivering for the Council and others.” Given this, there are no foreseen further impacts that need to be captured as a result of the scheme.</p> <p>In section 2.13, the applicant details the economic and social disbenefits of the scheme. This includes:</p> <ul style="list-style-type: none"> <li>• Noise from operational Air Source Heat Pumps;</li> <li>• Disruption caused during construction;</li> <li>• Increased maintenance costs;</li> <li>• Potential impacts of external wall insulation on appearance of dwellings; and</li> <li>• Potential for external wall insulation to make pavements/roads narrower</li> </ul> <p>It is clear that the disbenefits of the scheme are multifaceted, and the applicant has outlined proposed activities to mitigate or reduce the disbenefits where apparent. The potential for noise impacts; disruption; appearance impacts and reductions in garden space highlight the importance of engagement and</p>

	communication with the impacted households, and the potential need to adapt the approaches taken to these disbenefits as the project progresses.	
<i>FBC stage only – Confirmation of alignment with agreed MCA outcomes (Stronger, Greener, Fairer).</i>	<p>The project demonstrates a clear alignment with the “Stronger” objective through the employment support on the program. The applicant has stated that contractors will use the local supply chain across the MCA area, which is anticipated to support 10-15 jobs. The job estimates are based on the anticipated increase in the workforce required to complete this project in addition to the SHDF wave 2 works, with the range depending on both the programme/workforce availability.</p> <p>The project will also contribute to the “Fairer” objective through providing higher wages for those on low incomes, and health improvements/reduced fuel poverty for impacted households. The applicant also states the requirements to deliver works to PAS2035 standard will require accreditation at certain levels (Coordinator, Assessor, Designer), and that the works could therefore result in improved skills levels, however there is no firm commitment included.</p> <p>The project will also contribute to the “Greener” objective by reducing carbon emissions in each home by an average of 2.9 tonne per annum.</p>	
<b>4. VALUE FOR MONEY</b>		
<b>Monetised Benefits:</b>		
<b><i>VFM Indicator</i></b>	<b><i>Value</i></b>	<b><i>R/A/G</i></b>
<i>Net Present Social Value (£)</i>	£3.87m (MCA funding) / £383k (total public sector)	G/A
<i>Benefit Cost Ratio / GVA per £1 of SYMCA Investment</i>	2.39 (MCA funding) / 1.06 (total public sector)	G/A
<b>Non-Monetised Benefits:</b>		
<i>Non-Quantified Benefits</i>	10-15 jobs generated through the supply chain, 5 apprenticeships completed or supported to be completed at Levels 2, 3 or 4+; 5 individuals supported into work and the development of the local supply chain	
<b>Value for Money Statement</b>		



The economic appraisal provided by the applicant outlines a benefit cost ratio of 2.39 against the SYMCA funding ask (1.06 against total public sector funding). This reflects good value for money against the MCA funding and exceeds the BCR of the viable alternative (1.56 against the MCA funding ask; 0.6 against total public sector costs).

The preferred option also includes a number of non-monetised benefits, including 10-15 jobs generated through the supply chain, 5 apprenticeships completed or supported to be completed at Levels 2, 3 or 4+; 5 individuals supported into work and the development of the local supply chain and ability to inform the rollout of future housing retrofit activities. The applicant could have monetised the value of apprenticeships completed and considered the inclusion of distributional benefits to increase the value of the BCR and, taken alongside the non-monetised benefits, the project's value for money is likely understated through the current BCR, as acknowledged in clarifications responses. Taking this into account, the project is viewed to offer good value for money versus the MCA funding request.

## 5. RISK

The applicant has detailed 5 key risks in Section 6.7, as part of 21 risks detailed in Appendix A.3. The risks included in the list are likely to occur in the operational phase, which is recognised by the applicant. The most significant risks relate to access to premises, weather conditions; the availability of materials; standards of insulation works and that the whole house retrofit achieves lower than expected savings. Mitigation is provided for each of the risks in the FBC and Appendix A.3. Limited mitigation is provided in relation to Risk 5 (that whole house retrofit achieves lower than expected savings). Given running costs set out in Appendix C highlight running costs pre-intervention of £4,467 per year, and post-intervention running costs of £2,108 per year, there is limited potential for households to be adversely impacted.

The applicant has set out that cost overruns will be covered by the applicant and that there will be no reduced activity /outputs as a result of any future cost increases. Given the potential for cost overruns due to inflation, capacity, material, or weather constraints, a condition relating to cost overruns being borne by the applicant should be included, and that the scope of activities will not be reduced.

The applicant has stated that all other funding has been secured to deliver the project and that cost overruns will be borne by the applicant.

While the applicant has highlighted that Wates were procured following an OJEU compliant process, limited detail has been provided with regard to the bid appraisal process and the key evaluation criteria that underpinned the award.

## 6. DELIVERY

The timetable for delivery of the works is expected to take place from August 2023 to March 2025. The milestone for Cabinet approval to receive the Gainshare funding, if successful is set as July/August 2023 which, while still achievable, could slightly delay the commencement of the works. However, given the scale of the project and procurement has been undertaken, this is a reasonable timetable which allows for flexible installation of the various works through the scheme.

The procurement of the works contract is complete, with the contract to deliver the works awarded to Wates Property Services Limited. Clarifications responses indicate that Wates were procured in Nov 2022 via Efficiency North (EN:Procure Installation and Repairs Framework) following an OJEU compliant process, to deliver the Councils' Thermal Improvement Programme.

The level of cost certainty is 95% for this submission, which is appropriate given the state of progression of the FBC. The procurement stage is complete and therefore many of the costs are now fixed for the project. The Council has stated in the FBC that it will covers any cost overruns, and clarifications responses have confirmed that there will be no reduced activity /outputs as a result of any future cost increases.

The project governance structure is set out in Appendix D. From the council side, Karen Ratcliffe will lead the team as the Assistant Director for Strategic Housing and Sustainability, with key personnel from across the council and St. Leger Homes outlined, though no named personnel from Wates are set out in the organogram.

The business case is signed by the Director of Economy and Environment as the person responsible for the application and is also signed by the Director of Corporate Resources.

The applicant has outlined that all stakeholders are engaged at the appropriate stages of the project – the Council, St Leger Homes and the contractors, then tenants and local ward members. Feedback provided in the FBC highlights that “*The works are very welcome, both for the improved appearance of properties as well as the improved thermal comfort and ability to reduce heating fuel consumption.*” The applicant has also detailed some negative feedback that has been addressed and that a tenant liaison for St Leger Homes Doncaster and Wates are on site every day and respond appropriately to customer enquiries.

However, there has been no formal public consultation for the project, and therefore, it is difficult to assess the public opinion of the project.

Monitoring and evaluation processes are set out in the business case. The scheme will be subject to PAS235 standards, which necessitates a basic evaluation of dwellings, while the applicant also has monitoring obligations for DESNZ associated with the Social Housing Decarbonisation Fund that has been secured.

Alongside these commitments, the applicant proposes to procure a third party to monitor and evaluate the ‘before’ and ‘after’ impacts of the improvements to assess the carbon and fuel savings achieved. The MCA should ensure that this monitoring and evaluation activity is aligned with the outputs, outcomes and benefits, as well as social value commitment, set out within the FBC to ensure that the scheme objectives has been met and value for money assured.

## 7. LEGAL

The applicant sets out that “*Suppliers are outside the scope of subsidy on the basis that their benefit is obtained on Market Economy Operator Principle (MEO)..... An appropriately advertised open tender process (procurement) is used to select the supplier of goods, works or services and there it does not meet the second condition and is not deemed a subsidy.*” Clarifications responses highlight that subsidy control advice, as presented in the FBC, has been provided by appropriately qualified personnel (i.e. a legal professional). This should be review and confirmed by SYMCA’s Legal team.

## 8. RECOMMENDATION AND CONDITIONS

<b>Recommendation</b>	Full award subject to conditions
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<b>Payment Basis</b>	Payment on defrayal
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### Conditions of Award (including clawback clauses)

***The following conditions must be satisfied before contract execution.***

1. Confirmation that all other funding is secured
2. Procurement of main contractor and evidence of cost certainty e.g. return of contractor tenders and confirmation of material costs
3. Submission of a detailed project plan and risk register including sufficient contingency provision for all activities and related mitigation costs.
4. Submission of acceptable Subsidy Control opinion

The conditions above should be fully satisfied by 31<sup>st</sup> October 2023. Failure to do so could lead to the withdrawal of approval.

***The following conditions must be satisfied before drawdown of funding.***

5. All required statutory consents including all planning conditions must be satisfied.

**The following conditions must be included in the contract**

6. Clawback on outputs and outcomes at SYMCA discretion.

7. Scheme promoter to address any cost overruns without unduly compromising project outputs and outcomes.

## 1 – SCHEME DETAILS

<b>Project Name</b>	D0065 - The Business Growth Advisors service 2023-25 (Ph2)	<b>Type of funding</b>	Grant
<b>Grant Recipient</b>	SYMCA	<b>Total Scheme Cost</b>	£1.6m
<b>MCA Executive Board</b>	N/A	<b>MCA Funding</b>	£1.6m
<b>Programme name</b>		<b>% MCA Allocation</b>	100%
<b>Current Gateway Stage</b>	FBC	<b>MCA Development costs</b>	0
		<b>% of total MCA allocation</b>	0

## 2 – PROJECT DESCRIPTION

*Is it clear what the MCA is being asked to fund?*

Yes, it is clear what the MCA is being asked to fund which is revenue support to appoint 16 x Business growth Advisors to work in and with the Local Authorities. The Advisors will work with SME's to help with improvements in business performance (overall growth, productivity, profitability and employment creation) and signpost access to funding and training resources. This is phase 2 of the project following a successful and well-received Phase 1.

## 3. STRATEGIC CASE

*Options assessment*

*Is there a clear rationale for the selection of short-listed options and the choice of the Preferred Way Forward?*

Other options in terms of different use of the available funding have not been proposed, however this is the second phase of an already tried and tested service. The alternative options, therefore, are just

	reduced levels of funding with reduced numbers of advisers and outputs reduced proportionately. The rationale for the preferred option being the increased numbers would allow a greater diversity of expertise provided to the SME sector.
<i>Statutory requirements and adverse consequences</i>	<p><i>Does the scheme have any Statutory Requirements?</i> There are no statutory requirements</p> <p><i>Are there any adverse consequences that are unresolved by the scheme promoter?</i> There are no unresolved potential adverse consequences, due to the delivery of this project, as it compliments and enhances existing business support activity in South Yorkshire, rather than replacing it.</p>
<i>FBC stage only – Confirmation of alignment with agreed MCA outcomes (Stronger, Greener, Fairer).</i>	<p>There is a strong alignment with the SEP across all outcome areas but particularly in the Stronger and Fairer areas.</p> <p>Businesses will be referred to a range of schemes which offer training to employees to enhance their skills and achieve career progression. It is envisaged that individuals will increase their wage levels due to additional support accessed. Firms will also be introduced to the Working Win programme which helps employees access support to improve their physical and mental well-being whilst staying in work.</p> <p>Whilst the Greener outcomes are not core to this project, the proposal will refer businesses to the South Yorkshire Net Zero programme and other schemes focused on Net Zero adaption in the region.</p>

#### 4. VALUE FOR MONEY

##### Monetised Benefits:

<i>VFM Indicator</i>	<i>Value</i>	<i>R/A/G</i>
<i>Net Present Social Value (£)</i>	88.84m	
<i>Benefit Cost Ratio / GVA per £1 of SYMCA Investment</i>	56.5 :1	
<i>Cost per Job</i>		

##### Non-Monetised Benefits:

*Non-Quantified Benefits*

**Social Value** – Local businesses are supported by the service which will help to generate economic growth in local areas, leading to increased levels of employment for local communities and a higher quality of employment affecting social progress for local people.

**Low Carbon** – the service will ensure that more local businesses are aware of the help available through Net Zero schemes in South Yorkshire, including the Low Carbon business support project delivered by Sheffield City Council – which offers grants to firms to invest in low carbon solutions, to reduce waste and energy consumption.

**Supply Chain** – the service will include Advisors with expertise on diversifying their supply chain, offering practical help and advice to firms to establish more localised and resilient supply chains.

**Confident Entrepreneurs** – business owners will become more aware of the range of business support schemes/initiatives that are appropriate to their needs, which they can access, de-risking in their efforts in seeking advice or investment to help them grow.

**Value for Money Statement**

*Taking consideration of the monetised and non-monetised benefits and costs, and the uncertainties, does the scheme represent value for money?*

The assumptions behind the monetised benefits above are based on the assumed increased turnover that firms will achieve after accessing the advisory service.

This is based on the proportion of firms previously accessing support who reported an increase in Turnover, applied to the numbers of firms expected to be assisted in each option in phase 2 and the empirical evidence of the average increase in turnover for businesses accessing business support services.

Firms accessing a Business Growth Advisor reported an increase in turnover	17%
Average turnover of firms receiving support in 2022/23	£1.4m
Average increase in turnover of businesses accessing business support services	19%

(Evaluation of Growth Hubs 2015-2020 – Technopolis Group April 2022)	
Number of Firms to be assisted through Phase 2 scheme	2200
$2200 \times 17\% = 340 \times \text{£}1.4\text{m} = \text{£}476\text{m} \times 19\% = \text{£}90.44$	

Whilst quite simplistic in approach it does capture the main aim of the project and is consistent with the Strategic objectives. Sensitivity testing on the proportion of SME's and level of increase in TO still produce a good BCR at much lower levels.

The justification for the selection of the preferred option is clear in its ambition to create the wider economic and social benefits which is not possible with the alternative options which would limit the scale of the service.

The monetised benefits together with a clear ranking of non-monetary benefits, do represent VfM.

**5. RISK**

*What are the most significant risks and is there evidence that these risks are being mitigated?*

The table below are the top 5 risks presented in the FBC. These are the only risks in the project risk register. Whilst they do capture the main risk areas, they are quite high level and there are likely to be other more specific risks with regard to the recruitment and retention of the advisors.

No.	Risk	Likelihood (High, Med, Low)	Impact (High, Med, Low)	Mitigation	Owner
1	Outputs – There is a risk that the outputs are not achieved. The project aims to support 2000 businesses. A risk is that we do not meet these outputs.	Low	High	Regular progress checks will be undertaken by the Contracts team and shared with local authority partners and Business Growth Advisors in order to achieve the target outputs.	Contracts team
2	Consistency – As advisors are embedded in Local Authorities and have some	Low	Medium	The Business Growth Advisors and Local Authorities will receive	Local Authority Heads.



	autonomy, information may vary from advisor to advisor.			regular briefs from the MCA in relation to best practice and consistent messaging.	
3	Data – As advisors are embedded in Local Authorities the individual LA has the task of providing the MCA with business support data.	Low	High	Regular data requests will be made by the MCA and quality of data checked.	Local Authority Heads.
4	Reputational risk suffered by the MCA, due to poor advice given by Business Growth Advisor.	Low	High	All Advisors provided with support on quality standards, as part of the contractual obligations.	Local Authority Heads + Growth Hub
5	Project fails to deliver its strategic objectives	Low	High	Advisors to be provided with clear information about the strategic priorities of the MCA, through all contracts issued.	Contracts Team, Growth Hub, Local Authority Heads.

*Do the significant risks require any contract conditions? (e.g. clawback on outcomes)*

Clawback on outputs.

*Are there any significant risks associated with securing the full funding for the scheme?*

Whilst there isn't any other funding for this project delivery, the Growth Hub service, which facilitates referrals to Advisors, has funding secured for 2023/24, from the Department for Business and Trade (DBT). However, funding for 2024/25 is yet to be announced by government.

*Are there any key risks that need to be highlighted in relation to the procurement strategy?*

No, the Business Growth Advisors, will be contracted via the Bloom procurement framework, which has been successfully deployed to manage similar services in South Yorkshire, for several years.

## 6. DELIVERY

*Is the timetable for delivery reasonable?*

Yes, the timetable for delivery is reasonable.

*Is the procurement strategy clear with defined milestones?*

Yes the procurement strategy is clear with defined milestones.

*What is the level of cost certainty and is this sufficient at this stage of the assurance process? Has the promotor confirmed they will cover any cost overruns?*

The level of cost certainty is 100%. This is based on the historical cost data from phase 1 project. However, given the scarce labour market and current wage demands this might make achieving comparable rates challenging.

*Has the promotor demonstrated clear project governance and identified the SRO? Has the SRO or other appropriate Officer signed of this business case?*

Yes, there is a very clear governance structure highlighted, showing the projects fit within the MCA structure. The SRO has been identified.

*Has public consultation taken place and if so, is there public support for the scheme?*

The project has not been subject to public consultation, but the proposals have been developed with the support of local authority partners.

*Are monitoring and evaluation procedures in place?*

Yes there are clear plans in place to collect and evaluate all relevant data relating to the service and its beneficiaries.

## 7. LEGAL

*Has the scheme considered Subsidy Control compliance or does the promotor still need to seek legal advice?*

Yes, the scheme has considered Subsidy Control and has concluded that as the project relates to services procured by SYMCA, Subsidy Control is not applicable.

## 8. RECOMMENDATION AND CONDITIONS

<b>Recommendation</b>	Proceed to contract
<b>Payment Basis</b>	Defrayal
<b>Conditions of Award (including clawback clauses)</b>	
<p><b>Prior to contact (or equivalent) execution:</b>            Business case to be signed            Business Support Data collection arrangements to be agreed with the LA's</p>	

**To be included in the contract**

Clawback on achievement of outputs.

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## 1 – SCHEME DETAILS

<b>Project Name</b>	T0008_2 - Magna-Tinsley Phase 1	<b>Type of funding</b>	Grant
<b>Grant Recipient</b>	Sheffield City Council	<b>Total Scheme Cost</b>	£1,596,477
<b>MCA Executive Board</b>	Transport & the Environment	<b>MCA Funding</b>	£1,596,477
<b>Programme name</b>	TCF	<b>% MCA Allocation</b>	100%
<b>Current Gateway Stage</b>	FBC	<b>MCA Development costs released to date</b>	£844,961

## 2 – PROJECT DESCRIPTION

### *Is it clear what the MCA is being asked to fund?*

Yes, it is clear what the MCA is being asked to fund which is the first phase of the wider Connecting Sheffield Magna-Tinsley active travel scheme. This Phase 1 is focussed on a new toucan crossing at the Sheffield Road/Raby Street junction to provide a safe crossing point from the Tinsley Village across Sheffield Road.

Phase 1 also includes the rationalisation and resurfacing of parking bays within Cooper & Turner's premises alongside Sheffield Road which is required to deliver the Phase 2 project. A new gated access for Cooper & Turner onto Sheffield Road will also be provided, removing a potential safety concern for active travel users and vehicles based on the poor visibility from the current access. This needs to be funded as part of the project as the removal of several of Cooper & Turner's parking bays is required to deliver LTN 1/20 compliant active travel infrastructure on Sheffield Road.

The SYMCA funds will be used to pay for:

- The development of the Scheme from the SOC programme submission to DfT to this FBC submission including professional fees such as project management, design, modelling and engagement

- The construction of one new toucan crossing on Sheffield Road by the junction with Raby Street and associated works either side of the crossing
- A new manually operated gated access on Sheffield Road west of Deadman's Hole Lane for Cooper & Turner and resurfacing of diagonal parking bays and relining to parallel bays ahead of the Phase 2 works

### 3. STRATEGIC CASE

<p><i>Options assessment</i></p>	<p><i>Is there a clear rationale for the selection of short-listed options and the choice of the Preferred Way Forward?</i></p> <p>There are two Do Something options which reflect alternative locations for the Toucan crossing. The preferred location being based on modelling done to understand the impact on surrounding traffic flows at peak times. The preferred site has then included the additional works at Cooper &amp; Turner premises to become the Preferred Option. The preferred option will deliver an improved crossing in the most optimum location in terms of likely usage by people wanting to access/egress Tinsley Village and the Sheffield-Tinsley canal towpath. The delivery of enabling works on Sheffield Road by Cooper &amp; Turner will also remove a key risk for Phase 2 of the project as the existing parking arrangement at Cooper &amp; Turner present a challenge for delivering the desired active travel infrastructure on Sheffield Road and therefore require the reallocation of parking spaces</p>
<p><i>Statutory requirements and adverse consequences</i></p>	<p><i>Does the scheme have any Statutory Requirements?</i></p> <p>The new crossing is wholly within the existing highway and does not present a material impact on users of existing transport networks or systems. All works will be delivered under existing powers bequeathed to Sheffield City Council as Highway Authority. There will be Temporary Traffic Regulation Orders required for the extent of the works on the highway.</p> <p><i>Are there any adverse consequences that are unresolved by the scheme promoter?</i></p> <p>Traffic modelling of the Sheffield Road/Raby Street crossing has been undertaken which shows that the crossing will have a negligible impact on the operation of M1 J34S.</p> <p>The construction of the project may result in disruption to the operation of the highway network, and to</p>

	<p>the access to and operation of Cooper &amp; Turner's business. Discussions have taken place with Cooper &amp; Turner about the phasing of the works to ensure at least one of their accesses always remains open during construction.</p> <p>There will be adverse environmental impacts associated with extraction and transportation of materials for the project and the construction. These are not considered to be atypical for schemes of this type or scale.</p>
<p><i>FBC stage only – Confirmation of alignment with agreed MCA</i> The project seeks to unlock barriers to growth and employment opportunities to Tinsley which is one of the most deprived areas in Sheffield and the UK. <i>outcomes (Stronger, Greener, Fairer).</i></p>	<p>The project aligns with the SEP in terms of improving Health and Greener outcomes. It seeks to unlock barriers to growth and employment opportunities to Tinsley which is one of the most deprived areas in Sheffield and the UK.</p> <p>The project will help reduce severance caused by the physical and build environment and will remove a potential safety barrier for people, helping encourage more trips to be undertaken on foot and by bicycle and therefore increasing levels of physical activity which has health benefits.</p> <p>The project will remove a barrier to travelling by active and net-zero transport modes, encouraging modal shift. This will reduce the number of vehicles that use the local road network helping to improve air quality.</p>

#### 4. VALUE FOR MONEY

##### Monetised Benefits:

<i>VFM Indicator</i>	<i>Value</i>	<i>R/A/G</i>
<i>Net Present Social Value (£)</i>	-£1,596,477	
<i>Benefit Cost Ratio / GVA per £1 of SYMCA Investment</i>	n/a	
<i>Cost per Job</i>	n/a	

##### Non-Monetised Benefits:

<i>Non-Quantified Benefits</i>	The Options have been ranked on the basis of the following benefits with Preferred Option scoring as follows		
	Safety	+2	Will deliver a new controlled crossing, providing a safe location for crossing Sheffield Road.
	Severance	+2	Delivering a new controlled crossing will overcome the severance issues caused by Sheffield Road, helping people access the opportunities in the Lower Don Valley and at Meadowhall as well as those accessible from Meadowhall Interchange and Meadowhall South tram stop.
	Accessibility	+2	The crossing in this location provides direct access onto the shared use path on the northern side of Sheffield Road, from which the canal towpath can be accessed, and Phase 2 of the scheme will be accessible from.
	Impact on highway network	0	Modelling undertaken using the SAAM showed that the crossing in this location is likely to have a negligible impact on the operation of M1 J34S.

### Value for Money Statement

*Taking consideration of the monetised and non-monetised benefits and costs, and the uncertainties, does the scheme represent value for money?*

There are no monetary or non-monetary benefits provided. The preferred option is the one with the highest cost.

Because there aren't any quantified benefits it is not possible to say that project is VfM in the traditional way. However, there is a logic to the selection of the options and their relative ranking based on their ability to address the key issues for this phase in terms of Safety, Severance, Accessibility and congestion. The rationale for the inclusion of the Cooper & Turner works as part of this phase 1 works does not have any incremental economic benefit but is included to facilitate and de-risk the wider scheme delivery with the resultant Active Travel benefits.



## 5. RISK

*What are the most significant risks and is there evidence that these risks are being mitigated?*

The top 5 risks are set out below. The most significant of the risks are in relation to the relocation/installation of power cables which could impact the 7-month construction programme.

Whilst not acknowledged in the project risk register, there is also a risk that phase 2 does not go ahead in a timely manner as there are still a number of issues to resolve including co-ordination with more extensive utility diversions to be agreed with National Grid and land access agreements to be settled with Meadowhall owner British Land.

No.	Risk	Likelihood (High, Med, Low)	Impact (High, Med, Low)	Mitigation	Owner
1	Relocation of the 275kV cable on Sheffield Road	Low	High	Further trial holes to locate cable with appropriate safety measures in place	Amey/SCC
2	Installation of a new 275kV cable by National Grid – potential clash of works impacting on programme	Low	High	Ongoing discussions taking place between SCC and National Grid about programmes	SCC
3	Public objection to the project	Medium	Medium	Additional comms to be undertaken in August 2023 on the full project. Initial 2021 engagement showed strong support	SCC

				for the new crossing on Sheffield Road	
4	Unexpected commuted sums	Low	Medium	Need to factor into design and seek advice from HMD in relation to design changes to minimise sums	SCC
5	Unexpected contamination found as a result of the historical use of the site	Low	Medium	Historical knowledge to be used to inform contingency and design. Test cores to be undertaken in appropriate places	SCC

*Do the significant risks require any contract conditions? (e.g. clawback on outcomes)*

No

*Are there any significant risks associated with securing the full funding for the scheme?*

There is no other source of funding for the project.

*Are there any key risks that need to be highlighted in relation to the procurement strategy?*

The procurement process is complete and work is to be carried out by the in-house Highways PFI contractor, Amey under the Non-core framework contract.

The 'non-core' contract, is based on standard clauses under NEC3 Option A contract. The activity schedule will relate to a programme where each activity is allocated a price and interim payments are made against the completion of the activities. The contractor (Amey) will therefore largely bear the risk of carrying out the work at the agreed prices.

## 6. DELIVERY

*Is the timetable for delivery reasonable?*

The timetable for delivery with a 7-month construction period could be challenging given that works will be required on, and adjacent to, a very busy road. There are also utility diversion requirements for this phase of works.

*Is the procurement strategy clear with defined milestones?*

The procurement process is complete

*What is the level of cost certainty and is this sufficient at this stage of the assurance process? Has the promotor confirmed they will cover any cost overruns?*

The level of cost certainty is 90% which reflects the FBC stage of the project but with some risk remaining with regard to the non-core works and the cooper and turner works which are still to be finalised.

A risk allowance of approximately £176k is included in the costs requested from SYMCA, providing an allowance for foreseeable additional costs. In the event of costs increasing beyond those forecasts, Sheffield City Council have stated they may seek additional TCF funding as part of the funding request for Phase 2 of the project. Any further and/or unforeseeable overspend will be underwritten by the Council.

*Has the promoter demonstrated clear project governance and identified the SRO? Has the SRO or other appropriate Officer signed of this business case?*

There is a sound governance structure set out from project team up to Project Sponsor and linking to officers and Cabinet members. There are also links into Rotherham MBC and SYMCA with regard to liaison on their complementary schemes.

*Has public consultation taken place and if so, is there public support for the scheme?*

Comprehensive stakeholder engagement has taken place with a wide range of interest groups. Public Consultation was carried out over a 4-week period and resulted in 84% of respondents being supportive.

*Are monitoring and evaluation procedures in place?*

Monitoring procedures are in place to ensure the agreed delivery plan is achieved.

The outcomes of the project are to be monitored post implementation, to provide a comparison against baseline data collected and collated by Sheffield City Council. This will include a range of data collection and analysis conducted by the Council to include:

- Manual / Automatic counts by location/mode
- Air quality monitoring
- Analysis of collision data
- Perception surveys of users and non-users

Evaluation will be undertaken and reported one-year and five-years after implementation of the overall Connecting Magna-Tinsley project.

## 7. LEGAL

*Has the scheme considered Subsidy Control compliance or does the promotor still need to seek legal advice?*

Subsidy control has been considered and the view that it does not constitute Subsidy on the basis that, as this project involves improvements to the public environment, this improvement cannot have state implications as it will be protected for public use by virtue of being public highway.

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<b>8. RECOMMENDATION AND CONDITIONS</b>
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<b>Recommendation</b>	Proceed to contract
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<b>Payment Basis</b>	Deferral
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<b>Conditions of Award (including clawback clauses)</b>
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Clawback on achievement of outputs.
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**LOCAL ENTERPRISE PARTNERSHIP**

**MINUTES OF THE MEETING HELD ON:**

**THURSDAY, 13 JULY 2023 AT 11.30 AM**

**TRANSLATIONAL ENERGY RESEARCH CENTRE,  
SHEFFIELD BUSINESS PARK, EUROPA AVENUE, S9 1ZA**

**SOUTH YORKSHIRE  
BUSINESS**



**LOCAL  
ENTERPRISE  
PARTNERSHIP**

**PRESENT:**

Richard Stubbs (Chair)	Private Sector LEP Board Member
Neil MacDonald (Vice-Chair)	Private Sector LEP Board Member
Mayor Oliver Coppard	South Yorkshire Mayoral Combined Authority
Bill Adams	TUC Representative
Mayor Ros Jones CBE	City of Doncaster Council
Peter Kennan	Private Sector LEP Board Member
Yasmin Knight	University of Sheffield
Professor Kevin Kerrigan	Sheffield Hallam University

**OFFICERS IN ATTENDANCE:**

Martin Swales	Chief Executive and Head of Paid Service	SYMCA Executive Team
Tom Bousfield	Corporate Director Growth, Business & Skills	
Andy Gates	Assistant Director - External Affairs	SYMCA Executive Team
Philip Cooper	External Affairs Officer	
Joseph Quinn	Innovation Project Director	SYMCA Executive Team
Paul Johnson	Head of Economic Policy	SYMCA Executive Team

**GUESTS IN ATTENDANCE**

Duncan Johnson	Northern Gritstone
Sarah Pugh (Minute Taker)	

**APOLOGIES:**

Angela Foulkes	Private Sector LEP Board Member
Louisa Harrison-Walker	Sheffield Chambers
Councillor Sir Steve Houghton CBE	Barnsley MBC
Councillor Tom Hunt	Sheffield City Council
Professor Koen Lamberts	Private Sector LEP Board Member
Councillor Chris Read	Rotherham MBC
Gemma Smith	Private Sector LEP Board Member

93 **Welcome and Apologies**

The Chair welcomed attendees to the meeting, noting that this was the final meeting of the Local Enterprise Partnership Board.

Apologies were noted as above.

94 **Declarations of Interest**

None.

95 **Notes and Action Log of Last Meeting**

**RESOLVED:** That the notes of the meeting held on 18<sup>th</sup> May be agreed as a true record.

**RESOLVED:** to note updates to the action log.

96 **South Yorkshire's Investment Zone**

An update on the development of South Yorkshire's Investment Zone was presented.

It was noted that the Chancellor had launched the UK's first Investment Zone in South Yorkshire, and the Boeing Hi-Comms investment had been announced alongside it, with the potential to contribute £2bn of GVA to the economy per year.

The development of the South Yorkshire Investment Zone was praised as a good example of collaborative working across national, regional and local government, and in partnership with stakeholders across the region.

The Mayor also welcomed the impact that these announcements would have in the region.

**RESOLVED:** That the Board note the update.

97 **The South Yorkshire Economy**

A presentation on the South Yorkshire Economy was given which highlighted the following:

- There had been wage growth, driven mostly by the private sector, but wages were still not keeping up with inflation,
- The number of job vacancies was falling, but remained high in the hospitality and public sectors,
- Unemployment levels had remained stable,
- Economic inactivity had fallen, but remained higher in South Yorkshire than the national average,
- Long term sickness remained the main reason for economic inactivity,

- including among younger people,
- Although outright homeownership was now higher than before the pandemic, up to a million households were now expecting to see a £500 increase to monthly mortgage payments.

Economic changes over the lifetime of the LEP were noted, and in particular that the unemployment rate had fallen significantly over the past 10 years, with a trend towards increasing job density.

A question was raised on the specific causes of economic inactivity due to ill health in young people. **ACTION: Head of Economic Policy** to obtain more detailed data on this issue.

A question was also raised on the impact on renters. It was noted that those receiving housing benefit can afford less than 5% of properties for sale in the UK. **ACTION: Head of Economic Policy** to circulate additional slides on the rental market and housing benefit.

A discussion was held regarding the impact of mortgage payments on jobs, GVA and disposable income. It was noted that there was anecdotal evidence of a decrease in leisure spending across the hospitality sector.

**RESOLVED:** To note the update.

98

## **LEP Annual Report and Governance Changes**

The Annual Report of the Local Enterprise Partnership for 2022/23 was presented. It noted that a key facet of the governance arrangements in South Yorkshire has been the strong inter-relationship between the LEP and MCA and overlap of membership. Some of the following highlights of this partnership were noted:

- Use of the Regional Growth Fund to establish bases for McLaren and Boeing in the region,
- Funding of a gene therapy centre at the AMRC,
- Funding the National Centre for Child Health Technology,
- Delivery of the South Yorkshire Skills Bank.

The report also provided an update on new MCA governance arrangements, with the winding down of the LEP and establishment of a Business Advisory Board and Mayor's Economic Advisory Council from September.

It was noted that the MCA was aiming to ensure that the new Business Advisory Board reflects the diverse communities and businesses across the region.

A discussion was held about there being no allocated representation from the Universities on the Business Advisory Board, and the possible lost opportunities for innovation and knowledge exchange.

It was however noted that projects such as the Investment Zone showed how the MCA can work alongside the Universities in a more flexible way, and that the governance of the Board could be reviewed if it was not functioning as intended.

**RESOLVED:** That the Board:

1. Approve the Annual Report as attached at Appendix A.
2. Note the new business engagement mechanisms in South Yorkshire.
3. Support the communications and engagement work of the MCA and partners to ensure we attract a wide range of new businesses to support the MCA develop policy and engage and advocate for the region.

## 99 **Development of a Northern Pan Regional Partnership**

A report on the Development of a Northern Pan-Regional-Partnership (PRP) was presented, noting the Government's intention to establish a partnership, which would include formal national government status, national capacity funding and an agreement on how the PRP would work with Ministers and Government departments.

The Board was asked to agree a set of principles on which the development of a PRP should be established, including that South Yorkshire political, business and academia input be clearly represented and reflected in any new governance model.

Members discussed issues such as how the partnership would operate and link in with other structures, as well as capacity issues for members in delivering this work.

It was noted that although there was currently not a timeline for the establishment of a Northern PRP, the MCA was expecting to be involved in its design.

**RESOLVED:** That the Board:

1. Note the Government's intention to establish a formal Northern Pan Regional Partnership (PRP) and the MCA's support for this process
2. Note a set of South Yorkshire governing principles on which engagement on the development of a PRP will be based.
3. Consider key questions relating to the establishment of a Northern PRP, in particular any priority areas for focus at the Northern level – and the existence of other Northern groups that members may be engaged with.
4. Note the work being led by the NP11 to determine future PRP arrangements and the intention of the MCA Executive Team to engage in its development.

## 100 **MCA & LEP Policy and Programmes Update**

An update was provided on ongoing MCA and LEP Policy and Programmes.



Regarding the new Apprenticeship Hub, a question was asked how this related to the Apprenticeship Levy Sharing Fund. A response was given that the same team would be leading on both projects, which form a package of work to streamline the delivery of apprenticeships, although apprenticeship funding is not devolved from central government.

Regarding the creation of a new civil service policy hub in Sheffield, members noted the low number of senior civil servants currently based in the region.

**RESOLVED:** To note the update.

101 **Supporting Investment in South Yorkshire - Northern Gritstone**

A presentation on Supporting Investment in South Yorkshire was given by Duncan Johnson of Northern Gritstone. Northern Gritstone is a partnership between Leeds, Manchester, and Sheffield Universities which promotes the funding and commercialisation of science research and innovation.

The organisation had been established as these Universities have approximately 30% of the combined research spend of all the 'Golden Triangle Universities', but only 3% of their combined spin-out investment.

So far £310m of investment in Northern Gritstone had been raised, with an aspiration of reaching £400m.

Northern Gritstone's first investment had been in Iceotope at the AMRC and 2 spin outs at the University as Sheffield.

They were now looking to launch Northern Gritstone Innovation Services, an incubation and venture building capability to support businesses to grow. This service would include provision of commodity services such as IT and accounts, talent building, and marketing and selling products.

**RESOLVED:** To note the update

102 **Any other business**

Members asked when their position as LEP Board members cease in relation to external organisations such as Transport for the North. A response was given that it would be from September, when the LEP would cease to exist

**ACTION: Assistant Director of External Affairs** to confirm this.

The Chair thanked members for their contributions to the LEP over many years and noted that he looked forward to seeing their continued achievements in other roles.

I, the undersigned, confirm that this is a true and accurate record of the meeting.

Signed .....

.....  
Name .....

Position .....

Date .....



## MCA Board

**Tuesday, 12 September 2023**

### Thematic Boards Action Logs

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<b>Is the paper exempt from the press and public?</b>	No
<b>Reason why exempt:</b>	Not applicable
<b>Purpose of this report:</b>	Governance
<b>Is this a Key Decision?</b>	No
<b>Has it been included on the Forward Plan of Key Decisions?</b>	Not a Key Decision

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**Director Approving Submission of the Report:**  
 Martin Swales, Chief Executive and Head of Paid Service

**Report Author(s):**  
 Sarah Pugh, Democratic Services Officer  
 Sarah.pugh@southyorkshire-ca.gov.uk

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#### Summary

This report presents the remaining open or recently closed actions of the final Thematic Board meetings, in order to ensure actions are being completed and there is evidence to demonstrate progress.

#### Recommendation(s)

MCA Board is asked to note the updates recorded.

#### List of Appendices Included:

A Thematic Board Action Logs

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## Outstanding Actions from Thematic Boards

### Housing & Infrastructure Board

Meeting Date	Minute No	Action	Action Owner	Update	Status
08/02/2023	85	<p><b>Forward Plan</b></p> <p>The Chair asked whether the Board would be involved in or informed of the progress of the independent inquiry to protect strategic infrastructure which had been recently announced by the Mayor.</p> <p>The Assistant Director of Housing &amp; Infrastructure to confirm the role of the Board in the independent inquiry to protect strategic infrastructure and report back.</p>	Colin Blackburn	The South Yorkshire Mayor remains committed to supporting an independent South Yorkshire Infrastructure Inquiry, which he expects will seek the views of stakeholders in the region including elected members with an interest in the topic. As the Housing & Infrastructure Board is no longer part of SYMCA's Governance Framework, this action can be closed.	Closed

### Transport & the Environment Board

Meeting Date	Minute No	Action	Action Owner	Update	Status
15/12/2023	58	<p><b>Assessment of "Gold Card" Scheme for Free Rail Travel for Elderly ENCTS Card Holders</b></p> <p><b>RESOLVED</b> that the Board:</p> <ol style="list-style-type: none"> <li>Defer the decision on 'Assessment of "Gold Card" Scheme for Free Rail Travel for</li> </ol>	Tim Taylor	Whilst we are now in a clearer position and have greater certainty as to the future of bus funding, our financial position remains extremely challenging with a bus network under significant pressure and reducing levels of funding from central government. With this in mind, we have engaged with Northern Rail to progress discussions on the potential costs of reinstatement of the rail concession and options on a "Goldcard" scheme. Northern have however	Ongoing

Meeting Date	Minute No	Action	Action Owner	Update	Status
		<p>Elderly ENCTS Card Holders' for 6 months.</p> <p>2. Support the recommendation that SYMCA continue to engage with train operating companies (TOC's) and the Department for Transport (DFT), as well as seeking support from Northern Mayors to lobby for TOCs to consider options for a cost-neutral Goldcard scheme.</p>		asked that we wait until they have their future fares strategy in place, which is a government priority placed on all Train Operating Companies as a result of the Williams review. It is hoped we will be able to recommence discussions with both Northern and TPE once their fares strategies are agreed and in place in Autumn 2023.	
17/03/2023	84b	<p><b>Update on Partnerships and Franchising</b></p> <p>The Director of Public Transport Development to include relevant colleagues and meetings at local authorities in any franchising engagement activities.</p>	Pat Beijer	This is an integral part of the engagement plan, which has commenced with a large number of LA engagement meetings on franchising already held. These will continue going forward.	Ongoing
17/03/2023	84b	<p><b>Update on Partnerships and Franchising</b></p> <p>The Bus Partnerships Project Director to explore the possibility of conducting economic impact research in relation to bus priority works.</p>	Nick Brown	Collation of national research into the economic, social and environmental costs and benefits of bus priority measures has started, drawing on sources such as the DfT Bus Centre of Excellence. This will be made available to local authorities when complete.	Ongoing
09/02/2023	70b	<p><b>Award of Tendered Bus Service Contracts Post-July</b></p> <p>The Director of Public Transport Operations to compile an information sheet on the amount of Government and MCA funding currently supporting</p>	Tim Taylor	The outcome of the tender award process (and associated costs) for evening and Sunday services will be known by mid-September for implementation on 29 October.	Ongoing

Meeting Date	Minute No	Action	Action Owner	Update	Status
		the bus network to be circulated to Members of the Board.		Once this is confirmed a final picture of expenditure and relevant funding sources being used will be prepared for Board members.	
01/09/2022	33	<p><b>Programme Performance Report</b></p> <p>MCA and BMBC Officers to discuss the acceleration of the A61 and A635 schemes to neutralise some spending in other areas.</p>	Sue Sykes & Sarah Norman	<p><b>A61 &amp; A635 Update</b></p> <p>Both schemes were approved for delivery at 1/9/2022 TEB with onward submission to MCA on 9/9/2022. This MCA meeting was then postponed. Martin Swales approved under delegated authority as there was a risk of cost escalations due to delays if the schemes were not approved until the October MCA meeting.</p> <p><b>A635</b></p> <p>TCF A635 (an active travel route along the A635 from Stairfoot Roundabout to Hollygrove Roundabout) is in delivery. Most of the scheme has been completed on schedule, with the final element on Fitzwilliam Road in Darfield due to complete in December 2023. (delay of around 4 months due to land transfer issues). There may be some underspend on this scheme and discussions are ongoing as how best to utilise this underspend.</p> <p><b>A61</b></p> <p>TCF A61 Royston Active Travel scheme is now complete, delivering 4.68km of improved Active Travel Route, 3 new crossings, 12 improved crossings, 361m<sup>2</sup> of improved public realm and 5 new cycle parking spaces.</p>	Ongoing

Meeting Date	Minute No	Action	Action Owner	Update	Status
				<p>CRSTS A61 (Smithies Lane Bridge Replacement)            - This scheme will see the replacement of the old coal-line rail bridge which sits on the former LNER Nostell to Stairfoot Line which forms an integral part of the previously completed TCF A61 Royston Active Travel Scheme. The SBC was recommended for approval at Programme Board in August 2023, with the release of £280,000 development grant.</p>	





## Mayoral Combined Authority Board

12 September 2023

### Decisions & Delegated Authority Report

<b>Is the paper exempt from the press and public?</b>	No
<b>Reason why exempt:</b>	Not applicable
<b>Purpose of this report:</b>	Governance
<b>Funding Stream:</b>	Not applicable
<b>Is this a Key Decision?</b>	No
<b>Has it been included on the Forward Plan?</b>	Not a Key Decision

**Director Approving Submission of the Report:**  
 Martin Swales, Chief Executive and Head of Paid Service

**Report Author(s):**  
 Ellen Hinsley, Democratic Services Officer  
 Ellen.Hinsley@southyorkshire-ca.gov.uk

#### Executive Summary:

This paper updates the Mayoral Combined Authority on:

- Decisions and delegations made by the MCA;
- Decisions and delegations made by Thematic Boards; and
- Decisions and delegations made by the Officer Scheme of Delegation.

#### Recommendations:

The MCA Board is asked to note the decisions and delegations made.

#### List of Appendices Included:

- A Decisions and delegations made by the MCA

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UI	Decision Maker	Date of delegation	Decision	Delegation	Delegated to	Financial value	Update	Status
127	MCA	27th July 2020	To enter into legal agreements with the four Local Authorities for their respective schemes for Phase 2 schemes.	Enter into legal agreements with the four Local Authorities for their respective schemes for Phase 2 schemes.	Head of Paid Service in consultation with the s73 and Monitoring Officer	upto £7.939m		Active
216	MCA	02 September 2021	Progression of T28 Unity (OBC) to MCA for approval to proceed to FBC and release up to £50k business case development cost funding from TCF2 to Doncaster Metropolitan Borough Council subject to the conditions set out in the Assurance Summary at Appendix B to the report.	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the scheme and enter into the necessary legal grant agreements with the Local Authorities and other delivery partners for the delivery of the Community Renewal funded projects.	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	£50k		Active
244	Transport & the Environment Board	16 December 2021	Progression of 'O46 Warmsworth to Conisbrough Active Travel Link' to full approval and award of £1.0m grant from ATF2/Gainshare to DMBC subject to the conditions set out in the Assurance Summary	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	£1m	Contract negotiation	Active
245	Transport & the Environment Board	16 December 2021	Progression of 'D31 Community Transport Electric Minibus' SBC for approval to proceed to FBC for Gainshare funding to SYPTE subject to the conditions set out in the Assurance Summary	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	£1.4m	Contract Negotiation	Active
246	Transport & the Environment Board	16 December 2021	i) Progression of 'T5 A631 Rotherham to Maltby Bus Corridor' OBC to proceed to FBC for ATF/Gainshare funding to RMBC subject to the conditions set out in the Assurance Summary	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	£2.25m	Contract Negotiation	Active
247	MCA	15 November 2021	Progression of "D0004 – R&D 2025" to full approval and award of £4.8m grant to a Sheffield based company subject to funding being available and the conditions set out in the Assurance Summary	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and monitoring officer to enter into legal agreements for the schemes covered above, subject to funding being available	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	£4.8m	Contract Negotiation	Active
248	MCA	15 November 2021	Progression of "D0011 – Manufacturing, Research and Development" to full approval and award £2m grant and £3.2m loan to a company looking to locate in South Yorkshire, subject to funding being available and the conditions set out in the Assurance Statement	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and monitoring officer to enter into legal agreements for the schemes covered above, subject to funding being available	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	£2m grant. £3.2m loan.	Contract Negotiation	Active

249	MCA	15 November 2021	Progression of "D0003 – Accelerate" to full approval and award of £1.98m grant to a Rotherham based company, subject to funding being available and the conditions set out in the Assurance Statement	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and monitoring officer to enter into legal agreements for the schemes covered above, subject to funding being available	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	£1.98m	Contract Negotiation	Active
250	MCA	15 November 2021	Progression of "West Doncaster Active Travel" from OBC to FBC and release of development cost funding up to £0.05m to Doncaster Borough Council, subject to the conditions set out in the Assurance Summary	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and monitoring officer to enter into legal agreements for the schemes covered above, subject to funding being available	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	£0.05m	Contract issued	Active
251	MCA	15 November 2021	Progression of "050 Sheaf Valley Route" from OBC to FBC and release of development cost funding of up to £0.05m to Sheffield City Council, subject to the conditions set out in the Assurance Summary	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and monitoring officer to enter into legal agreements for the schemes covered above, subject to funding being available	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	£0.05m	Contract issued	Active
252	MCA	15 November 2021	Progression of "City Centre to Attercliffe and Darnall Active Travel" from OBC to FBC and release of development cost funding up to £1.2m to Sheffield City Council subject to the conditions in the Assurance Summary attached	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and monitoring officer to enter into legal agreements for the schemes covered above, subject to funding being available	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	£1.2m	Contract issued	Active
253	MCA	15 November 2021	Progression of "Park Hill Phase 4" project from OBC to FBC to Sheffield City Council subject to the conditions set out in the Assurance Summary	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and monitoring officer to enter into legal agreements for the schemes covered above, subject to funding being available	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	£5.6m	Contract Negotiation	Active
254	Housing & Infrastructure Board	01 March 2022	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for "Doncaster Small Sites" project for £0.89m Brownfield Housing Funding to DMBC	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£0.89m	Contract Negotiation	Active
255	Housing & Infrastructure Board	01 March 2022	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for "Former Nightingale School" project for £1.57m Brownfield Housing Funding to DMBC	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£1.57m	Contract Negotiation	Active
256	Housing & Infrastructure Board	01 March 2022	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for "Adwick Depot" project for £1.2m Brownfield Housing Funding to DMBC	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£1.2m	Contract Negotiation	Active

257	Housing & Infrastructure Board	01 March 2022	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for project change for "Attercliffe Development Costs" which is requesting changes to an approved Brownfield Housing Fund revenue project.	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£0.0m	Contract Negotiation	Active
258	Officer Scheme of Delegation	02 March 2022	Appointment of Quantity Surveyor/Project Administrator (QS/PA) for the Mass Transit project	Officer Scheme of Delegation to Executive Director of SYPTE	Executive Director of SYPTE	£3,397,663	Contract Negotiation	Active
259	Officer Scheme of Delegation	02 March 2022	Appointment of Main Contractor – Parkgate Link Road and Park and Ride	Officer Scheme of Delegation to Executive Director of SYPTE	Executive Director of SYPTE	£8,420,930	Contract Negotiation	Active
260	Officer Scheme of Delegation	02 March 2022	Appointment of Balfour Beatty for Phase 1 of the A61 TCF Scheme – Widening of Old Mill Lane Bridge	Officer Scheme of Delegation to Executive Director of SYPTE	Executive Director of SYPTE	£5.5m	Contract Negotiation	Active
261	Officer Scheme of Delegation	02 March 2022	Approval to place an order with the SYMCA approved supplier of EV Chargepoint Equipment for the supply and installation of up to 50 EV Chargepoints at SYPTE P&R sites across the county.	Officer Scheme of Delegation to Executive Director of SYPTE	Executive Director of SYPTE	£532k	Contract issued	Active
262	Officer Scheme of Delegation	03 March 2022	Enter into a Funding Agreement with Northern Trains Ltd for the delivery of the Transforming Cities Funded (TCF) South Yorkshire Rail station improvements programme	Officer Scheme of Delegation to Executive Director of SYPTE	Executive Director of SYPTE	£3,133,440	Contract issued	Active
263	Officer Scheme of Delegation	09 March 2022	Officer Scheme of Delegation to approve/note the placement of Public and Employers Liability and Property Insurance policies for SYMCA at a cost of up to £82,125 for an initial period of 3 years with an option to extend by a further 2 years	Officer Scheme of Delegation to Executive Director of SYPTE	Executive Director of SYPTE	£82,125	Contract issued	Active
264	Housing & Infrastructure Board	15 March 2022	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for £0.06m Gainshare Funding to DMBC for "Doncaster Natural Flood Management" project.	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£0.06m	Contract Negotiation	Active
265	Housing & Infrastructure Board	15 March 2022	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements £0.06m Gainshare Funding to DMBC for "Doncaster Surface Water Mitigation" project.	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£0.06m	Contract Negotiation	Active
266	Officer Scheme of Delegation	04 May 2022	Appointment of consultant to undertake final detail design of the Parkgate link road, including drainage and site supervision of the construction.	Officer Scheme of Delegation to Executive Director of SYPTE	Executive Director of SYPTE	£655k	Contract issued	Active
267	Officer Scheme of Delegation	04 May 2022	Appointment of City Fibre to undertake the diversion of underground services affected by the new bridge widening and highway improvement scheme on the A61 in Barnsley.	Officer Scheme of Delegation to Executive Director of SYPTE	Executive Director of SYPTE	£271,768.68	Contract Negotiation	Active
268	Officer Scheme of Delegation	01 June 2022	Grant authority to Doncaster MBC to deliver the A630 Bus Priority Technology Updates Project on behalf of the SYMCA	Officer Scheme of Delegation to Executive Director of SYPTE	Executive Director of SYPTE	£1.25m	Contract Negotiation	Active

269	MCA	06 June 2022	Progression of "Sheaf Valley Cycling Route" project to full approval and award of £2.3m grant to Sheffield City Council (SCC)	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and monitoring officer to enter into legal agreements for the schemes covered above, subject to funding being available	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£2.3m	Contract Negotiation	Active
270	MCA	06 June 2022	Progression of "A630 Bus Improvements" project to full approval and award of £1.6m grant to South Yorkshire Passenger Transport Executive	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and monitoring officer to enter into legal agreements for the schemes covered above, subject to funding being available	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£1.6m	Contract Negotiation	Active
271	MCA	06 June 2022	Progression of "Goldthorpe Station Access" project to full approval and award of £0.55m grant to Barnsley Metropolitan Borough Council (BMBC)	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and monitoring officer to enter into legal agreements for the schemes covered above, subject to funding being available	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£0.55m	Contract Negotiation	Active
272	MCA	06 June 2022	Progression of "Elsecar Active Travel Scheme" project to full approval and award of £0.57m grant to Barnsley Metropolitan Borough Council (BMBC)	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and monitoring officer to enter into legal agreements for the schemes covered above, subject to funding being available	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£0.57m	Contract Negotiation	Active
273	MCA	06 June 2022	Progression of "D0037" project to full approval and in-principle approval for an investment of £3m to a Sheffield based business	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and monitoring officer to enter into legal agreements for the schemes covered above, subject to funding being available	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£3m		Active
274	MCA	06 June 2022	Acceptance of the Local Transport Fund Grant (£5.66m); the award of grant to South Yorkshire Supertram Ltd for the tram element of funding (£4m); and the earmarking of the bus element to the protection of priority services (£1.66m).	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and monitoring officer to enter into legal agreements for the schemes covered above, subject to funding being available	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£1.66m		Active
275	Skills & Employment Board	29 June 2022	Acceptance of the DfE programme grant of £0.89m for the Skills Bootcamps programme	Delegate Authority to the S73 Officer in conjunction with the Head of Paid Service and Monitoring Officer to accept the grant subject to their acceptance of the terms of the agreement and enter into subsequent legal agreements.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£0.89m		Active
276	Skills & Employment Board	29 June 2022	Acceptance of the CEC programme grant of £0.39m for the Careers Hub Network programme	Delegate Authority to the S73 Officer in conjunction with the Head of Paid Service and Monitoring Officer to accept the grant subject to their acceptance of the terms of the agreement and enter into subsequent legal agreements.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£0.39m		Active
277	Housing & Infrastructure Board	29 June 2022	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for £0.03m funding to BMBC for "Goldthorpe Pre-1919 Redevelopment" project.	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£0.03m		Active
278	Business Recovery and Growth Board	30 June 2022	Progression of the Tech Welcome pilot to full approval subject to the conditions in the	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£340k		Active

279	TEB	30 June 2022	In principle progression of 'O110 Zero Emission Bus Regional Areas (ZEBRA)' FBC to MCA for full approval and award of £2.68m grant from City Region Sustainable Transport Fund (CRSTS) to South Yorkshire Mayoral Combined Authority (SYMCA)	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£2.68m	Contract Negotiation	Active
280	TEB	30 June 2022	Progression of 'T21 Magna Tram Train' FBC to MCA for full approval and award of £6.54m from Transforming Cities Fund (TCF2) to South Yorkshire Mayoral Combined Authority (SYMCA)	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£6.54m	Contract Negotiation	Active
281	TEB	30 June 2022	In principle approval of 'CRSTS03-1 Darton Active Travel Hub' OBC to FBC and release of development cost funding of £0.08m from City Region Sustainable Transport Settlement (CRSTS) to Barnsley Metropolitan Borough Council (BMBC)	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£0.08m	Contract Negotiation	Active
282	TEB	30 June 2022	Progression of 'T6 South West Bus Corridors' OBC to MCA for approval to proceed to FBC and release of development cost funding of £0.38m grant from Transforming Cities Fund (TCF2) to Sheffield City Council (SCC)	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£0.38m	Contract Negotiation	Active
283	MCA	25th July 2022	Progression of 'Zero Emission Bus Regional Areas (ZEBRA)' Full Business Case (FBC) to full approval and award of £2.68m grant to South Yorkshire Mayoral Combined Authority (SYMCA)	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£2.68m		Active
284	MCA	26th July 2022	Progression of 'Tram Train Magna Stop including Park & Ride' FBC to full approval and award of £6.54m to South Yorkshire Mayoral Combined Authority (SYMCA)	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£6.54m		Active
285	MCA	27th July 2022	Progression of 'South West Bus Corridors' Outline Business Case to FBC and release of development cost funding of £0.38m grant to Sheffield City Council (SCC)	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£0.38m		
286	MCA	28th July 2022	For the 2022/23 funding year the MCA will receive £40,103,822 of AEB funding. This funding value has increased from 2021/22 to reflect funding for continuing learners retained by DfE in the first year of devolution. SYMCA will also receive an allocation of £3,331,356 for Free Courses for Jobs funding for funding in 2022/23. The total funding available for commissioning is £43,435,178.	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£43,435,178		
287	Business Recovery and Growth Board	01 September 2022	Progression of "Canon Diagnostic Suite and Arena" project to full approval and award of £1.4m grant to Canon Medical Systems Ltd subject to the conditions in the Assurance Panel Summary attached at Appendix A	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the scheme covered above	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£1.4m		
288	Business Recovery and Growth Board	01 September 2022	Progression of D0036 Strategic Business Case (SBC) to the MCA Board for approval to proceed to Full Business Case (FBC)	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the scheme covered above	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£5m		

289	TEB	01 September 2022	Progression of 'T0003 A61 Royston Active Travel Scheme' Full Business Case (FBC) to the MCA for full approval and award of £5.2m grant to Barnsley Metropolitan Borough Council (BMBC)	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the scheme covered above	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£5.2m		
290	TEB	01 September 2022	Progression of 'T0012 A635 Active Travel Scheme' FBC to the MCA for full approval and award of £2.4m grant to Barnsley Metropolitan Borough Council (BMBC)	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the scheme covered above	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£2.4m		
291	Officer Scheme of Delegation	07 September 2022	Decision to award ZEBRA funding to Stagecoach to procure buses and infrastructure	Officer Scheme of Delegation to Executive Director of SYPTE	Executive Director of SYPTE	up to £6,716,702	Contract Negotiation	Active
292	Officer Scheme of Delegation	07 September 2022	Mass Transit Project - Amendment of Mott MacDonald Commission	Officer Scheme of Delegation to Executive Director of SYPTE	Executive Director of SYPTE	£941,729.52	Contract Negotiation	Active
293	Officer Scheme of Delegation	07 September 2022	A61 Wakefield Road Bus Corridor - Phase 1, Variations to Consultant's appointment	Officer Scheme of Delegation to Executive Director of SYPTE	Executive Director of SYPTE	£142,000	Contract Negotiation	Active
294	Delegated Authority - CEO	03 October 2022	BMBC - A61 Royston active travel scheme	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the scheme covered above	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£5,200,173	Contract Negotiation	Active
295	Delegated Authority - CEO	03 October 2022	BMBC - A635 active travel scheme	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the scheme covered above	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£2,404,481		
296	Officer Scheme of Delegation	21 September 2022	Restoring Your Railways Programme Update	Officer Scheme of Delegation to Executive Director of SYPTE	Executive Director of SYPTE	0		Active
297	Officer Scheme of Delegation	21 September 2022	Bus Franchising – Staff Secondment (Deloitte's)	Officer Scheme of Delegation to Interim Executive Director Infrastructure & Place	Interim Executive Director Infrastructure & Place	estimated between £184,710-£204,360 plus agreed expenses		Active
298	Officer Scheme of Delegation	10 October 2022	Appointment of consultant for County CCTV Control Room project	Officer Scheme of Delegation to Executive Director of SYPTE	Executive Director of SYPTE	£66,143		Active
299	Officer Scheme of Delegation	12 October 2022	Contract Award – ZEBRA City Centre Shuttle Bus Project	Officer Scheme of Delegation to Executive Director of SYPTE	Executive Director of SYPTE	£1,555,592		Active
300	Delegated Authority - CEO	18 October 2022	Progression of "Thriving Town Centre" FBC to full approval and award of £3.6m grant to BMBC	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the scheme covered above	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£3,600,000		
301	Delegated Authority - CEO	18 October 2022	Progression of "Canon Diagnostic Suite and Arena" FBC to full approval and award of £1.4m grant to Canon Medical Systems Ltd	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the scheme covered above	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£1,400,000		
302	Delegated Authority - CEO	18 October 2022	Progression of D0036 Strategic Business Case to FBC	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the scheme covered above	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£5,000,000		
303	Transport & the Environment Board	27 October 2022	Progression of CRSTS55 'Mass Transit - Network Infrastructure (Phase 1 & 2) from SBC to OBC and release of development cost funding of £4.35m and early capital cost funding of £8.61m	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the scheme covered above	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£12,960,000		
304	Transport & the Environment Board	27 October 2022	Progression of T0010 'Station Access Improvements' to full approval and award of £0.54m grant	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the scheme covered above	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£540,000	Contract Negotiation	Active



305	Transport & the Environment Board	27 October 2022	Progression of MSF0004 'Town Centre to Oakwell Active Travel' from SBC to FBC and award of £2m grant	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the scheme covered above	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the scheme covered above	£2,000,000		
303	Officer Scheme of Delegation	02 November 2022	ASDA land deal – A61 Wakefield Road Barnsley – Phase 1	Officer Scheme of Delegation to Executive Director of SYPTE	Executive Director of SYPTE	£265,000		Active
306	Officer Scheme of Delegation	09 November 2022	Bus Shelter Replacement Programme 2022/23	Officer Scheme of Delegation to Executive Director of SYPTE	Officer Scheme of Delegation to Executive Director of SYPTE	£200,421		Active
307	Officer Scheme of Delegation	21 November 2022	ENCTS Concessions Over Christmas	Officer Scheme of Delegation to Executive Director of SYPTE	Officer Scheme of Delegation to Executive Director of SYPTE	Up to £1000		Active
308	Officer Scheme of Delegation	23 November 2022	Supertram balance anchor weights contribution	Officer Scheme of Delegation to Executive Director of SYPTE	Officer Scheme of Delegation to Executive Director of SYPTE	£301,162		Active
309	Officer Scheme of Delegation	09 December 2022	Bus Contract Awards	Officer Scheme of Delegation to Executive Director of SYPTE	Officer Scheme of Delegation to Executive Director of SYPTE	Over £100k		Active
310	Officer Scheme of Delegation	09 December 2022	Appointment of Main Contractor – Parkgate Link Road and Park and Ride	Officer Scheme of Delegation to Executive Director of SYPTE	Officer Scheme of Delegation to Executive Director of SYPTE	£9,293,987.05		Active
311	Officer Scheme of Delegation	09 December 2022	Approval of Additional Costs on Mass Transit OBC	Officer Scheme of Delegation to Executive Director of SYPTE	Officer Scheme of Delegation to Executive Director of SYPTE	Increase of up to £39,943.28		Active
312	Officer Scheme of Delegation	09 December 2022	Approval of the Appointment of Advisors to Progress Tram Fleet Works	Officer Scheme of Delegation to Executive Director of SYPTE	Officer Scheme of Delegation to Executive Director of SYPTE	Up to £191,000		Active
313	Officer Scheme of Delegation	09 December 2022	s106 Agreement as Compensation for Loss of Biodiversity	Officer Scheme of Delegation to Executive Director of SYPTE	Officer Scheme of Delegation to Executive Director of SYPTE	Approximate sum of £130,000.00		Active
314	Officer Scheme of Delegation	09 December 2022	Supertram Embedded Rail Purchase	Officer Scheme of Delegation to Executive Director of SYPTE	Officer Scheme of Delegation to Executive Director of SYPTE	£828,953.09		Active
315	Officer Scheme of Delegation	09 December 2022	A61 Phase 1	Officer Scheme of Delegation to Executive Director of SYPTE	Officer Scheme of Delegation to Executive Director of SYPTE	£1,013,673.85		Active
316	Education, Skills and Employability Board	12 December 2022	Multiply Contracting Approach	Delegated Authority to the S73 Officer in conjunction with the Head of Paid Service and Monitoring Officer to enter into subsequent legal agreements	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£1,974,390		Active
317	Officer Scheme of Delegation	15 December 2022	Award the renewal of the Microsoft Licencing for 2023/24	Enter into contractual arrangements	Section 73 Officer	£77,178.10		Active
318	Officer Scheme of Delegation	21 December 2022	Appointment of Active Travel Commissioner	Officer Scheme of Delegation to Executive Director of SYPTE	Officer Scheme of Delegation to Executive Director of SYPTE	£50,000		Active
319	Officer Scheme of Delegation	17 January 2023	Enhancements to TSY Website	Enter into contractual arrangements	Section 73 Officer	£54,945.05		Active
320	Officer Scheme of Delegation	31 January 2023	MFD Contract Extension	Enter into contractual arrangements	Section 73 Officer	£16,000		Active
321	Education Skills and Employability Board	06 February 2023	Skills Bootcamps	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the Bootcamp programme	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	up to £724,500 total		

322	Housing & Infrastructure Board	08 February 2023	Approval of £0.62m Gainshare grant award to Grimm & Co Ltd for the "Grimm & Co" project.	Approval for delegated authority to be granted to the Head of Paid service in consultation with the Section 73 Officer and the Monitoring Officer to enter into legal agreement for the Grimm & Co scheme.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£0.62m		
323	Housing & Infrastructure Board	08 February 2023	Approval of £1.26m grant award to Barnsley Metropolitan Borough Council (BMBC) for the "Barnsley Civic" project.	Approval for delegated authority to be granted to the Head of Paid service in consultation with the Section 73 Officer and the Monitoring Officer to enter into legal agreement for the Barnsley Civic schemes.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£1.26m	Contract Negotiation	Active
324	Transport & the Environment Board	09 February 2023	Progression of 'T0014/1 – West of Doncaster Active Travel (Edlington)' Full Business Case (FBC) to approval and award of £0.38m grant from Transforming Cities Fund (TCF) to Doncaster Metropolitan Borough Council (DMBC)	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into Legal agreements for the scheme.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£0.38m	Contract Negotiation	Active
325	Transport & the Environment Board	09 February 2023	Progression of 'T0017/3 – Bennethorpe to Hallgate' FBC to approval and award of £1.26m grant from TCF to DMBC	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into Legal agreements for the scheme.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£1.26m	Contract Negotiation	Active
326	Transport & the Environment Board	09 February 2023	Approval of 'MSF0005 – Active Travel Crossings' Business Justification Case (BJC) and award of £1m grant from Mayors Sustainability Fund (MSF) to South Yorkshire Mayoral Combined Authority (SYMCA)	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into Legal agreements for the scheme.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£1m	Contract Negotiation	Active
327	Transport & the Environment Board	09 February 2023	Progression of 'CRSTS08/01 – Darton Active Travel Route' Strategic Business Case (SBC) to Outline Business Case (OBC) and release of development costs of £0.16m against scheme costs of £1m from City Region Sustainable Transport Settlement (CRSTS) to Barnsley Metropolitan Borough Council (BMBC)	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into Legal agreements for the scheme.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£0.16m	Contract Negotiation	Active
328	Transport & the Environment Board	09 February 2023	Progression of 'CRSTS05/01 – Wombwell to Worsborough TPT Link' SBC to OBC and release of development costs of £0.15m against scheme costs of £1.1m from CRSTS to BMBC	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into Legal agreements for the scheme.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£0.15m		
329	Business Recovery and Growth Board	09 February 2023	That the Business Recovery and Growth Board approve the use of Renewal Action Plan funding totalling £1.6m to retain specialist advisors for a further twenty-four months.	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into Legal agreements.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£1.6m		Active
330	Officer Scheme of Delegation	16 February 2023	Electricity Supply Contract Renewal	Enter into contractual arrangements	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	Approx £1.7m		Active
331	Officer Scheme of Delegation	20 February 2023	South Yorkshire Woodland Partnership Funding	Allocate £20,000 to SYWP and make available a fund of £100,000 to assist with the ongoing development and delivery of projects	Executive Director, Infrastructure & Place	£121,997		
332	Officer Scheme of Delegation	22 February 2023	End Of Concession Mobilisation – Approval Of Consultancy Contract With Costain (Programme Manager)	Entering into contract with Costain to engage the services of a consultant to fill the Programme Manager role until 31 May 2024.	Executive Director, Infrastructure & Place	Up to £222.6k.		

333	Officer Scheme of Delegation	22 February 2023	End Of Concession Mobilisation – Approval Of Consultancy Contract With Costain (Light Rail Operations Project Manager)	Entering into contract with Costain to engage the services of a consultant to fill the Light Rail Operations Project Manager role until 31 May 2024.	Executive Director, Infrastructure & Place	Up to £140.1k.		
334	Officer Scheme of Delegation	22 February 2023	End Of Concession Mobilisation – Approval Of Consultancy Contract With JustDunnett (Light Rail Programme Director)	Entering into contract with justDunnett to engage the services of a consultant to fill the Light Rail Programme Director role until 31 May 2024 and entering into contract with AJW Experience Ltd	Executive Director, Infrastructure & Place	Up to £216.6k plus an agency fee of up to £21.4k		
335	Officer Scheme of Delegation	27 February 2023	Assessment of a Bus Franchising Scheme: Contract Award	Enter into contractual arrangements with Grant Thornton LLP Limited to deliver an assessment of Bus Franchising	Executive Director, Infrastructure & Place	£753,550		
336	Officer Scheme of Delegation	02 March 2023	CRSTS Rail Station Improvements – Appointment of Northern Trains	Approved the appointment of Northern Trains Ltd for support services to complete Network Rail GRIP 4 and the development of the Full Business Case at Thorne North, Penistone and Conisbrough stations	Executive Director, Infrastructure & Place	Combined budget ceiling cost of £535,000		
337	Officer Scheme of Delegation	02 March 2023	WSP Modelling & Appraisal Contract	The recommendation that expenditure of an additional £55,430 on the Modelling & Appraisal contract be committed, funded from the Mass Transit CRSTS budget (bringing WSP's total contract value up to £216,899) is approved.	Executive Director, Infrastructure & Place	Additional £55,430 (bringing WSP's total contract value up to £216,899)		
338	Officer Scheme of Delegation	24 February 2023	Contribution to Rail Replacement at Manor Top & Shalesmoor	Provide a contribution of £185,179 towards rail replacement at these sites.	Executive Director, Infrastructure & Place	£185,179		
339	Officer Scheme of Delegation	02 March 2023	Building Management systems contract	Enter in to contract for to cover all planned and reactive maintenance of the Building Management systems throughout the SYMCA portfolio.	Executive Director, Infrastructure & Place	£68,000		
340	Officer Scheme of Delegation	02 March 2023	Lifts management Contract	Enter in to contract to cover all planned and reactive maintenance of the lifts and escalators throughout the SYMCA portfolio.	Executive Director, Infrastructure & Place	£130,288		
341	Officer Scheme of Delegation	13 March 2023	End Of Concession Mobilisation	Approval of Consultancy Contract with Big Hills Big Solutions Ltd (Light Rail HR Project Manager)	Executive Director, Infrastructure & Place	£164,000.00		
342	Officer Scheme of Delegation	15 March 2023	Purchase of Laptops	Purchase via direct award to Insight UK using the Health Trust Europe framework	Section 73 Officer	£66,358.00		
343	Business Recovery and Growth Board	16 March 2023	Approve the progression of scheme reference "D0049" to full-approval and contract award	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£7m		
344	Business Recovery and Growth Board	16 March 2023	Approve the progression of scheme reference "D0060" to full-approval and contract award	Delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£1.5m		
345	Education, Skills and Employability Board	20 March 2023	Approval to award contract/s with the successful organisation/s on completion of the current procurement exercise for the South Yorkshire us and Coach Driver Training and Retention programme	Delegate Authority to the S73 Officer in conjunction with the Head of Paid Service and Monitoring Officer to enter into legal agreements	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£385,000		
346	Education, Skills and Employability Board	20 March 2023	Skills Bootcamps	To approve that delegated authority be given to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for the Skills Bootcamp programme.	Head of Paid Service in consultation with the Section 73 and Monitoring Officer			

347	Education, Skills and Employability Board	20 March 2023	AEB allocations	To delegate authority for the Corporate Director of Growth, Business and Skills to agree increases to grant provider allocations, where there has been strong performance, up to a maximum of an additional 10% (or a minimum of £100k, whichever is the greater)	Corporate Director of Growth, Business and Skills			
348	Education, Skills and Employability Board	20 March 2023	AEB Innovation Fund	To delegate Authority to the S73 Officer in conjunction with the Corporate Director of Growth, Business and Skills and the Monitoring Officer to approve and enter into subsequent legal agreements with providers in respect of the AEB Innovation Fund	S73 Officer in conjunction with the Corporate Director of Growth, Business and Skills and the Monitoring Officer			
349	Officer Scheme of Delegation	21 March 2023	Individual Placement and Support in Primary Care (IPSPC) – approval to award contract extension	Delegate Authority to the S73 Officer in conjunction with the Head of Paid Service and Monitoring Officer to enter into legal agreements	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£428,500		
350	Officer Scheme of Delegation	23 March 2023	Provision of Internal Audit Services	To award the contract to RSM UK Risk Assurance Services LLP.	S73 Officer in conjunction with the Head of Paid Service and Monitoring Officer	£378,000		
351	Housing & Infrastructure Board	16 March 2023	Approval of £3m grant award to Sheffield City Council for the “West Bar” project.	Approval for delegated authority to be granted to the Head of Paid service in consultation with the Section 73 Officer and the Monitoring Officer to enter into legal agreements	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£3m		
352	Housing & Infrastructure Board	16 March 2023	Approval of £1.3m grant award to Great Places Housing Association for the “Blue Mans Way, Catcliffe” project.	Approval for delegated authority to be granted to the Head of Paid service in consultation with the Section 73 Officer and the Monitoring Officer to enter into legal agreements	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£1.3m		
353	Housing & Infrastructure Board	16 March 2023	Approval of £0.75m grant award to Sky House Co Ltd for the “Sky House – Devonshire Quarter” project.	Approval for delegated authority to be granted to the Head of Paid service in consultation with the Section 73 Officer and the Monitoring Officer to enter into legal agreements	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£0.75m		
354	Transport & the Environment Board	17 March 2023	Progression of ‘T0014/2 Doncaster Active Travel – Mexborough Gateway’ Full Business Case (FBC) and award of £1.2m grant to Doncaster City Council to conditions	Grant delegated authority to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£1.2m		
355	Transport & the Environment Board	17 March 2023	Approval of ‘O0045 West Road School Street’ Business Justification Case (BJC) and award of £0.06m grant to Doncaster City Council subject to conditions	Grant delegated authority to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£0.06m		
356	Transport & the Environment Board	17 March 2023	Approval of ‘O0036 – Active Travel Capability and Ambition Funding’ BJC and award of £0.17m grant to Barnsley Metropolitan Borough Council, £0.21 to Doncaster City Council, £0.18m to Rotherham Metropolitan Council and £0.4m to Sheffield City Council subject to the conditions	Grant delegated authority to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£0.96m (total)		

357	Transport & the Environment Board	17 March 2023	Approval of 'CRSTS47 – Park and Ride Conisbrough Rail Station' Strategic Business Case (SBC) and release of development cost funding of £0.09m to South Yorkshire Mayoral Combined Authority subject to conditions	Grant delegated authority to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements	Head of Paid Service in consultation with the Section 73 and Monitoring Officer	£0.09m		
358	Officer Scheme of Delegation	31 March 2023	Approval of contract extension to bus contracts due to expire.	Award contract extension.	Executive Director of Infrastructure & Place	£5,520,993		
359	Officer Scheme of Delegation	31 March 2023	Placement of Insurance Cover for SYMCA	Approved the placement of the policies/cover for 2023/24	Monitoring Officer			
360	Officer Scheme of Delegation	21 April 2023	Skills Bootcamps	Contract Awards	Corporate Director of Growth, Business and Skills	Aim2Learn – £228,000 Purple Beard – £52,200 Construction Skills – £210,000 Sheffield College – £88,000 Calderdale College – £52,000		
361	Officer Scheme of Delegation	25 April 2023	Supply of Information Panels	award contract to Horizon Ltd	s73 Officer			
362	Officer Scheme of Delegation	25 April 2023	Shelter Mesh	To award contract to Bus Shelters Ltd	s73 Officer			
363	Officer Scheme of Delegation	27 April 2023	Website Platform Infrastructure	Enter into a one year contract via direct award to Insight UK using the Health Trust Europe framework	Head of Paid Service			
364	Officer Scheme of Delegation	26 April 2023	School Bus Contract Awards	To award contracts for school bus services	Executive Director of Infrastructure & Place			
365	Officer Scheme of Delegation	04 May 2023	Rail Replacement Funding	Provide funding of up to £950,000 to South Yorkshire Supertram Limited to undertake rail replacement works on the Supertram network.	Executive Director of Infrastructure & Place	£950,000		
366	Officer Scheme of Delegation	09 May 2023	Individual Placement and Support in Primary Care (IPSPC) delivery	Approval to award £4.375m contract for Individual Placement and Support in Primary Care (IPSPC) delivery	Corporate Director of Growth, Business and Skills	£4.375m		
367	Officer Scheme of Delegation	12 May 2023	Bus Service Network Approval	To secure the provision of Monday to Saturday daytime services, until circa 19:00, contracted bus services across the MCA effective of 23 July 2023 for three years to replace expiring contracts	Executive Director of Infrastructure & Place	£31,420,914.26 over 157 weeks		
368	Business Recovery and Growth Board	15 May 2023	Progression of Business Support Funding Priorities	Approve deployment of £3.1m underspent Renewal Action Plan (business) funding for business support priorities	MCA Board	£3.1m		
369	Business Recovery and Growth Board	15 May 2023	Progression of Business Support Funding Priorities	Recommend the deployment of £3m from the Renewal Action Plan (skills) budget for the business support priorities, recognising the important skills improvement dimension to the BRGB's prioritised interventions	MCA Board	£3m		
370	Business Recovery and Growth Board	15 May 2023	Progression of Business Support Funding Priorities	Recommend the deployment of £2m Mayoral gainshare to fund investment in early-stage finance in particular the development of a co-investment mode.	MCA Board	£2m		
371	Business Recovery and Growth Board	15 May 2023	Progression of Business Support Funding Priorities	Recommend the deployment of £1.8m of Broadband Delivery UK clawback to support the region's tech sector and, potentially, the region's creative and cultural industries.	MCA Board	£1.8m		
372	Officer Scheme of Delegation	23 May 2023	Live departures – live tracking of vehicles on a map	Approval of contract variation to include the required Month Subscription service for the remaining term of the contract, and approval of additional contract value spend.	Executive Director of Infrastructure & Place	£198,000		

373	Officer Scheme of Delegation	01 June 2023	Contract to Apply a Polymer Coating for Rails on the Supertram Network	Appointment of Volker Rail to collect and arrange for pre-coat of rails at a cost of £1,225,729.32.	Executive Director of Infrastructure & Place	£1,225,729.32		
374	Officer Scheme of Delegation	31 May 2023	A61 Wakefield Road Barnsley Phase 1	Approve the appointment of Zayo Group to carry out underground service diversions and associated civil engineering works at a cost of £81,585.29 based on detailed C4 stage estimate.	Executive Director of Infrastructure & Place	£81,585.29		
375	Officer Scheme of Delegation	31 May 2023	Assessment of a Bus Franchising Scheme: Contract Award – Legal Services	Awarding contract to Addleshaw Goddar	Executive Director of Infrastructure & Place	£197,250		
376	Officer Scheme of Delegation	07 June 2023	ZEBRA Infrastructure	Award the contract to SWARCO at a cost of £1,301,940.49	Director of Public Transport Operations	£1,301,940.49		
377	Officer Scheme of Delegation	16 June 2023	New HR Platform	Award two-year contract with a one-year extension option if required for an HR and Application Tracking System (Cintra HR and PinPoint ATS) through Insight Direct (UK) Ltd via the Health Trust Europe direct award framework.	s73 officer	£120,000 over 3 years. Plus £70,000 implementation cost.		
378	Officer Scheme of Delegation	28 June 2023	Resurfacing of Runways at Sheffield and Meadowhall Interchanges	To approve the appointment of Overhall Contractors Limited at a value of £876,055.64. To approve the appointment of Arup to undertake the NEC4 Supervisor role at a cost of £14,878.24. This is a continuation of Arup's role of designer for the project.	Executive Director of Transport	£890,933.88		
379	Officer Scheme of Delegation	04 July 2023	Multiply in Work	To award a contract for the In Work provision for Multiply for the period 01/07/2023 – 31/03/2025	Corporate Director of Growth, Business and Skills	£158,000.00		
380	Officer Scheme of Delegation	04 July 2023	Multiply Capacity Building	To award a contract for the Capacity Building provision for Multiply for the period 01/07/2023 – 31/03/2025	Corporate Director of Growth, Business and Skills	£230,830		
381	Officer Scheme of Delegation	14 July 2023	Free Courses For Jobs	To award contracts for provision of Free Courses for Jobs (FCFJ) delivery for the period 01/08/2023 – 31/07/2025	Corporate Director of Growth, Business and Skills	£2,222,206		
382	Officer Scheme of Delegation	19 July 2023	Mass Transit – OBC Preparation	Current contract be amended to cover the additional work and costs identified (£39,491), giving a revised total contract value of £166,596.30. Plus provision of an additional £30,000 be made to cover risks.	Executive Director of Transport	£39,491 (revised total now £166,596.30)		
383	Officer Scheme of Delegation	27 July 2023	Laptop Replacement Programme	The approval to spend £127,935.30 on the laptop replacement programme	s73 officer	£127,935.30		
384	Officer Scheme of Delegation	02 August 2023	Appointment of External Contractors to Supply & Install an Overspeed Protection System to the Tram and Tram-Train Fleets and to Modify the Orion VIS System	1. Approve the appointment of Metropolitano de Tenerife, to supply and retrofit an overspeed protection system on both the tram and Tram-Train fleets, at cost of £1,369,769, and 2. Approve the appointment of Orion Projects Limited, to modify the Orion VIS system on both the tram and Tram-Train fleets, at a cost of £271,483.90.	Executive Director of Transport	Total: £1,641,252.90		

385	Officer Scheme of Delegation	16 August 2023	CRSTS August Development Costs	<p>1. Progression of "Penistone Junction Improvements" from Strategic Business Case (SBC) to Outline Business Case (OBC) and award of £0.84m development cost funding to Barnsley Metropolitan Borough Council (BMBC)</p> <p>2. Progression of "Thorne North Railway Station: Accessibility Improvements" from SBC to OBC at a cost of £0.34m</p> <p>3. Progression of "Smithies Lane Bridge Replacement" from SBC to OBC and approval for award of £0.28m development cost funding to BMBC</p> <p>4. Progression of "Royston Link Road" from SBC to OBC and approval for award of £2m development cost funding to BMBC</p> <p>5. Progression of "Restoring your Railways - Barnsley to Wakefield via Royston" from SBC to OBC and approval for award of £0.1m development cost funding to BMBC</p>	s73 officer	Total: £2,156,000		from this line onwards not currently in 12 September MCA Board DAR
386	Officer Scheme of Delegation	16 August 2023	UKSPF August Approvals	<p>1. Progression of "Doncaster UK Shared Prosperity Fund (UKSPF) Communities and Place/Supporting Local Business/People and Skills Programme Plan Year 2" to full approval and award of £2.29m grant to City of Doncaster Council (CDC)</p> <p>2. Progression of "UKSPF Doncaster Rural England Prosperity Fund" to full approval and award of £0.25m grant to City of Doncaster Council (CDC)</p>	s73 officer	Total: £2,540,000		
387	Officer Scheme of Delegation	17 August 2023	Community Transport	GM Coachworks at a total cost of £721,160 for 11 electric CT minibuses.	Executive Director of Transport	£721,160		
388	Officer Scheme of Delegation	17 August 2023	WSP fees	Approval of request for budget increase of £79,840 and a residual risk provision of £50,000.	Executive Director of Transport	£129,840		
389	Officer Scheme of Delegation	18 August 2023	To appoint Mark Cooper to the role.	Appointment of Police and Crime Commissioner Programme Manager	Executive Director of Policy & Strategic Development	£850 a day (3 days per week) for 18 months.		

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## Mayoral Combined Authority Board

12 September 2023

### Institutional Investment

<b>Is the paper exempt from the press and public?</b>	No
<b>Reason why exempt:</b>	Not applicable
<b>Purpose of this report:</b>	Governance
<b>Is this a Key Decision?</b>	No
<b>Has it been included on the Forward Plan?</b>	Not a Key Decision

#### Director Approving Submission of the Report:

Gareth Sutton, Executive Director Resources & Investment

#### Report Author(s):

Gareth Sutton, Executive Director Resources & Investment  
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#### Executive Summary

This report provides an update on the work being undertaken to attract further investment into South Yorkshire from public and private sources. The report also sets out the proposal to enter into a Memorandum of Understanding with Aviva Capital Partners Ltd.

#### What does this mean for businesses, people and places in South Yorkshire?

Access to finance is a key building block for economic growth. Attracting more private investment into the region will support existing businesses to thrive and encourage new businesses to locate in South Yorkshire.

#### Recommendations

1. Note the progress made in the access-to-finance workstream; and,
2. Agree the proposal to enter into a Memorandum of Understanding with Aviva Capital Partners Ltd.

#### Consideration by any other Board, Committee, Assurance or Advisory Panel

None.

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## 1. Background

- 1.1 In March 2022 South Yorkshire held its first Economic Summit. The Summit aimed to bring together public and private voices to better understand the challenges and potential of economic growth in the region.
  - 1.2 The Summit highlighted a number of fundamental inhibitors to growth. These included low skill levels, poor physical infrastructure, and a lack of access to finance to support businesses to grow.
  - 1.3 This latter issue is recognised as a particular problem for South Yorkshire. Evidence suggests that the region's businesses lack access to both the scope and scale of finance that is required to support growth. This issue inhibits our existing businesses and also serves as a drag on our ability to attract new businesses to the region.
  - 1.4 Since this point, significant work has been undertaken to seek to address the conclusions drawn from the Economic Summit and in particular the need to enable greater access to finance.
  - 1.5 At its most fundamental level, this work has highlighted that there are significant opportunities to match the need for investment within South Yorkshire with the need for returns to support the business models of public and private pension funds, insurers, and banks.
  - 1.6 Matching finance to opportunity requires the MCA and partners to act in different ways. At times there may be a requirement for funding support, but at a more sustainable level it requires partners to act as conveners, enablers, and amplifiers of opportunity, developing relationships with businesses in need of finance and those institutions in need of opportunities to invest.
  - 1.7 A series of engagement rounds have been undertaken with major institutional investors at the regional and national level, whilst through the Business Growth and Recovery Board work was undertaken to map the existing business support ecosystem and identify opportunities for regional level interventions.
  - 1.8 To-date this activity has culminated in:
    1. The MCA supporting the design of the South Yorkshire Pension Fund's Place Impact Investment Plan, unlocking the potential for up to £0.5bn of investment into the region;
    2. The MCA's first equity investment, with £1.5m invested into Northern Gritstone which aims to support the commercialisation of science and IP-rich businesses based in the North of England;
    3. Decisions taken through the BGRB to deploy earmarked Renewal Action Plan funding to support a pilot Co-Investment Fund aimed at early-stage businesses; and,
    4. Developing the proposal to invest into Bank North, as a South Yorkshire based regional lender, before that opportunity fell away.
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- 1.9 SYPF have now appointed an Investment Manager to support the roll-out of their Place Impact Plan, whilst engagement is ongoing to develop partnership arrangements that will help the MCA and partners drive opportunities toward this funding.
- 1.10 To-date, Northern Gritstone have invested c. £40m into South Yorkshire opportunities whilst the MCA's investment has supported a much larger fundraise. The MCA is continuing to work with Northern Gritstone to identify opportunities.
- 1.11 Whilst these tangible interventions have been made the MCA has also begun developing relationships with major institutional investors. Deepening relationships with investors – such as pension funds – is critical to ensuring that investors can play an active role in the economic growth in the region.
- 1.12 Whilst dialogue is ongoing with other parties as momentum builds towards greater investor interest in South Yorkshire, the MCA is now in a position to enter into a Memorandum of Understanding (MoU) with Aviva Capital Partners Ltd. This MoU sets out areas of common interest in which the two parties can work together for mutual benefit.
- 1.13 The MoU does not commit the MCA to any financial or contractual obligation, nor does it preclude the MCA from entering into similar relationships with other partners. The draft of the MoU is appended to this report for the Board's consideration and agreement. The draft MoU's terms and conditions are currently confidential by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (Information relating to financial/business affairs of a person or Local Authority).
- 1.14 It is hoped that this will be the first of a number of arrangements that the MCA enters into with financial institutions, strengthening the relationships and growing opportunities that exist between public and private sectors.

## 2. Key Issues

- 2.1 This report proposes that the MCA enter into an MoU with Aviva Capital Partners, Ltd, who are an existing major employer in South Yorkshire, as part of a broader approach to attracting greater institutional investment to the whole of South Yorkshire. This will be the first of potentially several such Partnerships that the MCA is anticipating to enter into over-time, to attract greater new private sector investment in support of economic growth and business development.
- 2.2 The proposed MoU is appended to this report. The MoU focuses on three core areas of common interest:
1. Investment into housing, including affordable housing and retrofit opportunities;
  2. Supporting the development of the Investment Zone; and,
  3. Sharing best practice in accelerating the delivery of investment opportunities.
- 2.3 The MoU seeks to leverage the respective core competencies and capabilities of each party. Whilst the MoU does not commit either party to financial or contractual obligations it does set out a commitment to ways of working to bring the relationship to life on a practical basis.

2.4 A deeper working relationship with Aviva will help the MCA identify opportunities, progress those opportunities to investable propositions, and improve the chances of those propositions attracting private investment. This should help to limit the calls for publicly funded interventions whilst increasing the quality of propositions and the scale of available finance.

### 3. Options Considered and Recommended Proposal

#### 3.1 Option 1

To enter into an MoU with Aviva Capital Partners Ltd.

#### 3.2 Option 1 Risks and Mitigations

The MoU does not commit either party to financial or contractual obligations, nor does it preclude the MCA from entering into similar arrangements with other parties.

The MoU does commit the MCA to ways of working that will be of mutual benefit.

#### 3.3 Option 2

Reject the proposal to enter into an MoU with Aviva Capital Partners Ltd.

#### 3.4 Option 2 Risks and Mitigations

Rejecting the proposal would limit the Region's ability to address some of the access-to-finance problems that inhibit growth in South Yorkshire.

#### 3.5 Recommended Option

Option 1

### 4. Consultation on Proposal

4.1 None.

### 5. Timetable and Accountability for Implementing this Decision

5.1 The Executive Director Resources & Investment will implement the proposal following the Board's agreement. .

### 6. Financial and Procurement Implications and Advice

6.1 The proposed MoU does not commit the MCA to any financial obligation. The proposed commitment to ways of working is largely resourced from existing officer time.

6.2 Attracting greater private investment into the Region is critical to ensuring the efficient use of the limited amounts of public funding that is available to support economic growth. Having more and broader private investment will enable the MCA, Local Authorities and partners to be more targeted in how and when public interventions are deployed.

### 7. Legal Implications and Advice

7.1 The MCA has powers and functions related to economic development in reliance on the general power of competence under section 1 of the Localism Act 2011

**8. Human Resources Implications and Advice**

8.1 None.

**9. Equality and Diversity Implications and Advice**

9.1 None.

**10. Climate Change Implications and Advice**

10.1 The MoU would commit both parties to working together on housing investment opportunities, including environmental mitigations and adaptations.

**11. Information and Communication Technology Implications and Advice**

11.1 None.

**12. Communications and Marketing Implications and Advice**

12.1 Any publicity or other related communications will be agreed in writing by both parties prior to issue or release.

**List of Appendices Included**

A RESTRICTED - Draft Memorandum of Understanding. The draft MoU's terms and conditions are currently confidential by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (Information relating to financial/business affairs of a person or Local Authority)

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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